



CHANUTE PUBLIC SCHOOLS

USD 413 cafeteria practices & Board approved negative meal account policy.

- Chanute Public Schools cafeterias use a student meal account system called eTrition. This system allows for online meal applications, online deposits and the ability for parents to view their student's transactions. Please read the following practices and policies on deposits, negative meal balances and insufficient funds due to returned checks.
- **It is the parent's responsibility to make sure students have funds in their student's account for meals.**
- Students are asked to make deposits **before** school starts each day. Cash (in an envelope with the students first and last name) and checks may be deposited in the drop box next to the cashier's station if a cashier is not available (with students first and last name in the memo of the check.)
- Checks are cashed and processed with the bank on the same day of business. Post-dated checks will not be accepted.
- **Returned checks** need to be picked up with cash for the amount of the negative check amount. If checks are returned on more than two occasions with in the district, we will not accept checks in the future on that account.

To apply for free/reduced meals you may do so at the same time you do your online enrollment each year for your students. At other times you may apply online at **ezmealapp.com**. This is also available on the USD 413 website under the parents tab. You may also get a paper copy from any school kitchen or school secretary.

Free students are not allowed to charge on their meal accounts for a la carte purchases; they must have money in their account.

Reduced students cannot charge over \$5.00.

Paid students cannot charge over \$10.00.

Once these amounts are reached negative in the account, the system will not allow any transactions. Students will receive a ½ PBJ sandwich or ½ cheese sandwich and milk as an alternate meal until funds are deposited at no charge.

- Once a student's account reaches a low balance, payment reminders will be sent home with students at the elementary level on Mondays. Our student meal system automatically sends out low balance emails daily for all students. Text messages go out on Tuesday and Thursdays and voice calls on Thursday evenings.

Meal prices, times and meal requirement information below.

Full meal price for the current meal prices please go to the 413 website under menus. Alacarte items are priced separately. Once a paid student's account reaches a negative \$10.00, the system will not allow any charges to the account.

Free meal students will need money on their accounts for any alacarte purchase.

Reduced meal price will be \$0.30 for breakfast and \$0.40 for lunch. Once a reduced student's account reaches a negative \$5.00, the system will not allow any charges to the account.

Meal times at Chanute High School are breakfast from 7:30am -8:00am with a choice of a hot breakfast or a grab and go meal. Morning break is about 9:40 daily with a second chance breakfast for those students who missed breakfast, and this can be placed on account. A variety of snacks, drinks and breakfast items are also available for purchase with cash only. Lunch is part of the student's 5th period class with multiple entrée choices including a full salad bar.

Each reimbursable **breakfast meal** must include 3 to 4 items with one being a ½ cup of fruit.

Each reimbursable **lunch meal** must include 3 to 5 items with one being a ½ cup fruit and or vegetable.

Meal times at Royster Middle school are breakfast from 7:30am -8:00am with a choice of a hot breakfast or a grab and go meal. Lunch is part of the students 4th period class with two hot entrée choices or a chef salad entrée choice including a full salad bar with any entrée choice.

Each reimbursable breakfast meal must include 3 to 4 items with one being a ½ cup of fruit.

Each reimbursable lunch meal must include 3 to 5 items with one being a ½ cup fruit and or vegetable.

Meal times at Chanute Elementary school are breakfast from 7:45am – 8:20am with a hot breakfast choice or cereal choice. Each reimbursable breakfast meal must include 3 to 4 items with one being a ½ cup of fruit. Lunch begins at 11:07 and ends at 12:39 specific times depending on class schedules. K-1 is a serve program and each student receives all items. Grades 2-5 is an offer program with all 5 food groups (components) represented, a hot entrée and full salad bar daily. Students are encouraged to take all 5 components but are only required to take 3 with one being a ½ cup of fruits, vegetables or a combination of both.

For more information please contact Terri Markham at 620-432-2506 or email markhamt@usd413.org