

IV. CONSENT CALENDAR (cont.)

4. Purchase Orders (June & July)	#12-13-02/C3	F
5. Agreement to furnish Food Services for Gorman School District	#12-13-02/C4	G
6. Agreement to furnish Food Services for Sunshine Child Care & Learning Center	#12-13-02/C5	H
7. Agreement to furnish Food Services for Castaic USD Pre-School at Northlake Hills	#12-13-02/C6	I
8. Agreement to furnish Food Services for Castaic USD Pre-School at Val Verde	#12-13-02/C7	J
9. Agreement to furnish Food Services for Saugus USD Child Care/Pre-School	#12-13-02/C8	K
10. Agreement to furnish Food Services for Bouquet Canyon Pre-School	#12-13-02/C9	L
11. Agreement For Consultant Services – Building Maintenance & Operations	#12-13-02/C10	M
12. Disposal of Assets/Obsolete Equipment	#12-13-02/C11	N
13. Items Removed from Consent Calendar		

V.**CONFERENCE CALENDAR** *(includes items to be discussed with Board of Directors. Items that might require action by the Board will be agendized at a future meeting.)*

1. Financial Report	#12-13-02/CC1	O
2. Participation Report	#12-13-02/CC2	P
3. JPA Board Policies/GAMUT	#12-13-02/CC3	Q

VI.**ACTION CALENDAR** *(Includes items to be voted on by the Board of Directors.)*

1. Vendor Contracts: Roll-over RFP# 09-10-061509-01 For 2012/13 (Snacks, Pizza Dough & Paper & Packaging Products)	#12-13-02/A1	R	C	N	S	Sg
2. Un-Audited Actuals Budget Report FY 2011/2012	#12-13-02/A2	S	C	N	S	Sg

VII.**CORRESPONDENCE & BOARD INFORMATION**

1. Driftwood Dairy Prices (YTD)	#12-13-02/IN1	T
2. Request for Agency's PAC members for 2012/2013	#12-13-02/IN2	U
3. 60 th Annual CSNA Conference Invitation	#12-13-02/IN3	V
4. Agency Report	#12-13-02/IN4	W

VIII.**BOARD ITEMS FOR NEXT MEETING (September 18, 2012)**

1. 2011/12 Audit Report Presentation
- 2.
- 3.

IX. CLOSED SESSION

Adjourn to Closed Session _____ A.M.

C N S Sg

1. Public Employee Appointment
2. Public Employee:
 - a. Leave of Absence
 - b. Dismissal
 - c. Discipline
 - d. Evaluation
 - e. Release
3. Advice from Legal Counsel
4. Information from Meet & Confer Session

X. RECONVENE TO OPEN SESSION

Reconvened _____ A.M.

C N S Sg

1. Report of Closed Session

XI. ADJOURNMENT

Meeting Adjourned _____ A.M.

C N S Sg

**SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

MINUTES

Newhall/Castaic Capital Facilities Corporation

June 19, 2012

Ms. Vicky Myers, President at the Santa Clarita Valley School Food Services Agency Office, 25210 Anza Drive, Valencia, CA 91355, called the SPECIAL meeting of the Board of Directors of the Santa Clarita Valley School Food Services Agency to order at 9:13 a.m.

CALL TO ORDER

MEMBERS PRESENT:

Ms. Vicky Myers, President (S)	Present
Mr. Michael Clear, Clerk (N)	Present
Ms. Marcia Dains, Presiding Officer (C)	Present
Ms. Chris Hamlin, Member (Sg)	Absent
Mr. Jim Gibson, Alternate Member (C)	Present
Ms. Lynn David, (S) NEW Member	Present

ROLL CALL

STAFF PRESENT:

Mr. Pavel Matustik, CEO & Board Secretary	Absent
Ms. Susan Weiss, Director, Finance & Administration	Present
Ms. Jane Crawford, Director, Food Services	Present
Ms. Laurie Kudroff, Administrative Assistant	Present

**1. ADOPTION OF RESOLUTION OF THE BOARD OF DIRECTORS OF
THE NEWHALL/CASTAIC CAPITAL FACILITIES CORPORATION
VOLUNTARY ELECTION TO WIND UP AND DISSOLVE:**

Mr. Clear made the motion, seconded by Ms. Dains, to approve Resolution No 01-1112 to voluntarily wind up and dissolve the Newhall/Castaic Capital Facilities Corporation; motion carried 3-0.

MO-80 Ayes: 3
Resolution No. 01-1112
Approved

2. ADJOURNMENT OF SPECIAL MEETING

Ms. Dains made the motion, seconded by Mr. Clear, to adjourn; motion carried.

MO-81 Ayes: 3
Adjourned 9:14 A.M.

Date August 21, 2012

Ms. Marcia Dains, President

Ms. Lynn David, Presiding Officer

**SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY
ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS**

MINUTES

June 19, 2012

Ms. Vicky Myers, President at the Santa Clarita Valley School Food Services Agency Office, 25210 Anza Drive, Valencia, CA 91355, called the ANNUAL ORGANIZATIONAL meeting of the Board of Directors of the Santa Clarita Valley School Food Services Agency to order at 9:15 a.m.

CALL TO ORDER

MEMBERS PRESENT:

Ms. Vicky Myers, President (S)	Present
Mr. Michael Clear, Clerk (N)	Present
Ms. Marcia Dains, Presiding Officer (C)	Present
Ms. Chris Hamlin, Member (Sg)	Absent
Mr. Jim Gibson, Alternate Member (C)	Present
Ms. Lynn David, (S) NEW Member	Present

ROLL CALL

STAFF PRESENT:

Mr. Pavel Matustik, CEO & Board Secretary	Absent
Ms. Susan Weiss, Director, Finance & Administration	Present
Ms. Jane Crawford, Director, Food Services	Present
Ms. Laurie Kudroff, Administrative Assistant	Present

I. ORGANIZATION OF THE BOARD

Election of Officers

1. ELECTION OF OFFICERS

a) Elect a President for the Board of Directors

MO-1 Ayes: 3

Ms. Myers made a motion for Ms. Marcia Dains to serve as President of the Santa Clarita Valley School Food Services Agency Board of Directors for the 2012/2013 school year. The motion was seconded by Mr. Clear; motion carried.

b) Elect a Clerk for the Board of Directors

MO-2 Ayes: 3

Mr. Clear made a motion for Ms. Chris Hamlin to serve as Clerk of the Board of Directors for the 2012/2013 school year, which was seconded by Ms. Myers; motion carried. The Clerk will assume the role as Chairperson and conduct the meeting in the absence of the President.

c) Elect a Presiding Officer for the Board of Directors

MO-3 Ayes: 3

Ms. Dains made a motion that Ms. Lynn David serve as the Presiding Officer of the Board of Directors for the 2012/13 school Year; motion was seconded by Mr. Clear; motion carried. The Presiding Officer conducts the meetings in the absence of both the President and the Clerk.

2. BOARD SECRETARY

MO-4 Ayes: 3

a) Ms. Dains made a motion, seconded by Ms. Myers to designate Mr. Pavel Matustik as Secretary to the Board of Directors for the period July 1, 2012 to June 30, 2013; motion carried.

EXHIBIT: B

II. CONSENT CALENDAR**CONSENT CALENDAR**

1. Mr. Clear made a blanket motion to approve items 1-9 in the Consent Calendar, seconded by Ms. Dains; motion carried. MO-5 Ayes: 3
2. Adopt Certification of Signatures resolution for the period July 1, 2012 through June 30, 2013.
3. Establish dates, hour and place(s) for Regular Meetings of the Board of Directors. Board meetings will be held at 9:00 a.m. during the 2012/2013 school year and there will be no meeting on July 19.
4. Authorize Mr. Pavel Matustik, Chief Executive Officer; Ms. Susan Weiss, Director of Finance & Administration, and a Member of the Board of Directors, to sign warrants (two signatures required), purchase orders, contracts, tax sheltered annuities, service, other reports, and applications for State and Federal projects as needed, and notices of employment subject to the ratification of the Board of Directors for the period of July 1, 2012 through June 30, 2013.
5. Authorize the Chief Executive Officer, the Director of Food Services, and a Member of the Board of Directors to transfer funds from the bank account to the Los Angeles County Office of Education (two signatures required).
6. Authorize Mr. Pavel Matustik, Chief Executive Officer, and Ms. Jane Crawford, Director of Food Services, and a Member of the Board of Directors to authorize payroll deductions for organizations approved for such purposes by the Los Angeles County Superintendent of Schools Office subject to approved business practices for the period of July 1, 2012 through June 30, 2013.
7. Adopt all Agency policies presently in effect as official policies for the period of July 1, 2012, through June 30, 2013.
8. Adopt Organizational Chart and Job Classifications for the period of July 1, 2012 through June 30, 2013.
9. No items were removed from the Consent Calendar.

III. ADJOURNMENT OF ANNUAL ORGANIZATIONAL MEETING

Ms. Dains made the motion, seconded by Mr. Clear, to adjourn; motion carried.

MO-6 Ayes: 3
Adjourned 9:16 A.M.

Date August 21, 2012

Ms. Marcia Dains, President

Ms. Lynn David, Presiding Officer

**SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY
REGULAR MEETING OF THE BOARD OF DIRECTORS**

MINUTES

**June 19, 2012
9:00 A.M.**

Ms. Marcia Dains, President, called the Regular meeting of the Board of Directors of the Santa Clarita Valley School Food Services Agency to order at 9:18 a.m. at the Santa Clarita Valley School Food Services Agency Office, 25210 Anza Drive, Valencia, CA 91355.

CALL TO ORDER

MEMBERS PRESENT:

Ms. Marcia Dains, (C) President	Present
Ms. Chris Hamlin, (Sg) Clerk	Absent
Ms. Lynn David, (S) Presiding Officer	Present
Mr. Michael Clear, (N) Member	Present
Mr. Jim Gibson, Alt. Member, (C)	Present
Ms. Vicky Myers, (S) Retiring Member	Present

ROLL CALL

STAFF PRESENT:

Mr. Pavel Matustik, CEO & Board Secretary	Absent
Ms. Susan Weiss, Director, Finance & Administration	Present
Ms. Jane Crawford, Director, Food Services	Present
Ms. Laurie Kudroff, Administrative Assistant	Present

I. AGENDA

The motion was made by Mr. Clear, seconded by Ms. David and carried 3-0 to approve the Agenda.

Approval of Agenda
M- 7 Ayes: 3

II. MINUTES

1. Mr. Clear made the motion; seconded by Ms. David; motion carried, to approve the minutes of the Regular Meeting held on May 15, 2012.

Minutes Regular Meeting
M- 8 Ayes: 3

III. HEARING SESSION

1. There was no advance request to address the Board.
2. There were no Comments or Questions on Agenda items.

IV. CONSENT CALENDAR

1. Ms. David made the motion, seconded by Mr. Clear, to approve all of the items on the Consent Calendar; motion carried.
2. B Warrants (May) #11-12-12/C1
3. Personnel Action Report #11-12-12/C2
 a) New Employees
 b) Transfers
 c) Status Change
 d) Temporary Assignment
 e) Leave of Absence
 f) Resignation
 g) Terminated
4. Purchase Orders (May) #11-12-12/C3
5. No items were removed from the Consent Calendar.

Consent Calendar
M- 9 Ayes: 3

EXHIBIT: C

V. CONFERENCE CALENDAR

1. Ms. Weiss reviewed the Financial Report for May 2012.
2. Ms. Crawford reviewed the Participation Report. The overall participation for May 2012 was 60.68% - down by 0.13% from last year. Lunch participation was 45.39% - last year it was 44.72%. The breakfast ADP for May 2012 was 16.70% - 0.19% higher than last year. We averaged 4,333 breakfasts per day. The average student spending per day increased from \$0.127 to \$0.139. Ms. David asked about the NEW Regulations and how parents will be notified of the changes. Ms. Crawford the menus will reflect the changes, we will ask the schools to include information in the school newsletter, site administrators will be notified and perhaps The Signal can run an article.

Financial Report – May '12

Participation Report – May '12

VI. ACTION CALENDAR

1. Mr. Clear made the motion, seconded by Ms. David, to approve the Direct Cost Distribution to the JPA member districts; motion carried 3-0. The checks were distributed to the members.
2. Mr. Clear made the motion, seconded by Ms. David, to approve the 2012/2013 Budget Report; motion carried 3-0.
3. Mr. Clear made the motion, seconded by Ms. David, to approve the RFP# 11-12-041712-1 For Administrative Services For the SUPER Co-Op for the 2013/14 SY – the bid was awarded to DJ Co-Ops; motion carried 3-0.
4. Mr. Clear made the motion, seconded by Ms. David to approve the RFP # 201112-0515-1 for Bread & Bakery Products for the 2012/13 SY; motion carried 3-0.

M- 10 Ayes: 3
Direct Cost Distribution for JPA Member Districts Approved

M- 11 Ayes: 3
2012/2013 Budget Report Approved

M- 12 Ayes: 3
RFP# 11-12-041712-1 For Administrative Services for SUPER Co-Op 2013/14 SY Approved

M- 13 Ayes: 3
RFP# 201112-0515-1 for Bread & Bakery Products 12/13 SY Approved

VII. CORRESPONDENCE AND BOARD INFORMATION

1. A copy of the Driftwood Dairy prices (Year-To-Date) was included for the Board.
2. Information regarding the Renewal of Pomona USD Bid– Bid No. 10(08-09)FS – for Distribution of USDA Commodities was included for the Board.
3. Ms. Crawford read the Agency Report. **STAFF:** There were no new developments to report. **OPERATIONS:** The 2012 summer school/intersession sites (3) are: Old Orchard, Newhall Elem. & Wiley Canyon. The USDA summer meal program will operate at six (6) locations: Boys & Girls Club: at Newhall & Canyon Country, Santa Clarita Community Center, Youth Activity League – Val Verde Park, Leona Cox & Valley View.
OTHER CONCERNS: Ms. Crawford thanked the Board members that attended our 19th Annual Recognition Banquet – Vicky Myers, Marcia Dains, Jim Gibson, Chris Hamlin, Jim Gibson & Dr. Joan Lucid. It was reported there were 147 attendees this year. Discussed accessing Board Agenda and packet with a “touch link”. Ken McGaffee set up this feature for the Castaic USD Board meetings.

