

III. EDUCATION

	Years Attended	Date of Graduation	Degree Earned	Major
High School	Name and Location (City,State,Zip)			
	Name and Location (City,State,Zip)			
	Name and Location (City, State,Zip)			
College	Name and Location (City, State, Zip)			
Undergraduate School	Name and Location (City,State,Zip)			
	Name and Location (City,State,Zip)			
College Graduate School	Name and Location (City,State,Zip)\			
	Name and Location (City,State,Zip)			
	Name and Location (City,State,Zip)			
Vocational/ Technical	Name and Location (City, State, Zip)			
	Name and Location (City, State, Zip)			
Other (Specify)	Name and Location (City, State, Zip)			
	Name and Location (City, State, Zip)			

IV. REFERENCES

List below at least three (3) professional references (personal friends and relatives should not be used)

Name	Professional Relationship		
Street/P.O.	Telephone Number		
City	State	Zip	
Name	Professional Relationship		
Street/P.O.	Telephone Number		
City	State	Zip	
Name	Professional Relationship		
Street/P.O.	Telephone Number		
City	State	Zip	
Name	Professional Relationship		
Street/P.O.	Telephone Number		
City	State	Zip	

V. Employment History

Please account for all employment, including military, beginning with current or most recent employment. Use an extra sheet, if necessary. **We will contact your present and previous employers.**

Position	Dates of Employment /	Principal/Supervisor's Name
Employer's Telephone	Salary	School/Employer
Duties		Street/P.O. Box Address
Reasons for Leaving		City State Zip
Position	Dates of Employment /	Principal/Supervisor's Name
Employer's Telephone	Salary	School/Employer
Duties		Street/P.O. Box Address
Reasons for Leaving		City State Zip
Position	Dates of Employment /	Principal/Supervisor's Name
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Reasons for Leaving		City State Zip
Position	Dates of Employment /	Principal/Supervisor's Name
Employer's Telephone	Salary	School/Employer
Duties		Street/P.O. Box Address
Reasons for Leaving		City State Zip

We will contact your present and previous employers.

VI. Secretarial/Clerical Skills

Please check (✓) special office skills which you possess:

- typing; correct words per minute _____
- shorthand
- business machine operations
- computer operations; which programs? _____
- word processing; which programs? _____
- other _____

VII. Other Skills

Please check (✓) and explain as may be appropriate to your background, experience and to the position desired:

- Work with children _____
- Volunteer work (Scouting, 4-H, YMCA, Youth Association, etc.) _____
- Special skills or talents (music, art, athletics) _____
- Bus Driver (CDL #) _____
- South Carolina Driver's License Number _____
- Operate special equipment as follows:
 - Movie projector Tape recorder VCR
 - Food Services Equipment (list) _____
 - _____
 - Maintenance/Custodial equipment _____
 - _____
- Supervisory experience _____
- _____

VIII. Applicant Statement/Signature

By filing application for employment with the Ware Shoals School District 51, I understand that any misrepresentation or omission of facts on the application or during the employment process is cause for forfeiture of employment consideration or termination, if employed. I understand that the district will contact my previous employers and educational institutions regarding my employment performance and educational background; I herewith grant permission for confidential release of all such information from both employers and educational institutions. Further, I acknowledge that the employment application, transcripts, references, and other data, submitted or obtained as part of the employment process, are the property of the Ware Shoals School District 51 and will not be returned to the applicant. Assignments are made in accordance with the needs of the district and are subject to change. Any person signing an application with this district accepts these conditions.

Applicant's Signature

Date

For Statistical Purposes

- Date of Birth _____ Race/Ethnic Group: American Indian
 Asian/Pacific Islander Black Hispanic White
 Other _____