Driftwood Dairy Prices

Renewal Pomona USD Bid No. 10(08-09)FS – For Distribution of USDA Commodities

Agency Report

VIII. ITEMS FOR NEXT MEETING (August 21, 2012)	ITEMS FOR NEXT MEETING
1. NSLP New Regulations information for Parents	
2.	
3.	
IX. CLOSED SESSION	CLOSED SESSION
There was no need for a closed session.	
X. RECONVENE TO OPEN SESSION	RECONVENE TO OPEN SESSION
This was not necessary.	
XI. ADJOURNMENT	
Ms. David made the motion, seconded by Mr. Clear, and carried 3-0, to adjourn the Regular meeting.	M- 14 Ayes: 3 ADJOURN: <u>10:00 A.M.</u>

Date August 21, 2012

Ms. Marcia Dains, President

Ms. Lynn David, Presiding Officer

DATE: 08/21/12

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / SUSAN WEISS
RE: "B" WARRANTS – JUNE & JULY 2012

RECOMMENDATION #12-13-02/C1

It is recommended that the Board of Directors approve the following "B" warrants

<u>June 2012</u>	<u>July 2012</u>
19794946 – 19794949	19857813 – 19857817
19797672 – 19797686	19860827 – 19860829
19800132 – 19800139	19870143
19802803 – 19802804	19876415
19807304	19876417
19822389 – 19822395	19876419 – 19876423
19822397 – 19822412	19884009
19822414 – 19822426	19884011 – 19884067
19822428 – 19822430	19885978 – 19885980
19830189 – 19830195	19894714 – 19894715
19833792	19897250 – 19897256
19833794 – 19833802	19898986 – 19898989
19841144 – 19841146	19903186 – 19903190
19845512 – 19845519	19904689
19848945 – 19848946	19907246
19852060	19910393 – 19910399
TOTAL: \$1,039,375.23	TOTAL: \$ 184,136.52

Exhibit: D

**Santa Clarita Valley School Food Service Agency
Check Register**

Date	Num	Name	June 2012	Amount
06/01/2012	19794946	AT & T		-63.97
06/01/2012	19794947	P & R PAPER		-3,666.38
06/01/2012	19794948	S.C.V.S.F.S.A		-172.71
06/01/2012	19794949	STAPLES		-643.71
06/04/2012	19797672	ANGELA MELZIAN (NUTR. ED.)		-500.00
06/04/2012	19797673	COLLETTE SNIDER (NUTR. ED.)		-500.00
06/04/2012	19797674	DIANE AGUINALDO (NUTR. ED.)		-500.00
06/04/2012	19797675	ELLIE LOPEZ (NUTR. ED.)		-500.00
06/04/2012	19797676	EVERBANK COMMERCIAL		-281.66
06/04/2012	19797677	JENNIFER RAYL (NUTR. ED.)		-250.00
06/04/2012	19797678	KRISTIE HILTON (NUTR. ED.)		-500.00
06/04/2012	19797679	LINDA DAVIS (NUTR. ED.)		-500.00
06/04/2012	19797680	LORI HOFFMAN (NUTR. ED.)		-500.00
06/04/2012	19797681	MERRILEE BINGHAM (NUTR. ED.)		-500.00
06/04/2012	19797682	NEWHALL SCHOOL DISTRICT		-199,920.00
06/04/2012	19797683	PAUL WILLARDSON (NUTR. ED.)		-250.00
06/04/2012	19797684	SULPHUR SPRINGS UESD		-196,980.00
06/04/2012	19797685	SUZANNE MILADIN (NUTR. ED.)		-500.00
06/04/2012	19797686	TAMMY FORD (NUTR. ED.)		-500.00
06/05/2012	19800132	ACCESS 1 SOURCE		-265.00
06/05/2012	19800133	ALAN CUOMO		-1,701.56
06/05/2012	19800134	AT&T MOBILITY		-314.35
06/05/2012	19800135	PREPAID REFUND (LUNCH)		-249.75
06/05/2012	19800136	CASTAIC UNION SCHOOL DISTR.		-76,020.00
06/05/2012	19800137	P & R PAPER		-4,983.54
06/05/2012	19800138	SOUTH COAST A.Q.M.D.		-113.88
06/05/2012	19800139	STACIE PAREDES (NUTR. ED.)		-1,000.00
06/06/2012	19802803	TOSHIBA AMERICA BUSINESS SOLUTIONS, INC.		-489.38
06/06/2012	19802804	CAL CARD		-7,782.40
06/07/2012	19807304	SAUGUS UNION SCHOOL DISTRICT		-227,080.00
06/14/2012	19822389	ADAGE IT, INC.		-111.00
06/14/2012	19822390	AFFILIATED PACKAGING		-1,632.86
06/14/2012	19822391	ALLEN PACKAGING		-379.02
06/14/2012	19822392	AMERIPRIDE UNIFORM SERVICES		-366.65
06/14/2012	19822393	BURRTEC WASTE INDUSTRIES		-200.76
06/14/2012	19822394	PREPAID REFUND (LUNCH)		-20.76
06/14/2012	19822395	DEPARTMENT OF PUBLIC HEALTH		-5,890.00
06/14/2012	19822397	DARLING INTERNATIONAL		-313.71
06/14/2012	19822398	DEPARTMENT OF JUSTICE		-32.00
06/14/2012	19822399	DIESEL AIR INC.		-300.00
06/14/2012	19822400	DJ CO-OPS		-889.60
06/14/2012	19822401	EVERSOFT		-126.80
06/14/2012	19822402	FASTENAL COMPANY		-52.15
06/14/2012	19822403	PREPAID REFUND (LUNCH)		-71.50

**Santa Clarita Valley School Food Service Agency
Check Register**
June 2012

Date	Num	Name	Amount
06/14/2012	19822404	FRESH LOGISTICS (BOLTHOUSE)	-2,580.00
06/14/2012	19822405	GARDA CL WEST, INC.	-399.60
06/14/2012	19822406	GOLDEN CRUST	-732.60
06/14/2012	19822407	HOBART SERVICE	-1,957.44
06/14/2012	19822408	INTERNET SECURITY SYSTEMS-INC	-64.00
06/14/2012	19822409	PREPAID REFUND (LUNCH)	-200.50
06/14/2012	19822410	JANE CRAWFORD	-738.44
06/14/2012	19822411	JUAN C. VARGAS	-200.00
06/14/2012	19822412	L.A. FOODS	-2,458.40
06/14/2012	19822414	PREPAID REFUND (LUNCH)	-40.25
06/14/2012	19822415	REIMBURSEMENT EMPLOYEES	-89.39
06/14/2012	19822416	NEXTEL COMMUNICATIONS	-599.70
06/14/2012	19822417	PAVEL N. MATUSTIK	-937.99
06/14/2012	19822418	PRUDENTIAL OVERALLS	-775.38
06/14/2012	19822419	ROMERO'S FOOD PRODUCTS, INC.	-1,434.87
06/14/2012	19822420	SAUGUS UNION SCHOOL DISTRICT	-2,997.24
06/14/2012	19822421	SPARKLETT'S	-25.63
06/14/2012	19822422	PREPAID REFUND (LUNCH)	-8.25
06/14/2012	19822423	TAMA TRADING COMPANY INCORPORATED	-14,019.17
06/14/2012	19822424	THE SIGNAL	-606.00
06/14/2012	19822425	PREPAID REFUND (LUNCH)	-20.50
06/14/2012	19822426	UNITED TRUCK CENTER	-961.07
06/14/2012	19822428	VALENCIA PRINTERS	-462.19
06/14/2012	19822429	VALENCIA WATER SERVICE	-95.32
06/14/2012	19822430	VERTEX PEST SOLUTIONS	-150.00
06/19/2012	19830189	AT&T/ CALNET 2	-1,180.11
06/19/2012	19830190	MARGARET A. CHIDESTER & ASSOCIATES	-1,324.00
06/19/2012	19830191	MERRILEE BINGHAM (NUTR. ED.)	-11.75
06/19/2012	19830192	PALMA LINDSAY (NUTR. ED.)	-47.99
06/19/2012	19830193	SUE PEAK (NUTR. ED.)	-1,224.48
06/19/2012	19830194	SUZANNE MILADIN (NUTR. ED.)	-255.00
06/19/2012	19830195	TAMMY FORD (NUTR. ED.)	-20.64
06/20/2012	19833792	A&R WHOLESALE DISTRIBUTOR	-22,561.72
06/20/2012	19833794	DRIFTWOOD DAIRY	-62,179.72
06/20/2012	19833795	GOLD STAR FOODS	-151,548.29
06/20/2012	19833796	PREPAID REFUND (LUNCH)	-25.26
06/20/2012	19833797	PREPAID REFUND (LUNCH)	-69.90
06/20/2012	19833798	PRESSED PAPERBOARD TECHNOLOGIES, L.L.C.	-1,847.00
06/20/2012	19833799	ROBINSON RANCH	-6,740.14
06/20/2012	19833800	PREPAID REFUND (LUNCH)	-33.82
06/20/2012	19833801	PREPAID REFUND (LUNCH)	-38.25
06/20/2012	19833802	SOUTHERN CALIFORNIA EDISON	-12,426.39

**Santa Clarita Valley School Food Service Agency
Check Register**
June 2012

Date	Num	Name	Amount
06/22/2012	19841144	ALAN CUOMO	-1,631.25
06/22/2012	19841145	DIGITAL MENUBOX , INC.	-150.00
06/22/2012	19841146	MERRILEE BINGHAM (NUTR. ED.)	-19.95
06/26/2012	19845512	PREPAID REFUND (LUNCH)	-32.00
06/26/2012	19845513	PREPAID REFUND (LUNCH)	-438.40
06/26/2012	19845514	PREPAID REFUND (LUNCH)	-11.75
06/26/2012	19845515	PAVEL N. MATUSTIK	-753.78
06/26/2012	19845516	POSTAGE ONE	-1,150.89
06/26/2012	19845517	STAPLES	-1,155.75
06/26/2012	19845518	THE GAS CO.	-468.48
06/26/2012	19845519	PREPAID REFUND (LUNCH)	-20.60
06/27/2012	19848945	BOWIE,ARNESEN,WILES & GIANNIONE	-1,267.20
06/27/2012	19848946	IMAGE IV SYSTEMS INC	-82.31
06/28/2012	19852060	TOSHIBA AMERICA BUSINESS SOLUTIONS, INC.	<u>-489.38</u>

\$ (1,039,375.23)

Santa Clarita Valley School Food Service Agency
Check Register
July 2012

Date	Num	Name	Amount
07/02/2012	19857813	ACCESS 1 SOURCE	-265.00
07/02/2012	19857814	AT & T	-63.82
07/02/2012	19857815	PREPAID REFUND (LUNCH)	-90.75
07/02/2012	19857816	P & R PAPER	-1,231.43
07/02/2012	19857817	PREPAID REFUND (LUNCH)	-23.50
07/03/2012	19860827	ALAN CUOMO	-1,500.00
07/03/2012	19860828	SUE N. PEAK (NUTR. ED.)	-646.04
07/03/2012	19860829	CAL CARD	-11,631.95
07/09/2012	19870143	S.C.V.S.F.S.A	-200.24
07/11/2012	19876415	AT&T MOBILITY	-314.85
07/11/2012	19876417	GENERAL FIRE CONTROL	-2,350.00
07/11/2012	19876419	NEXTEL COMMUNICATIONS	-597.59
07/11/2012	19876420	PITNEY BOWES	-137.03
07/11/2012	19876421	SNA	-101.75
07/11/2012	19876422	SPARKLETT'S	-25.63
07/11/2012	19876423	TECHNICAL DIFFERENCE, INC.	-2,133.16
07/13/2012	19884009	A&R WHOLESALE DISTRIBUTOR	-7,384.01
07/13/2012	19884011	AMERIPRIDE UNIFORM SERVICES	-291.92
07/13/2012	19884012	MILEAGE EMPLOYEE	-48.84
07/13/2012	19884013	MILEAGE EMPLOYEE	-31.08
07/13/2012	19884014	ASR FOOD DISTRIBUTORS	-1,204.50
07/13/2012	19884015	MILEAGE EMPLOYEE	-23.31
07/13/2012	19884016	BOARD OF EQUALIZATION	-574.00
07/13/2012	19884017	MILEAGE EMPLOYEE	-12.21
07/13/2012	19884018	MISCELLANOUS	-422.50
07/13/2012	19884019	MISCELLANOUS	-255.56
07/13/2012	19884020	MILEAGE EMPLOYEE	-15.54
07/13/2012	19884021	DEPARTMENT OF PUBLIC HEALTH	-5,735.00
07/13/2012	19884022	DAILY JOURNAL CORPORATION	-100.00
07/13/2012	19884023	MILEAGE EMPLOYEE	-1.67
07/13/2012	19884024	MILEAGE EMPLOYEE	-38.85
07/13/2012	19884025	MILEAGE EMPLOYEE	-16.65
07/13/2012	19884026	DJ CO-OPS	-2,701.80
07/13/2012	19884027	MILEAGE EMPLOYEE	-16.65
07/13/2012	19884028	EMPLOYMENT DEVELOPMENT DEPARTMENT	-14,910.42
07/13/2012	19884029	EVERSOFT	-126.80
07/13/2012	19884030	FASTENAL	-24.78
07/13/2012	19884031	MILEAGE EMPLOYEE	-106.56
07/13/2012	19884032	FRESH LOGISTICS (BOLTHOUSE)	-1,080.00
07/13/2012	19884033	GARDA CL WEST, INC.	-243.14
07/13/2012	19884034	GOLDEN CRUST	-227.70
07/13/2012	19884035	GOLF CARS- LA	-565.92
07/13/2012	19884036	MILEAGE EMPLOYEE	-9.99
07/13/2012	19884037	INTERNET SECURITY SYSTEMS-INC	-129.00
07/13/2012	19884038	MILEAGE EMPLOYEE	-13.32
07/13/2012	19884039	MILEAGE EMPLOYEE	-19.99
07/13/2012	19884040	MILEAGE EMPLOYEE	-223.11
07/13/2012	19884041	JUAN C. VARGAS	-200.00
07/13/2012	19884042	MILEAGE EMPLOYEE	-19.43
07/13/2012	19884043	MILEAGE EMPLOYEE	-18.32

Santa Clarita Valley School Food Service Agency
Check Register
July 2012

Date	Num	Name	Amount
07/13/2012	19884044	MILEAGE EMPLOYEE	-12.21
07/13/2012	19884045	MILEAGE EMPLOYEE	-60.50
07/13/2012	19884046	MILEAGE EMPLOYEE	-62.72
07/13/2012	19884047	MILEAGE EMPLOYEE	-23.87
07/13/2012	19884048	MILEAGE EMPLOYEE	-26.64
07/13/2012	19884049	MILEAGE EMPLOYEE	-99.35
07/13/2012	19884050	MILEAGE EMPLOYEE	-8.33
07/13/2012	19884051	MILEAGE EMPLOYEE	-24.98
07/13/2012	19884052	MILEAGE EMPLOYEE	-222.56
07/13/2012	19884053	NORTH STAR MECHANICAL	-2,276.75
07/13/2012	19884054	R & R AWARDS	-329.74
07/13/2012	19884055	MILEAGE EMPLOYEE	-16.65
07/13/2012	19884056	MILEAGE EMPLOYEE	-2.22
07/13/2012	19884057	SAUGUS UNION SCHOOL DISTRICT	-126.00
07/13/2012	19884058	MILEAGE EMPLOYEE	-54.95
07/13/2012	19884059	MILEAGE EMPLOYEE	-31.08
07/13/2012	19884060	MILEAGE EMPLOYEE	-42.74
07/13/2012	19884061	MILEAGE EMPLOYEE	-53.28
07/13/2012	19884062	TAMA TRADING COMPANY INCORPORATED	-445.25
07/13/2012	19884063	MILEAGE EMPLOYEE	-33.30
07/13/2012	19884064	UNITED TRUCK CENTER	-2,493.13
07/13/2012	19884065	VALENCIA WATER SERVICE	-117.48
07/13/2012	19884066	VERTEX PEST SOLUTIONS	-150.00
07/13/2012	19884067	MILEAGE EMPLOYEE	-39.96
07/16/2012	19885978	GOLD STAR FOODS	-8,792.31
07/16/2012	19885979	SAUGUS UNION SCHOOL DISTRICT	-2,039.78
07/16/2012	19885980	VERN ALLEN PLUMBING CO., INC.	-510.00
07/19/2012	19894714	BURRTEC WASTE INDUSTRIES	-204.52
07/19/2012	19894715	GOLD STAR FOODS	-2,747.60
07/20/2012	19897250	ADAGE IT, INC.	-111.00
07/20/2012	19897251	ALAN CUOMO	-1,460.00
07/20/2012	19897252	AT&T CALNET 2	-1,179.26
07/20/2012	19897253	DIGITAL MENUBOX , INC.	-150.00
07/20/2012	19897254	EVERBANK COMMERCIAL	-281.66
07/20/2012	19897255	GOLD STAR FOODS	-34,222.26
07/20/2012	19897256	MARGARET A. CHIDESTER & ASSOCIATES	-2,852.00
07/23/2012	19898986	DRIFTWOOD DAIRY	-27,130.59
07/23/2012	19898987	JASON THORSO DESIGN INC	-3,792.06
07/23/2012	19898988	JASON THORSO DESIGN INC	-2,611.53
07/23/2012	19898989	JASON THORSO DESIGN INC	-23,610.54
07/24/2012	19903186	REIMBURSEMENT EMPLOYEES	-37.74
07/24/2012	19903187	REIMBURSEMENT EMPLOYEES	-25.08
07/24/2012	19903188	REIMBURSEMENT EMPLOYEES	-15.60
07/24/2012	19903189	REIMBURSEMENT EMPLOYEES	-49.99
07/24/2012	19903190	U.S. HEALTHWORKS	-40.00
07/25/2012	19904689	CAL CARD	-144.08
07/26/2012	19907246	CAL CARD	-2,355.96
07/30/2012	19910393	AT & T	-61.80
07/30/2012	19910394	CUMMINS	-465.89
07/30/2012	19910395	GOLD STAR FOODS	-1,147.73

Santa Clarita Valley School Food Service Agency
Check Register
July 2012

Date	Num	Name	Amount
07/30/2012	19910396	REIMBURSEMENT EMPLOYEES	-1,192.84
07/30/2012	19910397	SOUTHERN CALIFORNIA EDISON	-739.82
07/30/2012	19910398	SPARKLETT'S	-31.63
07/30/2012	19910399	STAPLES	-1,274.25

\$ (184,136.52)

TO: **BOARD OF DIRECTORS**
FROM: **PAVEL N. MATUSTIK / SUSAN WEISS**
RE: **PERSONNEL ACTION REPORT**

RECOMMENDATION #12-13-02/C2

It is recommended that the Board of Directors approve the following personnel report:

NAME	DESCRIPTION	EFFECTIVE
NEW EMPLOYEES:		
TRANSFERS:		
Edith Cselenyak	NA1 Peachland 4.50 to NA1 Stevenson Ranch 4.50	08/15/12
Teresa Dominguez	NA1 Old Orchard 3.75 to NA1 Peachland 3.75	08/15/12
Arlyn Erskin	NA2 North Park 3.75 to NA2 Foster 3.75	08/16/12
Doris Eshaya	NA1 Pico 4.00 to NA1 Peachland 4.00	08/15/12
Karen Mapes	NA1 Valley View 3.75 to NA1 Plum Canyon 3.75	08/16/12
Diane Regan	STL1 Santa Clarita 6.75 to STL1 Rosedell 6.75	08/16/12
Lori Rogers	NA2 Plum Canyon 3.75 to NA1 Valley View 3.75	08/16/12
Michelle Sanchez	NA1 Helmers 3.75 to NA1 Pico Canyon 3.75	08/16/12
Sonia Sheehan	NA1 Peachland 3.75 to NA1 Old Orchard 3.75	08/15/12
Amanda Wiseman	STL1 Rosedell 6.00 to STL1 Santa Clarita 6.75	08/16/12
STATUS CHANGE:		
TEMPORARY ASSIGNMENT:		
39 MONTH REHIRE LIST:		
CORRECTION:		
LEAVE OF ABSENCE:		
RETIREMENT:		
RESIGNATION:		
Jennifer Briscoe	NA1 Central Kitchen 8.00	08/01/12
Michael Knowles	Driver Central Kitchen 8.00	08/01/12
TERMINATED:		

EXHIBIT: E

DATE: 08/21/12

TO: BOARD OF DIRECTORS
 FROM: PAVEL N. MATUSTIK / SUSAN WEISS
 RE: PURCHASE ORDERS

RECOMMENDATION #12-13-02/C3

It is recommended the Board of Directors approve the purchase orders for June & July 2012.

P. O. #	VENDOR	AMOUNT
JUNE		
30955	Gold Star Foods	8,588.42
30956	ASR	1,204.50
30957	A & R	4,744.89
30958	DJ Co-Ops	586.00
30959	Gold Star Foods	481.00
30960	Gold Star Foods	522.60
30961	Gold Star Foods	281.25
30962	Gold Star Foods	628.50
30963	Golden Crust	227.70
30964-A	Staples	1,155.75
30964	Gold Star Foods	660.65
30965	Gold Star Foods	417.40
30966	Palma Lindsay	47.99
30967	Sue Peak	1,224.48
30968	Merrilee Bingham (Nut. Ed.)	11.75
30969	Tammy Ford	20.67
30970	Gold Star Foods	161.00
30971	Gold Star Foods	9,190.61
30972	TAMA Trading	445.25
30973	Suzanne Miladin (Nut. Ed.)	255.00
30974	A & R	465.59
30975	Gold Star Foods	356.85
30976	Gold Star Foods	1,441.25
30977	Allen Plumbing	375.00
30978	Fastenal	24.78
30979	R & R Awards	329.74
30980	Merrilee Bingham (Nut. Ed.)	19.95
30981	Gold Star Foods	476.95
30982	Gold Star Foods	162.75
30983	Wm. Bolthouse Farms	1,080.00
30984	Power Ford	331.42
30985-A	United Truck	2,493.13
30985	Canyon Welding	255.56
30986	Golf Cars LA (Leona Cox Elem.)	565.92

P. O. #	VENDOR	AMOUNT
30987	North Star Mechanical	267.00
30988	Allen Plumbing	135.00
30989	Gold Star Foods	1,575.18
30990	P & R Paper	1,243.87
30991	Sue Peak	646.04

TOTAL (June):	\$	43,101.39
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JULY

30992	Allen Packaging	764.24
30993	McCalla Towels	837.48
30994	Gold Star Foods	338.20
30995	Newhall SD	1,204.00
30996	United Truck Center	2,304.85
30997	Gold Star Foods	325.50
30998	Staples	1,274.25
30999	Respond Systems	695.58
31000	Gold Star Foods	8,710.24
31001	H & S Electric, Inc.	1,160.00
31002	General Fire Control	4,700.00
31003	Gold Star Foods	238.70
31004	Gold Star Foods	161.00
31005	DJ Co-Ops	350.00
31006	Jason Thorso Design	7,584.13
31007	Total Clean	254.64
31008	Gold Star Foods	905.15
31009	Gold Star Foods	1,152.30
31010	SCMH	117.39
31011	APSS	4,620.00
31012	United Truck Center	1,140.57
31013	North Star Mechanical	9,563.00
31014	Gold Star Foods	1,153.17
31015	Gold Star Foods	266.00
31016	DJ Co-Ops	300.00
31017	Confidential Data	144.00
31018	Webstarant Store	346.77
31019	H & S Electric, Inc.	2,183.00
31020	North Star Mechanical	777.00
31021	North Star Mechanical	3,023.00
31022	Gold Star Foods	556.20
31023	Jason Thorso Design	560.92

P. O. #	VENDOR	AMOUNT
31024	A & R Wholesale	4,268.28
31025	Swirl	7,469.00
31026	Magic Maintenance	1,370.00
31027	United Truck Centers	2,196.53
31028	United Truck Centers	182.18
31029	Gold Star Foods	1,064.50
TOTAL (July):		74,261.77
GRAND TOTAL (June & July):		\$117,363.16

ACTION: 08/21/12

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / SUSAN WEISS
RE: AGREEMENT TO FURNISH FOOD SERVICES – **GORMAN
SCHOOL DISTRICT**

RECOMMENDATION #12-13-02/C4

It is recommended that the Board of Directors approve the agreement between the Agency and Gorman School District for preparation and delivery of meals as presented.

Comment:

This is an annual renewal of the agreement for the 2012/2013 school year which reflects a .15¢ price increase for Breakfast & .14¢ price increase for Lunch – total \$1.85 per Breakfast; \$3.09 per Lunch.

EXHIBIT: G

SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY

AGREEMENT TO FURNISH FOOD SERVICES

This agreement is effective on this first day of August, 2012 by and between Santa Clarita Valley School Food Services Agency (SCVSFSA), hereinafter referred to as Agency and **Gorman School District**, hereinafter referred to as Institution.

WHEREAS, the facilities of the Institution are not adequate for preparing meals for the food services program; and,

WHEREAS, the facilities of the Agency are adequate to prepare product for students at the Institution; and,

WHEREAS, the Agency is willing to provide such services to the Institution on a cost reimbursement basis;

THEREFORE, both parties hereto agree as follows:

AGENCY AGREES TO:

1. Prepare and deliver selected meals by 5:00 P.M. on each of the Institution's school days in accordance with the number of meals requested and at the cost agreed upon in this contract:

School Breakfast with Milk	\$ 1.85
School Lunch with Milk	\$ 3.09

All prepared meals shall meet USDA requirements for reimbursement.

2. Maintain full and accurate records that the Institution will need to meet its responsibility including the following:
Production records, including daily number of meals delivered by type. Those records must be reported to the Institution promptly at the end of the month.
3. Retain required records for a period of three (3) years after the end of the fiscal year to which they pertain (or longer, if an audit is in progress); and upon request, to make all accounts and records pertaining to the Program available to representatives of the State Department of Education, the US Department of Agriculture, and the U. S. General Accounting Office for audit or administrative review at a reasonable time and place.

INSTITUTION AGREES TO:

1. Deliveries will be every three (3) days; food items will be delivered, then prepared for service on-site by institution staff.
2. Request for meal count changes need to be called in or faxed to the Agency 48 Hours before the next delivery date. Errors in counts called or faxed in shall be the responsibility of the Institution.
3. Consult with the Agency five days in advance regarding any special item request.
4. Pay Agency by the 10th of each month, the full amount as presented on the one itemized invoice per month.
5. In the event that market circumstances change dramatically, the Agency reserves the right to increase our prices accordingly, pending fifteen (15) days written notice.

TERMS OF THE AGREEMENT:

This agreement shall be effective as of August 1, 2012 through June 30, 2013. It may be terminated by notification, in writing, given by any party hereto to the other parties at least 30 days prior to the date of termination.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the dates indicated below.

Pavel N. Matustik

Agency Official

Institution Official

Chief Executive Officer

Title

Title

Signature

Signature

August 21, 2012

Date

Date

ACTION: 08/21/12

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / SUSAN WEISS
RE: AGREEMENT TO FURNISH FOOD SERVICES WITH THE
SUNSHINE CHILD CARE & LEARNING CENTER

RECOMMENDATION #12-13-02/C5

It is recommended that the Board of Directors approve the agreement between the Agency and the **Sunshine Child Care & Learning Center** for preparation and delivery of meals as presented.

Comment:

This is an annual renewal of the agreement for the 2012/2013 school year which reflects a .14¢ price increase – total \$3.09 per Lunch.

EXHIBIT: H

SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY

AGREEMENT TO FURNISH FOOD SERVICES

This agreement is effective on this first day of September, 2012 by and between Santa Clarita Valley School Food Services (SCVSFSA), hereinafter referred to as Agency and the Sunshine Child Care & Learning Center, hereinafter referred to as Institution.

WHEREAS, the facilities of the Institution are not adequate for preparing meals for the food services program; and,

WHEREAS, the facilities of the Agency are adequate to prepare product for students at the Institution; and,

WHEREAS, the Agency is willing to provide such services to the Institution on a cost reimbursement basis;

THEREFORE, both parties hereto agree as follows:

AGENCY AGREES TO:

1. Prepare and deliver selected meals by 11:30 a.m. by each Institution's school day in accordance with the number of meals requested and at the cost agreed upon in this contract:

School Lunch with Milk:	\$ 3.09
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All prepared meals shall meet USDA requirements for reimbursement.
 2. Maintain full and accurate records that the Institution will need to meet its responsibility including the following:

Production records, including daily the number of meals delivered by type. Those records must be reported to the Institution promptly at the end of the month.
 3. Retain required records for a period of three (3) years after the end of the fiscal year to which they pertain (or longer, if an audit is in progress); and upon request, to make all accounts and records pertaining to the Program available to representatives of the State Department of Education, the US Department of Agriculture, and the U. S. General Accounting Office for audit or administrative review at a reasonable time and place.

INSTITUTION AGREES TO:

1. Request by telephone and/or fax no later than 11:00 a.m. on every Friday an accurate number of items to be prepared for the Institution for the following week. Errors in count called in shall be the responsibility of the Institution. The counts shall be adjusted once a week. If necessary the counts can be adjusted daily but not later than 9:30 a.m.
2. Consult with the Agency five days in advance regarding any special items request.
3. Pay Agency by the 10th of each month, the full amount as presented on the one itemized invoice per month.

TERMS OF THE AGREEMENT:

This agreement shall be effective as of September 1, 2012 for a period of one (1) year. It may be terminated by notification, in writing, given by any party hereto to the other parties at least 30 days prior to the date of termination.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the dates indicated below.

Pavel N. Matustik

Agency Official

Institution Official

Chief Executive Officer

Title

Title

Signature

Signature

Date

Date

ACTION: 08/21/12

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / SUSAN WEISS
RE: AGREEMENT TO FURNISH FOOD SERVICES TO THE
CASTAIC USD PRE-SCHOOL AT NORTHLAKE HILLS

RECOMMENDATION #12-13-02/C6

It is recommended that the Board of Directors approve the agreement between the Agency and the **Northlake Hills** Pre-school for preparation and delivery of meals as presented.

Comment:

This is an annual renewal of the agreement for the 2012/2013 school year which reflects a .20¢ price increase – total \$1.85 per Breakfast.

EXHIBIT: I

SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY
AGREEMENT TO FURNISH FOOD SERVICES

This agreement is effective on this first day of August, 2012 by and between Santa Clarita Valley School Food Services Agency (SCVSFSA), hereinafter referred to as Agency, and Castaic School District/Pre-School at Northlake Hills hereinafter referred to as Institution.

WHEREAS, the facilities of the Institution are not adequate for preparing meals for the food services program; and,

WHEREAS, the facilities of the Agency are adequate to prepare product for students at the Institution; and,

WHEREAS, the Agency is willing to provide such services to the Institution on a cost reimbursement basis;

THEREFORE, both parties hereto agree as follows:

AGENCY AGREES TO:

1. Prepare and deliver selected meals by 11:30 a.m. on each of the Institution's school days in accordance with the number of meals requested and at the cost agreed upon in this contract:

School Breakfast:	\$ 1.85
-------------------	---------

All prepared meals shall meet USDA requirements for reimbursement.

2. Maintain full and accurate records that the Institution will need to meet its responsibility including the following:
Production records, including the number of meals delivered by type. Those records must be reported to the Institution promptly at the end of the month.
3. Retain required records for a period of three (3) years after the end of the fiscal year to which they pertain (or longer, if an audit is in progress); and upon request, to make all accounts and records pertaining to the Program available to representatives of the State Department of Education, the U.S. Department of Agriculture, and the U. S. General Accounting Office for audit or administrative review at a reasonable time and place.

INSTITUTION AGREES TO:

1. Request by telephone and/or fax no later than 10:00 a.m. on every Friday an accurate number of items to be prepared for the Institution for the following week. Errors in count called in shall be the responsibility of the Institution. The counts shall be adjusted once a week. If necessary the counts can be adjusted daily, but not later than 9:00 a.m.
2. Consult with the Agency five days in advance regarding any special item request.
3. Pay Agency by the 10th of each month, the full amount as presented on the one per month itemized invoices.

TERMS OF THE AGREEMENT:

This agreement shall be effective as of August 1, 2012 for a period of one year. It may be terminated by notification, in writing, given by any party hereto to the other parties at least 30 days prior to the date of termination.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the dates indicated below.

Pavel N. Matustik

Agency Official

Institution Official

Chief Executive Officer

Title

Title

Signature

Signature

Date

Date

ACTION: 08/21/12

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / SUSAN WEISS
RE: AGREEMENT TO FURNISH FOOD SERVICES TO THE
CASTAIC USD STATE PRE-SCHOOL AT VAL VERDE

RECOMMENDATION #12-13-02/C7

It is recommended that the Board of Directors approve the agreement between the Agency and the **Castaic USD State Pre-school at Val Verde** for preparation and delivery of meals as presented.

Comment:

This is an annual renewal of the agreement for the 2012/2013 school year which reflects a .20¢ price increase – total \$1.85 per Breakfast.

EXHIBIT: J

SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY
AGREEMENT TO FURNISH FOOD SERVICES

This agreement is effective on this first day of October, 2012 by and between Santa Clarita Valley School Food Services Agency (SCVSFSA), hereinafter referred to as Agency, and Castaic School District/State Pre-School at Val Verde hereinafter referred to as Institution.

WHEREAS, the facilities of the Institution are not adequate for preparing meals for the food services program; and,

WHEREAS, the facilities of the Agency are adequate to prepare product for students at the Institution; and,

WHEREAS, the Agency is willing to provide such services to the Institution on a cost reimbursement basis;

THEREFORE, both parties hereto agree as follows:

AGENCY AGREES TO:

1. Prepare and deliver selected meals by 11:30 a.m. on each of the Institution's school days in accordance with the number of meals requested and at the cost agreed upon in this contract:

School Breakfast:	\$ 1.85
-------------------	---------

All prepared meals shall meet USDA requirements for reimbursement.

2. Maintain full and accurate records that the Institution will need to meet its responsibility including the following:
Production records, including the number of meals delivered by type. Those records must be reported to the Institution promptly at the end of the month.
3. Retain required records for a period of three (3) years after the end of the fiscal year to which they pertain (or longer, if an audit is in progress); and upon request, to make all accounts and records pertaining to the Program available to representatives of the State Department of Education, the U.S. Department of Agriculture, and the U. S. General Accounting Office for audit or administrative review at a reasonable time and place.

INSTITUTION AGREES TO:

1. Request by telephone and/or fax no later than 10:00 a.m. on every Friday an accurate number of items to be prepared for the Institution for the following week. Errors in count called in shall be the responsibility of the Institution. The counts shall be adjusted once a week. If necessary the counts can be adjusted daily, but not later than 9:00 a.m.
2. Consult with the Agency five days in advance regarding any special item request.
3. Pay Agency by the 10th of each month, the full amount as presented on the one per month itemized invoices.

TERMS OF THE AGREEMENT:

This agreement shall be effective as of October 1, 2012 for a period of one (1) year. It may be terminated by notification, in writing, given by any party hereto to the other parties at least 30 days prior to the date of termination.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the dates indicated below.

Pavel N. Matustik

Agency Official

Institution Official

Chief Executive Officer

Title

Title

Signature

Signature

Date

Date

ACTION: 08/21/12

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / SUSAN WEISS
RE: AGREEMENT TO FURNISH FOOD SERVICES WITH
SAUGUS USD CHILD DEVELOPMENT PROGRAMS

RECOMMENDATION #12-13-02/C8

It is recommended that the Board of Directors approve the agreement between the Agency and the **Saugus USD Child Development Programs** for preparation and delivery of snacks as presented.

Comment:

This is an annual renewal of the agreement for the 2012/2013 school year. The snack price increased .01¢ for the new school year – total .84¢ per snack.

EXHIBIT: K

SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY
AGREEMENT TO FURNISH FOOD SERVICES

This agreement is effective on this first day of September, 2012 by and between Santa Clarita Valley School Food Services Agency (SCVSFSA), hereinafter referred to as Agency, and **Saugus Union School District Child Development Programs**, hereinafter referred to as Institution.

WHEREAS, the facilities of the Institution are not adequate for preparing meals for the food services program; and,

WHEREAS, the facilities of the Agency are adequate to prepare product for students at the Institution; and,

WHEREAS, the Agency is willing to provide such services to the Institution on a cost reimbursement basis;

THEREFORE, both parties hereto agree as follows:

AGENCY AGREES TO:

1. Prepare and deliver selected meals one day prior to consumption (no later than 8:30 a.m. the day the meal will be consumed) on each of the Institution's school days in accordance with the number of meals requested and at the cost agreed upon in this contract:

School Snack:	\$ 0.84
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All prepared meals shall meet USDA requirements for reimbursement.

2. Maintain full and accurate records that the Institution will need to meet its responsibility including the following:
Production records, including the number of meals delivered by type. Those records must be reported to the Institution promptly at the end of the month.
3. Retain required records for a period of three (3) years after the end of the fiscal year to which they pertain (or longer, if an audit is in progress); and upon request, to make all accounts and records pertaining to the Program available to representatives of the State Department of Education, the US Department of Agriculture, and the U. S. General Accounting Office for audit or administrative review at a reasonable time and place.

INSTITUTION AGREES TO:

1. Request by FAX (FAX # 295-1198, or e-mail Ikudroff@scvsfsa.net) no later than 10:00 a.m. on every Thursday an accurate number of items to be prepared for the

Institution (sites) for the following week. **Errors in count called in shall be the responsibility of the Institution.**

2. Institution will be responsible for collecting the snack orders from the child care directors at individual sites and then a representative from the Institution (Saugus USD) who will then give the Agency (FAX # 295-1198, or e-mail lkudroff@scvsfsa.net) an accurate count in its entirety. If necessary the counts can be adjusted daily, but MUST go through the representative at the Saugus district office. The Agency requires at least 24 hours notice.
3. Consult with the Agency five days in advance regarding any special item request.
4. Pay Agency by the 10th of each month, the full amount as presented on the one itemized invoice per month. The snack will be billed in its entirety (snack, juice and milk). No credit will be given for left over items.
5. Provide Agency with calendar for deliveries (include Fall, Spring, Winter Breaks, special days off, etc.)
6. Deliveries will be made to each sites cafeteria where it will be picked up by a representative of the Child Development Programs. The Summer schedule will be revised as needed.

TERMS OF THE AGREEMENT:

This agreement shall be effective as of September 1, 2012 through August 31, 2013. It may be terminated by notification, in writing, given by any party hereto to the other parties at least 30 days prior to the date of termination.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the dates indicated below.

Pavel N. Matustik
Agency Official

Cynthia Shieh
Institution Official

Chief Executive Officer
Title

Asst. Superintendent of Business
Title

Signature

Signature

8/21/12
Date

Date

ACTION: 08/21/12

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / SUSAN WEISS
RE: AGREEMENT TO FURNISH FOOD SERVICES WITH THE
BOUQUET CANYON PRE-SCHOOL

RECOMMENDATION #12-13-02/C9

It is recommended that the Board of Directors approve the agreement between the Agency and the **Bouquet Canyon** Pre-School for preparation and delivery of meals as presented.

Comment:

This is a NEW agreement for the 2012/2013 school year.

EXHIBIT: L

SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY
AGREEMENT TO FURNISH FOOD SERVICES

This agreement is effective on this second day of July, 2012 by and between Santa Clarita Valley School Food Services Agency (SCVSFSA), hereinafter referred to as Agency, and Saugus Union School District Bouquet Canyon Pre-School, hereinafter referred to as Institution.

WHEREAS, the facilities of the Institution are not adequate for preparing meals for the food services program; and,

WHEREAS, the facilities of the Agency are adequate to prepare product for students at the Institution; and,

WHEREAS, the Agency is willing to provide such services to the Institution on a cost reimbursement basis;

THEREFORE, both parties hereto agree as follows:

AGENCY AGREES TO:

1. Prepare and deliver selected meals one day prior to consumption (no later than 8:30 a.m. the day the meal will be consumed) on each of the Institution's school days in accordance with the number of meals requested and at the cost agreed upon in this contract:

School Snacks (8:30 a.m. & 3:00 p.m.):	\$ 0.80
Delivery charge:	\$25.00 per delivery

Items will be delivered: Individual & Family Style

All prepared meals shall meet USDA requirements for reimbursement.

2. Maintain full and accurate records that the Institution will need to meet its responsibility including the following:
Production records, including the number of meals delivered by type. Those records must be reported to the Institution promptly at the end of the month.
3. Retain required records for a period of three (3) years after the end of the fiscal year to which they pertain (or longer, if an audit is in progress); and upon request, to make all accounts and records pertaining to the Program available to representatives of the State Department of Education, the US Department of Agriculture, and the U. S. General Accounting Office for audit or administrative review at a reasonable time and place.

INSTITUTION AGREES TO:

1. Request by FAX (FAX # 295-1198, or e-mail lkudroff@scvsfsa.net) no later than 10:00 a.m. an accurate number of items to be prepared for the Institution (sites) for the following week. This is to be sent no later than the third week of every month, for the following month. Errors in count called in shall be the responsibility of the Institution.
2. Institution will be responsible for collecting the snack orders from the child care/pre-school directors at individual sites and then a representative from the Institution (Saugus USD) who will then give the Agency (FAX # 295-1198, or e-mail lkudroff@scvsfsa.net) an accurate count in its entirety. If necessary the counts can be adjusted, but MUST go through the representative at the Saugus district office. The Agency requires at least 24 hours notice.
3. Consult with the Agency five days in advance regarding any special item request.
4. Pay Agency by the 10th of each month, the full amount as presented on the one itemized invoice per month. The snack will be billed in its entirety (snack, juice and milk). No credit will be given for left over items.
5. Provide Agency with calendar for deliveries (include Fall, Spring, Winter Breaks, special days off, etc.)
6. Deliveries will be made to a refrigerated or storage unit on site where it will be picked up by a representative of the child care/pre-school. The Summer schedule will be revised as needed. It is the responsibility of the Institution to maintain proper temperatures of all food delivered.

TERMS OF THE AGREEMENT:

This agreement shall be effective as of July 2, 2012 through June 30, 2013. It may be terminated by notification, in writing, given by any party hereto to the other parties at least 30 days prior to the date of termination.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the dates indicated below.

Pavel N. Matustik
Agency Official

Institution Official

Chief Executive Officer
Title

Title

Signature

Signature

Date

Date

DATE: 08/21/12

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK
**RE: AGREEMENT FOR CONSULTANT SERVICES – BUILDING
MAINTENANCE & OPERATIONS**

RECOMMENDATION #12-13-02/C5

It is recommended that the Board of Directors approve the agreement for consulting services with Mr. Alan Cuomo until December 31, 2012.

Comment:

Mr. Cuomo will be performing consulting work for the Agency's Building Maintenance & Operations department.

EXHIBIT: M

SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY
25210 ANZA DRIVE
SANTA CLARITA, CALIFORNIA 91355
(661) 295-1574

AGREEMENT FOR CONSULTANT SERVICES

THIS AGREEMENT is made and entered into this 1st day of July, 2012 by and between the Santa Clarita Valley School Food Services Agency, a California Joint Powers Authority, hereinafter referred to as the "AGENCY", and Alan Cuomo the "CONSULTANT".

WHEREAS, the AGENCY is in need of special consulting services and advice in the areas of maintenance & operations for Agency's School Food Services operation; and

WHEREAS, Government Code section 53060 authorizes the AGENCY to contract for special consulting services and advice if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the CONSULTANT is specially trained and experienced and competent to perform the special consulting services required by the AGENCY.

NOW, THEREFORE, in consideration of the foregoing premises and upon the terms and conditions contained hereinafter, the parties agree as follows:

1. Services To Be Performed By Consultant.

- (a) The CONSULTANT will serve as a resource by consulting with and assisting the AGENCY with building Maintenance & Operations.
- (b) The services CONSULTANT shall render under this Agreement will supplement and not replace the assistance given by the State of California and Los Angeles County.
- (c) The CONSULTANT may, at CONSULTANT's own expense, employ such assistants as the CONSULTANT deems necessary to perform the services required of CONSULTANT by this Agreement.
- (d) The CONSULTANT is, and shall at all times be deemed to be an independent contractor, and shall be responsible for determining the sequence, method, details and manner in which it performs those services required under the terms of this Agreement. Nothing herein contained shall be construed as creating a relationship of employer and employee, or principal and agent, between the AGENCY and CONSULTANT or any of the CONSULTANT's agents or employees. The CONSULTANT assumes exclusively the responsibility for the acts of its employees or agents as they relate to services to be provided during the course and scope of their employment. The CONSULTANT, its agents and employees, shall not be entitled to any rights and/or privileges of the AGENCY's employees and shall not be considered in any manner to be the AGENCY's employees.
- (e) If the CONSULTANT is a regular employee of a public entity, all services which the CONSULTANT renders under this Agreement will be performed at times other than the CONSULTANT's regular assigned work day for said entity, or during periods of vacation or leave of absence from said entity.

2. Compensation.

- (a) Except as otherwise provided in this Agreement, the **AGENCY** agrees to compensate the **CONSULTANT** for services rendered under this Agreement at the rate of \$20.00 per hour for not more than \$ 10,000.00 in the 2012/2013 fiscal year unless approved by the governing board of the **AGENCY**.
- (b) The **AGENCY** will pay no additional amount for travel or other expenses of the **CONSULTANT** under this Agreement unless specified below.
- (c) The **CONSULTANT** shall submit monthly invoices in duplicate to the **AGENCY**. The **CONSULTANT** shall support each invoice with a monthly report detailing the services rendered to the **AGENCY** during the billing period.
- (d) All payments by the **AGENCY** shall be made in arrears, after the services have been rendered. **Payment shall be made within thirty (30) days from the date that each monthly invoice is received and it is determined to be in reasonable agreement with the services rendered during the billing period.**
- (e) The **AGENCY** will not withhold any federal or state income tax for payment made pursuant to this Agreement, but will provide the **CONSULTANT** with a statement of earnings at the end of each calendar year. The **CONSULTANT** is hereby advised that such statement of earnings shall, if required, be provided to the Internal Revenue Service and the State Franchise Tax Board.

3. Term of Agreement.

The initial term of this Agreement is from July 1, 2012, through, December 31, 2012, unless sooner terminated pursuant to the provisions of Section 6 of this Agreement. The **AGENCY** and the **CONSULTANT** may mutually agree in writing to extend the initial term of this Agreement, provided that the initial term and any additional term(s) do not exceed five (5) years in the aggregate.

4. Obligations of Consultant.

- (a) During the term of this Agreement, the **CONSULTANT** agrees to diligently and timely perform the services specified in Section 1 above.
- (b) The **CONSULTANT** will provide all materials, tools, and instrumentalities required to perform the services under this Agreement.
- (c) At all times during the term of this Agreement, the **CONSULTANT** agrees to provide workers' compensation insurance for the **CONSULTANT**'s employees and agents as required by law. The **CONSULTANT** shall comply with all federal, state and local laws and ordinances applicable to the work to be performed under this Agreement.
- (d) The **CONSULTANT** shall indemnify, pay for the defense of, and hold harmless the **AGENCY** and its officers, agents and employees of and from any and all liabilities, claims, debts, damages, demands, suits, actions and causes of actions of whatsoever kind, nature or sort which may be incurred by reason of the **CONSULTANT**'s negligent or willful acts and/or omissions in rendering any services hereunder. The **CONSULTANT** shall assume full responsibility for payments of federal, state and local taxes or contributions imposed or required under the social security, workers' compensation or income tax law, or any disability or unemployment law, or retirement contribution of any sort whatever, concerning the **CONSULTANT** or any employee and shall further indemnify, pay for the defense of, and hold harmless the **AGENCY** of and from any such payment or liability arising out of or in any manner connected with the **CONSULTANT**'s performance under this Agreement.
- (e) Neither this Agreement nor any duties or obligations under this Agreement may be assigned by the **CONSULTANT** without the prior written consent of the **AGENCY**.

5. Obligations of the Agency.

The **AGENCY** agrees to comply with all reasonable requests by the **CONSULTANT** and to provide access to all documents reasonably necessary for the performance of the **CONSULTANT**'s duties under this Agreement.

6. Termination of Agreement.

- (a) Unless otherwise terminated as provided below, this Agreement shall continue in force during the term of the Agreement, or until the services provided for herein have been fully and completely performed, whichever shall occur first, and shall thereupon terminate.
- (b) Should the **CONSULTANT** default in the performance of this Agreement or breach any of its provisions, the **AGENCY** may terminate this Agreement by giving written notification to the **CONSULTANT**.
- (c) If at any time during the performance of this Agreement the **AGENCY** determines, in its sole discretion, to suspend indefinitely or abandon the services under this Agreement, the **AGENCY** shall have the right to terminate the performance of the **CONSULTANT**'s services hereunder by giving 10 days written notification to the **CONSULTANT** of its intention to terminate.
- (d) In the event that the **AGENCY** terminates this Agreement under paragraph (b) or (c) of this Section, the **CONSULTANT** shall only be paid for those services rendered to the date of termination.

7. General Provisions.

- (a) Any notices to be given hereunder by either party to the other may be effected either by personal delivery in writing, or by registered or certified mail, postage prepaid with return receipt requested. Notices shall be deemed given and served upon delivery personally, or three (3) days after depositing in the United States Mail. Mailed notices shall be addressed to the parties at the addresses set forth in this Agreement for the **AGENCY** and the **CONSULTANT**. The foregoing addresses may be changed by written notice to the other party as provided herein.
- (b) The **AGENCY** and the **CONSULTANT** mutually agree that for copyright purposes, any written material or any copyrightable work of any nature created by the **CONSULTANT** pursuant to this Agreement shall be considered a "work made for hire" and the **AGENCY** the "copyright owner" thereof as those terms are defined in Title 17 of the United States Code, Section 101, and that the **AGENCY** shall own all of the rights comprised in the copyright of said written material or copyrightable work.
- (c) This Agreement supersedes any and all agreements either oral or written, between the parties hereto with respect to the rendering of services by the **CONSULTANT** and contains all of the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party or anyone acting on behalf of any party, which is not embodied herein, and that no other agreement, statement or promise not contained in this Agreement shall be valid or binding. Any modification of this Agreement will be effective only if it is in writing, signed by both parties.
- (d) If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.
- (e) This Agreement shall be governed by and construed in accordance with the laws of the State of California.
- (f) Pursuant to and in accordance with the provisions of Government Code Section 10532, or any amendments thereto, all books, records and files of the **AGENCY**, **CONSULTANT**, or any subcontractor connected with the performance of this Agreement involving the expenditure of public funds in excess of Ten Thousand Dollars (\$10,000), including, but not limited to the administration thereof, shall be subject to the examination and audit of the Office of The Auditor General of the State of California for a period of three (3) years after final payment is made under this Agreement. The **CONSULTANT** shall preserve and cause to be preserved such books,

records and files for the audit period. In addition, upon reasonable prior request, the **CONSULTANT** shall make available all such books, records and files for review and inspection by the **AGENCY**.

- (g) Each person executing this Agreement warrants that he or she has the authority to so execute this Agreement and that no further approval of any kind is necessary to bind the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first written.

"AGENCY"

By:

Signature

Printed Name

Susan Weiss

Title

Dir, Finance & Admin.

"CONSULTANT"

By:

Signature

Printed Name

ALAN CUORNO

Title

Supervisor

Address

25612 PALMA ALTA DR

City State Zip

661 254-2694

Telephone Number

556-66-2648

Social Security/Tax ID No.

Date: _____

Date: 6/29/12

Date of Governing Board's Approval: _____

DATE: 08/21/12

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / SUSAN WEISS
RE: DISPOSAL OF ASSETS

RECOMMENDATION #12-13-02/C11

It is recommended that the Board of Directors declare the following equipment obsolete and surplus property.

Description	Original Amount
Konica Copy Machine	\$ 14,773.00
Vending Machines (3)	\$ 7,455.59
	6,500.00
	6,190.00
A/C Unit	\$ 4,403.51
TOTAL	\$ 39,322.10

Comment:

The listed equipment is either not functioning or does not meet the Agency's needs any longer. Some of the equipment has been replaced during the last three – four years; however, it has never been officially taken off the asset inventory. We offered the equipment for auction with InterSchola with the proceeds going back to our General Fund.

EXHIBIT: N



Santa Clarita Valley Food Services Agency

NOTICE OF AUCTION of Surplus Assets

Santa Clarita Valley Food Services Agency will conduct an auction of surplus assets with assistance from Interscholastic Trading Company, LLC ("InterSchola™"). These assets have been approved as surplus in accordance with State Laws regarding the sale of surplus goods.

The following items will be available for online auction (eBay or other) beginning on or after Tuesday, July 31st 2012 and ending on or after August 7th 2012.

- Food Service
- Facilities / Maintenance

Description and auction information regarding these items can be found online at: http://www.interschola.com/auctions.php?store_categories_id=12&district=1131 beginning on or after Tuesday, July 31st 2012. Type this URL into your Internet browser and click on the item description as listed above to learn more about an item and to place an online bid for such item(s). If you do not see above items listed for this client, please check back daily. If you have any questions, please email InterSchola™ at : ebay-info@interschola.com and reference a particular item number and description in the email title. For general questions about this auction, please email: auction-info@interschola.com.

About InterSchola™: InterSchola™ works in partnership with public education institutions and other public agencies nationwide to bring valuable, excess or no longer needed school/ district or public agency inventory to an online marketplace. Items listed by InterSchola™ for online auction have been declared surplus by partner education and public agency institutions and are listed for sale as a service to these same organizations by InterSchola™. Visit our web site at <http://www.interschola.com> to learn more about InterSchola™.

Date: 08/21/12

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / SUSAN WEISS
RE: FINANCIAL REPORT: SCHOOL YEAR 2011/12

FINANCIAL REPORT NO. 12-13-02/CC1

This report will be distributed at the August 21st Board Meeting.

EXHIBIT: O

Date: 08/21/12

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / JANE CRAWFORD
RE: PARTICIPATION COMPARISON 2010/11 and 2011/12

REPORT #12-13-02/CC2

The 2011/12 numbers are pretty good and they are a rather interesting reading.

Overall Participation:

Overall participation for 2011/12 SY was 59.35% - 1.17% up from 2010/11.

Lunch Participation:

The 2011/12 ADP was 44.59% - 0.70% up from the previous year. We served 230 lunches per day more than in 2010/11. We served 2,053,218 lunches – almost 48,885 more than last year.

Breakfast Participation:

The 2011/12 participation was 16.62% - 0.39% up from 2010/11. We averaged 4,304 breakfast meals per day – 120 more per day.

A la Carte:

The student spending on the *A la Carte* items increased from \$0.123 to \$0.129.

EXHIBIT: P

PARTICIPATION 2010/11 versus 2011/12

LUNCH PROGRAM	PAID	PAID	REDUCED	REDUCED	FREE	FREE	TOTAL	TOTAL	OP.DAYS	OP.DAYS	ADP	ADP	ENROLLMENT	ENROLLMENT	PARTICIPATION	PARTICIPATION		
	10/11	11/12	10/11	11/12	10/11	11/12	10/11	11/12	10/11	11/12	10/11	11/12	10/11	11/12	10/11	11/12	10/11	11/12
CASTAIC ELEMENTARY	31,378	28,424	2,079	4,594	7,165	5,877	40,622	38,895	177	190	230	205	593	594	38.70%	34.46%		
CASTAIC MIDDLE	16,085	14,345	3,398	6,129	23,612	18,914	43,095	39,388	177	190	243	207	1,078	1,097	22.59%	18.90%		
LIVE OAK	21,745	21,190	5,202	6,325	25,379	24,589	52,326	52,104	177	190	296	274	654	642	45.20%	42.72%		
NORTHLAKE	23,684	23,519	4,661	8,722	21,256	23,302	49,601	55,543	177	190	280	292	643	645	43.58%	45.32%		
CASTAIC DISTRICT	92,892	87,478	15,340	25,770	77,412	72,682	185,644	185,930			1,049	979	2,968	2,978	35.34%	32.86%		
MCGRATH	8,146	7,838	10,633	11,343	88,617	89,022	107,396	108,203	191	181	562	598	680	689	82.69%	86.76%		
MEADOWS	14,455	16,687	3,685	2,177	9,471	11,371	27,611	30,235	177	174	156	174	591	606	26.39%	28.67%		
NEWHALL	13,471	8,680	9,872	5,112	80,709	73,914	104,052	87,706	177	174	588	504	661	658	88.94%	76.60%		
OLD ORCHARD	13,101	12,660	3,966	4,583	26,708	28,310	43,775	45,553	177	174	247	262	536	496	46.14%	52.78%		
PEACHLAND	11,945	8,468	5,304	3,633	40,193	41,231	57,442	53,332	177	174	325	307	512	522	63.38%	58.72%		
STEVENSON RANCH	65,095	56,380	821	1,889	4,770	4,682	70,686	62,951	177	174	399	362	985	943	40.54%	38.37%		
PICO	48,788	42,997	5,823	6,396	9,737	11,751	64,348	61,144	177	174	364	351	1,000	983	36.35%	35.75%		
VALENCIA VALLEY	24,124	25,352	2,793	2,335	7,192	8,611	34,109	36,298	177	174	193	209	675	676	28.55%	30.86%		
WILEY CANYON	13,849	13,759	8,964	9,399	47,900	58,978	70,713	82,136	177	174	400	472	751	743	53.20%	63.53%		
OAK HILL	40,266	36,898	1,086	1,852	2,709	1,996	44,061	40,746	177	174	249	234	598	615	41.63%	38.08%		
NEWHALL DISTRICT	253,240	229,719	52,947	48,719	318,006	329,866	624,193	608,304			3,482	3,472	6,989	6,931	49.82%	50.09%		
BOUQUET CANYON (CLOSED)																		
BRIDGPORT	53,666	54,708	3,251	3,038	3,494	5,666	60,411	63,412	176	186	343	341	1,009	1,023	34.02%	33.33%		
CEDAR CREEK	10,849	10,184	9,345	11,094	47,193	47,589	67,387	68,867	176	186	383	370	470	484	81.46%	76.50%		
EMBLEM (CLOSED)																		
FOSTER	27,482	28,901	1,931	2,887	5,521	5,862	34,934	37,650	176	186	198	202	607	620	32.70%	32.65%		
HELMERS	36,913	34,309	1,974	2,831	4,028	3,803	42,915	40,943	176	186	244	220	858	882	28.42%	24.96%		
HIGHLANDS	23,666	23,803	4,839	7,999	15,975	16,503	44,480	48,305	176	186	253	260	654	699	38.64%	37.15%		
MOUNTAINVIEW	37,745	37,770	1,927	2,768	4,022	6,240	43,694	46,778	176	186	248	251	958	963	25.91%	26.12%		
NORTHPARK	36,258	38,262	3,395	4,554	8,974	7,294	48,627	50,110	176	186	276	269	948	903	29.14%	29.83%		
PLUM CANYON	30,737	25,910	3,417	4,235	8,322	10,110	42,476	40,255	176	186	241	216	751	772	32.14%	28.03%		
RIO VISTA	30,998	25,777	8,996	12,139	48,594	47,404	88,588	85,320	176	186	503	459	896	812	56.18%	56.49%		
ROSEDELL	32,037	32,214	5,117	5,911	11,851	15,268	49,005	53,393	176	186	278	287	856	863	32.53%	33.26%		
SANTA CLARITA	19,736	17,945	3,344	3,742	10,087	13,107	33,167	34,794	176	186	188	187	495	487	38.07%	38.41%		
SKYBLUE MESA	19,808	20,238	3,164	5,054	11,981	15,300	34,953	40,592	176	186	199	218	481	517	41.29%	42.21%		
TESORO	26,589	25,988	1,984	4,141	3,788	3,930	32,361	34,059	176	186	184	183	585	597	31.43%	30.67%		
WEST CREEK ACADEMY	32,011	36,231	971	2,787	3,352	4,454	n/a	43,472	176	186	n/a	234	630	652	n/a	35.85%		
SAUGUS DISTRICT	418,495	412,240	53,655	73,180	187,182	202,530	622,998	687,950			3,540	3,699	10,198	10,274	34.71%	36.00%		
CANYON SPRINGS	8,229	5,422	7,035	8,102	64,172	65,051	79,436	78,575	176	168	451	468	575	664	78.49%	70.44%		
FAIR OAKS RANCH	40,414	39,943	9,453	12,664	38,588	40,023	88,455	92,630	176	168	503	551	925	938	54.33%	58.78%		
LEONA COX	18,526	13,092	5,993	7,758	35,483	33,534	60,002	54,384	176	168	341	324	525	499	64.94%	64.87%		
MIINT CANYON	11,073	9,739	7,625	7,713	54,075	55,372	72,773	72,824	176	168	413	433	529	604	78.16%	71.77%		
MITCHELL	27,710	24,557	6,730	7,742	27,637	31,415	62,077	63,714	176	168	353	379	697	648	50.60%	58.53%		
PINETREE	24,472	22,002	5,092	5,943	15,518	18,930	45,082	46,875	176	168	256	279	634</td					

PARTICIPATION 2010/11 versus 2011/12

BREAKFAST PROGRAM	PAID	PAID	REDUCED	REDUCED	FREE	FREE	TOTAL	TOTAL	ADP	ADP	PARTICIPATION	
											10/11	11/12
CASTAIC ELEMENTARY	2,335	2,889	394	1,637	2,609	2,023	5,338	6,549	30	34	5.09%	5.80%
CASTAIC MIDDLE	1,274	1,091	1,589	2,599	10,446	7,208	13,309	10,898	75	57	6.98%	5.23%
LIVE OAK	4,597	5,475	3,348	3,916	17,869	17,104	25,814	26,495	146	139	22.30%	21.72%
NORTHLAKE	2,790	2,960	2,273	3,221	9,400	10,861	14,463	17,042	82	90	12.71%	13.91%
CASTAIC DISTRICT	10,996	12,415	7,604	11,373	40,324	37,196	58,924	60,984	333	321	11.22%	10.78%
MCGRATH	1,414	1,247	5,378	5,155	44,920	42,537	51,712	48,939	271	270	39.82%	39.24%
MEADOWS	2,747	1,983	1,804	1,027	6,055	5,097	10,606	8,107	60	47	10.14%	7.69%
NEWHALL	1,982	1,381	3,362	2,075	32,045	31,468	37,389	34,924	211	201	31.96%	30.50%
OLD ORCHARD	2,585	2,187	2,299	2,659	14,137	16,529	19,021	21,375	107	123	20.05%	24.77%
PEACHLAND	4,147	2,131	2,430	1,249	25,530	25,160	32,107	28,540	181	164	35.43%	31.42%
STEVENSON RANCH	900	794	150	396	1,837	1,953	2,887	3,143	16	18	1.66%	1.92%
PICO	12,645	10,350	2,659	3,060	5,259	6,403	20,563	19,813	116	114	11.62%	11.58%
VALENCIA VALLEY	4,427	4,557	1,039	1,194	2,294	3,673	7,760	9,424	44	54	6.50%	8.01%
WILEY CANYON	1,303	1,314	5,503	4,610	27,847	33,965	34,653	39,889	196	229	26.07%	30.85%
OAK HILL	10,290	10,182	366	784	1,574	1,227	12,230	12,193	69	70	11.55%	11.39%
NEWHALL DISTRICT	42,440	36,126	24,990	22,209	161,498	168,012	228,928	226,347	1,272	1,290	18.20%	18.61%
BOUQUET CANYON (CLOSED)												
BRIDGPOR	8,478	8,575	1,422	1,573	2,051	2,767	11,951	12,915	68	69	6.73%	6.79%
CEDAR CREEK	2,872	2,671	5,455	5,098	24,620	25,859	32,947	33,628	187	181	39.83%	37.35%
EMBLEM (CLOSED)												
FOSTER	2,999	3,394	801	1,505	3,123	3,735	6,923	8,634	39	46	6.48%	7.49%
HELMERS	6,627	8,047	918	1,359	1,820	2,037	9,365	11,443	53	62	6.20%	6.98%
HIGHLANDS	8,654	8,691	3,847	5,039	11,871	11,626	24,372	25,356	138	136	21.17%	19.50%
MOUNTAINVIEW	7,773	6,738	1,093	1,075	1,967	2,806	10,833	10,619	62	57	6.42%	5.93%
NORTHPARK	8,518	7,248	2,145	1,899	4,965	3,147	15,628	12,294	89	66	9.37%	7.32%
PLUM CANYON	1,326	1,597	763	1,347	2,942	2,535	5,031	5,479	29	29	3.81%	3.82%
RIO VISTA	6,477	5,638	3,317	4,785	20,654	21,906	30,448	32,329	173	174	19.31%	21.41%
SANTA CLARITA	1,666	1,757	892	1,537	3,440	5,076	5,998	8,370	34	45	6.88%	9.24%
SKYBLUE MESA	4,883	4,120	2,288	3,225	7,648	10,009	14,819	17,354	84	93	17.50%	18.05%
TESORO	7,398	7,137	1,964	4,188	3,688	3,865	13,050	15,190	74	82	12.67%	13.68%
WEST CREEK ACADEMY	6,288	6,291	213	1,614	1,754	2,449	n/a	10,354	n/a	56	n/a	8.54%
SAUGUS DISTRICT	83,818	81,538	28,892	38,186	98,800	108,549	203,255	228,273	1,155	1,227	11.32%	11.95%
CANYON SPRINGS	2,668	1,432	4,166	4,314	37,629	37,096	44,463	42,842	253	255	43.94%	38.41%
FAIR OAKS RANCH	8,305	7,897	5,103	6,555	21,960	21,500	35,368	35,952	201	214	21.72%	22.81%
LEONA COX	3,633	1,728	3,593	5,351	21,877	22,177	29,103	29,256	165	174	31.50%	34.90%
MINT CANYON	3,268	2,283	3,755	3,079	31,653	30,085	38,676	35,447	220	211	41.54%	34.93%
MITCHELL	6,499	5,459	4,718	4,646	17,833	20,308	29,050	30,413	165	181	23.68%	27.94%
PINETREE	4,254	3,374	2,254	2,013	5,750	6,495	12,258	11,882	70	71	10.99%	10.86%
SULPHUR SPRINGS	8,808	9,216	2,279	2,637	8,906	8,485	19,993	20,338	114	121	16.93%	18.89%
VALLEY VIEW	4,684	4,529	4,107	4,463	28,117	27,061	36,908	36,053	210	215	34.32%	36.19%
GOLDEN OAK	1,694	1,824	1,127	963	2,017	1,262	4,838	4,049	27	24	5.94%	5.05%
SULPH.SPR.DISTRICT	43,813	37,742	37,742	34,021	175,742	174,469	250,657	246,232	1,424	1,466	25.30%	25.65%
DISTRICTS TOTAL	181,067	167,821	99,228	105,789	476,364	488,226	741,764	761,836	4,184	4,304	16.23%	16.62%

PARTICIPATION 2010/11 versus 2011/12

A la Carte and Overall	STUDENT SALES 10/11	STUDENT SALES 11/12	STUDENT SALES per DAY		UNIT SALES per DAY		COMBINED PARTICIPATION		AVERAGE STUDENT SPENDING per DAY	
			10/11	11/12	10/11	11/12	10/11	11/12	10/11	11/12
CASTAIC ELEMENTARY	\$4,503.18	\$3,995.59	\$25.44	\$21.03	257	232	43.39%	39.13%	\$0.043	\$0.035
CASTAIC MIDDLE	\$137,156.47	\$140,267.53	\$774.90	\$738.25	669	605	62.01%	55.16%	\$0.719	\$0.673
LIVE OAK	\$5,634.05	\$6,260.18	\$31.83	\$32.95	384	360	58.79%	56.14%	\$0.049	\$0.051
NORTHLAKE	\$9,198.59	\$10,969.65	\$51.97	\$57.74	347	366	53.98%	56.75%	\$0.081	\$0.090
CASTAIC DISTRICT	\$156,492.29	\$161,492.95	\$884.14	\$849.96	1,657	1,564	55.84%	52.52%	\$0.298	\$0.285
MCGRATH	\$12,419.80	\$11,224.30	\$65.03	\$62.01	730	764	107.38%	110.89%	\$0.096	\$0.090
MEADOWS	\$3,861.50	\$5,821.87	\$21.82	\$33.46	197	214	33.31%	35.28%	\$0.037	\$0.055
NEWHALL	\$10,704.00	\$13,566.95	\$60.47	\$77.97	724	643	109.49%	97.78%	\$0.091	\$0.118
OLD ORCHARD	\$4,322.90	\$5,572.35	\$24.42	\$32.03	313	339	58.44%	68.39%	\$0.046	\$0.065
PEACHLAND	\$10,997.01	\$2,903.80	\$62.13	\$16.69	446	397	87.17%	76.03%	\$0.121	\$0.032
STEVENSON RANCH	\$3,282.35	\$16,773.65	\$18.54	\$96.40	417	419	42.31%	44.43%	\$0.019	\$0.102
PICO	\$13,020.05	\$12,667.25	\$73.56	\$72.80	458	445	45.84%	45.24%	\$0.074	\$0.074
VALENCIA VALLEY	\$2,681.75	\$6,573.84	\$15.15	\$37.78	222	255	32.92%	37.66%	\$0.022	\$0.056
WILEY CANYON	\$10,352.50	\$10,954.11	\$58.49	\$62.95	527	618	70.13%	83.20%	\$0.078	\$0.085
OAK HILL	\$14,437.70	\$16,012.90	\$81.57	\$92.03	324	315	54.22%	51.26%	\$0.136	\$0.150
NEWHALL DISTRICT	\$86,079.56	\$102,071.02	\$481.18	\$584.12	4,359	4,409	62.36%	63.61%	\$0.069	\$0.084
BOUQUET CANYON (CLOSED)										
BRIDGPORT	\$20,312.30	\$20,747.45	\$115.41	\$111.55	435	431	43.10%	42.17%	\$0.114	\$0.109
CEDARCREEK	\$14,837.09	\$18,429.04	\$84.30	\$99.08	519	510	110.35%	105.41%	\$0.179	\$0.205
EMBLEM (CLOSED)										
FOSTER	\$15,244.03	\$17,730.69	\$86.61	\$95.33	261	273	43.07%	44.08%	\$0.143	\$0.154
HELMERS	\$15,520.64	\$18,609.08	\$88.19	\$100.05	315	301	36.66%	34.12%	\$0.103	\$0.113
HIGHLANDS	\$3,951.94	\$5,364.25	\$22.45	\$28.84	333	342	50.95%	48.97%	\$0.034	\$0.041
MOUNTAINVIEW	\$12,420.85	\$14,150.30	\$70.57	\$76.08	314	318	32.81%	33.03%	\$0.074	\$0.079
NORTHPARK	\$21,776.54	\$20,503.65	\$123.73	\$110.23	383	358	40.35%	39.60%	\$0.131	\$0.122
PLUM CANYON	\$20,763.86	\$20,837.17	\$117.98	\$112.03	315	287	41.89%	37.20%	\$0.157	\$0.145
RIO VISTA	\$18,965.80	\$17,844.20	\$107.76	\$95.94	644	594	71.84%	73.10%	\$0.120	\$0.118
SANTA CLARITA	\$11,676.99	\$11,523.60	\$66.35	\$61.95	239	241	48.21%	49.39%	\$0.134	\$0.127
SKYBLUE MESA	\$16,257.84	\$15,074.98	\$92.37	\$81.05	287	305	59.64%	59.07%	\$0.192	\$0.157
TESORO	\$12,568.20	\$12,363.11	\$71.41	\$66.47	257	257	43.87%	43.08%	\$0.122	\$0.111
WEST CREEK ACADEMY	\$10,921.65	\$14,211.67	n/a	\$76.41	n/a	300	n/a	45.98%	n/a	\$0.117
SAUGUS DISTRICT	\$212,674.14	\$225,919.93	\$1,146.32	\$1,214.62	4,690	4,920	45.99%	47.88%	\$0.112	\$0.118
CANYON SPRINGS	\$13,622.53	\$13,671.40	\$77.40	\$81.38	616	636	107.19%	95.77%	\$0.135	\$0.123
FAIR OAKS RANCH	\$19,353.96	\$18,865.15	\$109.97	\$112.29	658	715	71.14%	76.17%	\$0.119	\$0.120
LEONA COX	\$8,631.05	\$12,465.61	\$49.04	\$74.20	448	448	85.36%	89.76%	\$0.093	\$0.149
MINT CANYON	\$13,793.15	\$15,621.35	\$78.37	\$92.98	563	585	106.34%	96.93%	\$0.148	\$0.154
MITCHELL	\$15,856.55	\$12,534.10	\$90.09	\$74.61	480	507	68.91%	78.25%	\$0.129	\$0.115
PINETREE	\$2,774.22	\$2,084.90	\$15.76	\$12.41	299	321	47.14%	49.25%	\$0.025	\$0.019
SULPHUR SPRINGS	\$16,291.60	\$13,836.64	\$92.57	\$82.36	443	457	66.04%	71.31%	\$0.138	\$0.128
VALLEY VIEW	\$16,711.85	\$15,819.18	\$94.95	\$94.16	527	544	86.22%	91.79%	\$0.155	\$0.159
GOLDEN OAK	\$11,070.76	\$11,578.10	\$62.90	\$68.92	261	266	56.29%	55.69%	\$0.136	\$0.144
SULPH.SPR.DISTRICT	\$118,105.67	\$116,476.43	\$671.05	\$693.31	4,295	4,479	76.28%	78.36%	\$0.119	\$0.121
DISTRICTS TOTAL	\$573,351.66	\$605,960.33	\$3,182.70	\$3,342.02	15,001	15,371	58.18%	59.35%	\$0.123	\$0.129

DATE: 08/21/12

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / MARCIA DAINS
RE: BOARD POLICIES & ADMINISTRATIVE REGULATIONS

REPORT NO. 12-13-02/CC3

Now that the JPA Board Policies are in place, Ms. Dains asked to discuss the Board Policies, Administrative Regulations & GAMUT updates. Please find the JPA Board Policies on the Agency website home page at www.scvschoolnutrition.org

EXHIBIT: Q

FREE AND REDUCED PRICE MEALS**Applications**

The Chief Executive Officer (CEO) or designee shall ensure that the Santa Clarita Valley School Food Services Agency's (SCVSFSA) application form for free and reduced-price meals and related materials include the statements specified in Education Code 49557 and 7 CFR 245.5. In addition, the application packet may include the notifications and information listed in Education Code 49557.2.

The application form and related information shall be distributed to all parents/guardians at the beginning of each school year and shall be available to students at all times during the school day. (Education Code 48980, 49520; 42 USC 1758; 7 CFR 245.5)

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3551 - Food Service Operations/Cafeteria Fund)

(cf. 3552 - Summer Meal Program)

(cf. 5145.6 - Parental Notifications)

The form and information shall also be provided whenever a new student is enrolled.

At the beginning of each school year, the CEO or designee shall send a public release, containing the same information supplied to parents/guardians and including eligibility criteria, to local media, the local unemployment office, and any major employers contemplating large layoffs in the member districts' attendance area. Copies of the public release shall be made available upon request to any interested person. (7 CFR 245.5)

(cf. 1112 - Media Relations)

Eligibility

The CEO or designee shall determine students' eligibility for the free and reduced-price meals program based on the criteria specified in 42 USC 1758 and 1773 and 7 CFR 245.1-245.13 and made available by the California Department of Education.

When authorized by law, participants in other federal or state programs may be directly certified, without further application, for enrollment in the free and reduced-price meals program. (Education Code 49561; 42 USC 1758)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6175 - Migrant Education Program)

FREE AND REDUCED PRICE MEALS (continued)

Verification of Eligibility

Not later than November 15 of each year, the CEO or designee shall verify the eligibility of a sample of household applications approved for the school year in accordance with the sample sizes and procedures specified in 42 USC 1758 and 7 CFR 245.6a. (42 USC 1758; 7 CFR 245.6a)

If the review indicates that the initial eligibility determination is correct, the CEO or designee shall verify the approved household application. If the review indicates that the initial eligibility determination is incorrect, the CEO or designee shall: (42 USC 1758; 7 CFR 245.6a)

1. If the eligibility status changes from reduced price to free, make the increased benefits immediately available and notify the household of the change in benefits
2. If the eligibility status changes from free to reduced price, first verify the application, then notify the household of the correct eligibility status, and, when required by law, send a notice of adverse action as described below
3. If the eligibility status changes from free or reduced price to paid, send the household a notice of adverse action as described below

If any household is to receive a reduction or termination of benefits as a result of verification activities, or if the household fails to cooperate with verification efforts, the CEO or designee shall reduce or terminate benefits, as applicable, and shall properly document and retain on file the reasons for ineligibility. He/she also shall send a notice of adverse action to any household that is to receive a reduction or termination of benefits. Such notice shall be provided 10 days prior to the actual reduction or termination of benefits. The notice shall advise the household of: (7 CFR 245.6a)

1. The change and the reasons for the change
2. The right to appeal, when the appeal must be filed to ensure continued benefits while awaiting a hearing and decision, and instructions on how to appeal
3. The right to reapply at any time during the school year

Confidentiality/Release of Records

In releasing student records for the purposes, specified in Board policy the following conditions shall be satisfied: (Education Code 49558)

1. No individual indicators of participation in the free and reduced-price meals program shall be maintained in the permanent records of any student if not otherwise allowed by law.

FREE AND REDUCED PRICE MEALS (continued)

(cf. 5125 - Student Records)

2. Information regarding individual student participation in the free and reduced-price meals program shall not be publicly released.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

3. All other confidentiality provisions required by law shall be met.
4. Information collected regarding individual students certified to participate in the free and reduced-price meals program shall be destroyed when no longer needed for its intended purpose.

Nondiscrimination Plan

SCVSFSA's plan for students receiving free or reduced-price meals shall ensure the following: (Education Code 49557; 42 USC 1758)

1. The names of the students shall not be published, posted, or announced in any manner, or used for any purpose other than the National School Lunch and School Breakfast Programs, unless otherwise provided by law.
2. There shall be no overt identification of any of the students by the use of special tokens or tickets or by any other means.
3. The students shall not be required to work for their meals or for milk.
4. The students shall not be required to use a separate dining area, go through a separate serving line or entrance, or consume their meals or milk at a different time.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 3555 - Nutrition Program Compliance)

When more than one lunch, breakfast, or type of milk is offered, the students shall have the same choice of meals or milk as is available to those students who pay the full price. (Education Code 49557; 7 CFR 245.8)

Prices

The maximum price that shall be charged to eligible students for reduced-price meals shall be 40 cents for lunch and 30 cents for breakfast. (42 USC 1758, 1773)

Regulation **SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY**
approved: March 27, 2012 Valencia, California

FREE AND REDUCED PRICE MEALS

The Board of Directors recognizes that adequate nutrition is essential to the development, health, and learning of all students. The Chief Executive Officer (CEO) or designee shall facilitate and encourage the participation of member districts' students from low-income families in the Santa Clarita Valley School Food Services Agency's (SCVSFSA) food service program.

*(cf. 3551 - Food Service Operations/Cafeteria Fund)
(cf. 3552 - Summer Meal Program)
(cf. 5030 - Student Wellness)
(cf. 5148 - Child Care and Development)
(cf. 5148.2 - Before/After School Programs)
(cf. 6177 - Summer School)*

SCVSFSA shall provide at least one nutritionally adequate meal each school day, free of charge or at a reduced price, for students whose families meet federal eligibility criteria. (Education Code 49550, 49552)

The CEO or designee shall ensure that meals provided through the free and reduced-price meals program meet applicable state and/or federal nutritional standards in accordance with law, Board policy, and administrative regulation.

(cf. 3550 - Food Service/Child Nutrition Program)

The Board shall approve, and shall submit to the California Department of Education for approval, a plan that ensures that students eligible to receive free or reduced-price meals and milk are not treated differently from other students. (Education Code 49557)

*(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 3555 - Nutrition Program Compliance)
(cf. 5145.3 - Nondiscrimination/Harassment)*

Confidentiality/Release of Records

All applications and records related to eligibility for the free and reduced-price meals program shall be confidential except as provided by law. (Education Code 49558)

If a student transfers from a member district of SCVSFSA to another district or to a private school, the CEO or designee may release the student's eligibility status or a copy of his/her free and reduced-price meal application to the other district or school to assist in the continuation of the student's meal benefits.

FREE AND REDUCED PRICE MEALS (continued)

The Board authorizes designated employees to release to member districts' authorized employees, individual records pertaining to student eligibility for the free and reduced-price meals program, for the purposes of: (Education Code 49558)

1. Disaggregation of academic achievement data
2. In any school identified as a Title I program improvement school pursuant to 20 USC 6316, identification of students eligible for school choice and supplemental educational services

(cf. 0520.2 -Title I Program Improvement Schools)

(cf. 5125 - Student Records)

(cf. 6162.51 - Standardized Testing and Reporting Program)

(cf. 6171 - Title I Programs)

The Board further authorizes the release of information on the school lunch program application to the local agency that determines Medi-Cal program eligibility, provided that the student is approved for free meals and the parent/guardian consents to the sharing of information in accordance with Education Code 49557.2.

(cf. 5141.6 - School Health Services)

Legal Reference:

EDUCATION CODE

48980 *Notice at beginning of term*

49430-49436 *Pupil Nutrition, Health, and Achievement Act of 2001*

49490-49494 *School breakfast and lunch programs*

49500-49505 *School meals*

49510-49520 *Nutrition*

49530-49536 *Child Nutrition Act of 1974*

49547-49548.3 *Comprehensive nutrition service*

49550-49562 *Meals for needy students*

CODE OF REGULATIONS, TITLE 5

15510 *Mandatory meals for needy students*

15530-15535 *Nutrition education*

15550-15565 *School lunch and breakfast programs*

UNITED STATES CODE, TITLE 20

1232g *Federal Educational Rights and Privacy Act*

6301-6514 *Title I programs*

Legal Reference continued: (see next page)

FREE AND REDUCED PRICE MEALS (continued)

Legal Reference: (continued)

UNITED STATES CODE, TITLE 42

1751-1769j School lunch program

1771-1791 Child nutrition, especially:

1773 School breakfast program

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program

220.10-220.21 National School Breakfast Program

245.1-245.13 Determination of eligibility for free and reduced-price meals and free milk

Management Resources:

CSBA PUBLICATIONS

Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006

CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT BULLETINS

USDA-SNP-07-2010 Change in Free and Reduced-Price Meal Application Approval Process, September 2010

NSD-SNP-12-2010 Clarification Regarding the Ability to Share Student Meal Program Eligibility Information Between School Food Authorities, April 2010

04-103 Implementation of Final Rule on Verification of Applications for Free and Reduced-Price Meals, August 2004

98-101 Confidentiality of Free and Reduced-Price Eligibility Information, February 1998

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Feed More Kids, Improve Program Participation

Direct Certification Implementation Checklist, May 2008

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Eligibility Manual for School Meals: Federal Policy for Determining and Verifying Eligibility, January 2008

Provision 2 Guidance: National School Lunch and School Breakfast Programs, Summer 2002

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nutrition/>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition):

<http://www.californiaprojectlean.org>

U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov/cnd>

SANTA CLARITA VSFSA 2012-2013 GROCERY SNACK EXTENSION

3.8%

\$ 175,784.34

\$ 182,755.17

	Item #	Item Description	USAGE	11-12	TOTAL \$	12-13	TOTAL \$
B	740798	Arrowhead Water 28-20oz	149	\$ 7.19	\$ 1,071.31	\$ 7.19	\$ 1,071.31
B	00969	Capri-Sun 100% Apple Splash 40-6oz	0	\$ 9.85	\$ -	\$ 10.90	\$ -
B	00970	Capri-Sun 100% Berry Breeze 40-6oz.	55	\$ 9.85	\$ 541.75	\$ 10.90	\$ 599.50
B	00971	Capri-Sun 100% Fruit Dive 40-6oz	60	\$ 9.85	\$ 591.00	\$ 10.90	\$ 654.00
B	12236	Gatorade Berry 24-12oz bottle	108	\$ 10.99	\$ 1,186.92	\$ 12.59	\$ 1,359.72
B	12196	Gatorade Fruit Punch 24-12oz bottle	0	\$ 10.99	\$ -	\$ 12.59	\$ -
B	12176	Gatorade Ice Punch 24-12oz bottle	144	\$ 10.99	\$ 1,582.56	\$ 12.59	\$ 1,812.96
B	12178	Gatorade Lemon Lime 24-12oz bottle	113	\$ 10.99	\$ 1,241.87	\$ 12.59	\$ 1,422.67
B	12937	Gatorade Orange 24-12oz bottle	0	\$ 10.99	\$ -	\$ 12.59	\$ -
B	13074	Izze Sparkling 100% Apple 24-8.4oz	130	\$ 13.10	\$ 1,703.00	\$ 13.10	\$ 1,703.00
B	13029	Izze Sparkling 100% Blk Bry 24-8.4oz	73	\$ 13.10	\$ 956.30	\$ 13.10	\$ 956.30
B	13050	Izze Sparkling 100% Clemnt Org 24-8.4oz	38	\$ 13.10	\$ 497.80	\$ 13.10	\$ 497.80
B	13043	Izze Sparkling 100% Grapefruit 24-8.4oz	0	\$ 13.10	\$ -	\$ 13.10	\$ -
B	01503	Izze Sparkling 100% Lemon 24-8.4oz	0	\$ 13.10	\$ -	\$ 13.10	\$ -
B	13081	Izze Sparkling 100% Pomegranate 24-8.4oz	0	\$ 13.10	\$ -	\$ 13.10	\$ -
B	005608	Nestle Water PL 24-16.9oz	1124	\$ 3.59	\$ 4,035.16	\$ 3.59	\$ 4,035.16
B	005656	Nestle Water PL 48-8oz	2273	\$ 6.28	\$ 14,274.44	\$ 6.28	\$ 14,274.44
B	003129	Switch 100% Spklg Blk Cherry 24-8.3oz	0	\$ 12.88	\$ -	\$ 12.88	\$ -
B	003150	Switch 100% Spklg Fruit Pnch 24-8.3oz	12	\$ 12.88	\$ 154.56	\$ 12.88	\$ 154.56
B	003136	Switch 100% Spklg Grape 24-8.3oz	0	\$ 12.88	\$ -	\$ 12.88	\$ -

SANTA CLARITA VSFSA 2012-2013 GROCERY SNACK EXTENSION

3.8%

\$ 175,784.34

\$ 182,755.17

	Item #	Item Description	USAGE	11-12	TOTAL \$	12-13	TOTAL \$
B	003211	Switch 100% Spklg Hardcore Apple 24-8.3oz	0	\$ 12.88	\$ -	\$ 12.88	\$ -
B	003174	Switch 100% Spklg Kiwi Berry 24-8.3oz	12	\$ 12.88	\$ 154.56	\$ 12.88	\$ 154.56
B	003143	Switch 100% Spklg Orange Tangerine 24-8.3oz	0	\$ 12.88	\$ -	\$ 12.88	\$ -
B	003157	Switch 100% Spklg Wtrm-Strw 24-8.3oz	8	\$ 12.88	\$ 103.04	\$ 12.88	\$ 103.04
B	002209	Welch's 100% Apple Juice 24-11.5oz	257	\$ 12.75	\$ 3,276.75	\$ 13.60	\$ 3,495.20
B	002242	Welch's 100% Fruit Punch 24-11.5oz.	0	\$ 12.75	\$ -	\$ 13.60	\$ -
B	002212	Welch's 100% Grape Juice 24-11.5 oz.	192	\$ 12.75	\$ 2,448.00	\$ 13.60	\$ 2,611.20
B	002241	Welch's 100% Mountain Berry 24-11.5oz.	0	\$ 12.75	\$ -	\$ 13.60	\$ -
B	002211	Welch's 100% Orange Juice 24-11.5oz	69	\$ 12.75	\$ 879.75	\$ 13.60	\$ 938.40
CR	041903	GM App-Cinn Cheerios (11669) Bowl Pak 96-1oz.	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CR	041897	GM Berry Berry Kix (43056) Bowl Pak 96-1oz.	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CR	041902	GM Cheerios (11941) Bowl Pak 96-0.688oz.	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CR	11922	GM Cheerios MultiGrain (11922) Bowl Pak 96-1oz	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CR	041899	GM Cinn Toast Crunch (11815) Bowl Pak 96-1oz.	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CR	041893	GM Cocoa Puffs (11974) Bowl Pak 96-0.85oz.	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CR	041892	GM Corn Flakes (11968) Bowl Pak 96-0.75oz.	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CR	19809	GM Fruity Cheerios (19809) Bowl Pak 96-0.875oz	304	\$ 20.18	\$ 6,134.72	\$ 21.76	\$ 6,615.04
CR	041895	GM Golden Grahams (11943) Bowl Pak 96-1.oz.	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CR	34886	GM Honey Kix (34886) Bowl Pak 96-0.88oz	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CR	041898	GM Honey Nut Cheerios (11918) Bowl Pak 96-1oz.	648	\$ 20.18	\$ 13,076.64	\$ 21.76	\$ 14,100.48

SANTA CLARITA VSFSA 2012-2013 GROCERY SNACK EXTENSION

3.8%

\$ 175,784.34

\$ 182,755.17

	Item #	Item Description	USAGE	11-12	TOTAL \$	12-13	TOTAL \$
CR	11942	GM Kix (11942) Bowl 96-0.63oz.	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CR	041894	GM Lucky Charms (11973) Bowl Pak 96-1.oz.	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CR	11987	GM NV Granola LF Frt Medley (11987) Bulk 4-50ct	0	\$ 41.44	\$ -	\$ 21.76	\$ -
CR	29443	GM RdSgr Cocoa Puffs (29443) Bowl Pak 96-0.91oz.	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CR	041786	GM Rd-Sugar (29444) Cinn Toast Crunch 96ct-1oz.	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CR	041787	GM Rd-Sugar (29445) Trix 96ct-0.88oz.	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CR	11997	GM Rice Crunchins (11997) Bowl Pak 96-0.75oz	104	\$ 20.18	\$ 2,098.72	\$ 21.76	\$ 2,263.04
CR	041891	GM Total Rasn Bran (12392) Bowl 96-0.75oz	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CR	11970	GM Total Whole Grain (11970) Bowl 96-0.81oz.	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CR	041896	GM Trix (11947) Bowl Pak 96-0.75oz.	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CR	11940	GM Wheaties (11940) Cereal Bowl 96ct	0	\$ 20.18	\$ -	\$ 21.76	\$ -
CS	688383	C&H Sugar Indv Packets 2000ct	1	\$ 11.88	\$ 11.88	\$ 11.88	\$ 11.88
CS	31443	Creamer Pkt N'Joy 1000ct	3	\$ 13.98	\$ 41.94	\$ 13.98	\$ 41.94
CS	640900	Folgers Classic Reg Roast 6-48oz	4	\$ 78.85	\$ 315.40	\$ 82.20	\$ 328.80
CS	027515	Folgers Coffee Decaf 6-33.9oz	1	\$ 83.40	\$ 83.40	\$ 83.40	\$ 83.40
CS	06052	Sweet & Low Ind Pkt 1500ct	1	\$ 14.34	\$ 14.34	\$ 14.34	\$ 14.34
G	043499	Applesauce Independent 6-#10	0	\$ 26.85	\$ -	\$ 26.85	\$ -
G	1067	Baking Soda Arm & Hammer 24-1#	2	\$ 16.94	\$ 33.88	\$ 16.94	\$ 33.88
G	38180	Beans Green CHH 6-#10	96	\$ 23.88	\$ 2,292.48	\$ 26.40	\$ 2,534.40
G	220263	C&H Sugar Granu 50# (404736)	6	\$ 37.40	\$ 224.40	\$ 31.15	\$ 186.90

SANTA CLARITA VSFSA 2012-2013 GROCERY SNACK EXTENSION

3.8%

\$ 175,784.34

\$ 182,755.17

	Item #	Item Description	USAGE	11-12	TOTAL \$	12-13	TOTAL \$
G	50957	Corn Meal Rich In All 25#	20	\$ 12.39	\$ 247.80	\$ 12.39	\$ 247.80
G	040918	Corn Whole Kernel CHH 6-#10	0	\$ 24.89	\$ -	\$ 27.55	\$ -
G	74001	Croutons (130075) Marzetti 4-40oz	139	\$ 16.22	\$ 2,254.58	\$ 18.10	\$ 2,515.90
G	1505	Dill Chips Pickles 5gal	264	\$ 15.59	\$ 4,115.76	\$ 15.59	\$ 4,115.76
G	14314	Flour Gld Mdl (54421) All Purpose 50#	22	\$ 16.98	\$ 373.56	\$ 16.98	\$ 373.56
G	30455	Fruit Mix CHH 6-#10	0	\$ 29.88	\$ -	\$ 29.88	\$ -
G	984800	Heinz Ketchup (984800) 1000-9gm	0	\$ 15.90	\$ -	\$ 15.90	\$ -
G	040207	Mustard 4/1 gal.	27	\$ 11.88	\$ 320.76	\$ 12.90	\$ 348.30
G	012930	Oil Wesson 100% Natural Vegtbl 4-1.25 gal	0	\$ 38.40	\$ -	\$ 38.40	\$ -
G	026928e	PanCoating PAM 100% Canola Spry 2-8oz (EA)	0	\$ 5.88	\$ -	\$ 5.88	\$ -
G	041271	Peaches Sliced CHH 6-#10	0	\$ 25.47	\$ -	\$ 26.40	\$ -
G	041222	Pears Sliced CHH 6-#10	0	\$ 26.55	\$ -	\$ 28.55	\$ -
G	7621580	PPI AME Mayo (7621580) 500-9gm	3	\$ 12.40	\$ 37.20	\$ 13.30	\$ 39.90
G	7605390	PPI AME Mustard (7605390) 500-5.5gm	6	\$ 5.34	\$ 32.04	\$ 5.34	\$ 32.04
G	7622810	PPI AME Ranch (7622810) 200-12gm	230	\$ 5.49	\$ 1,262.70	\$ 5.49	\$ 1,262.70
G	040202	Relish-Sweet 4-1gal.	10	\$ 19.44	\$ 194.40	\$ 19.44	\$ 194.40
G	1050100	Rice Long Grain Parboiled 50#	71	\$ 22.90	\$ 1,625.90	\$ 22.90	\$ 1,625.90
G	47452	Sona&Hollen (47452) Ketchup 1000-7gm	6	\$ 14.40	\$ 86.40	\$ 14.40	\$ 86.40
G	47454	Sona&Hollen (47454) Ketchup 1000-9gm	0	\$ 15.90	\$ -	\$ 15.90	\$ -
G	13661	Sona&Hollen Don Sonora (13661) Taco Sauce 500-9gm	54	\$ 9.66	\$ 521.64	\$ 9.66	\$ 521.64

SANTA CLARITA VSFSA 2012-2013 GROCERY SNACK EXTENSION

3.8%

\$ 175,784.34

\$ 182,755.17

	Item #	Item Description	USAGE	11-12	TOTAL \$	12-13	TOTAL \$
G	12054	Spices Pacific Onion Dehyd Chopped 15#	13	\$ 33.93	\$ 441.09	\$ 37.94	\$ 493.22
G	1012	Syrup Maple Imt. Ludfords 4-1gal	120	\$ 15.55	\$ 1,866.00	\$ 15.55	\$ 1,866.00
G	042803	TUF Chicken Soup Base Mix (062) 12-16oz	27	\$ 27.65	\$ 746.55	\$ 27.65	\$ 746.55
G	040208	Vinegar Distilled White 4-1gal	16	\$ 6.58	\$ 105.28	\$ 6.58	\$ 105.28
S	00937	100 Calorie Chips Ahoy Thin Crisps (00937) 72-0.81oz	6	\$ 22.25	\$ 133.50	\$ 22.25	\$ 133.50
S	00054	100 Calorie Lorna Doone (00054) 72-0.74oz	0	\$ 22.25	\$ -	\$ 22.25	\$ -
S	00938	100 Calorie Oreo Thin Crisps (00938) 72-0.81oz	0	\$ 22.25	\$ -	\$ 22.25	\$ -
S	20200	Azar Sunflower Spicy Lime (7220200) 150-1 oz.	108	\$ 23.75	\$ 2,565.00	\$ 25.00	\$ 2,700.00
S	10572	Cereal Bar Cheerios Strw Nut (42393) 96ct	0	\$ 28.70	\$ -	\$ 28.70	\$ -
S	19437	Cereal Bar Cinn Toast Crunch (19437) 96-1.4oz	0	\$ 28.70	\$ -	\$ 28.70	\$ -
S	19438	Cereal Bar Cocoa Puffs (19438) 96-1.4oz	0	\$ 28.70	\$ -	\$ 28.70	\$ -
S	40478	Cereal Bar Fruity Cheerios (40478) 96ct	0	\$ 28.70	\$ -	\$ 28.70	\$ -
S	42395	Cereal Bar Trix 96 ct.	160	\$ 28.70	\$ 4,592.00	\$ 28.70	\$ 4,592.00
S	082310	ChexMix Hot&Spicy (41645) 60-1.25oz	62	\$ 21.88	\$ 1,356.56	\$ 21.88	\$ 1,356.56
S	080409	FL SS Baked Cheetos Crunchy 104-0.875oz.	125	\$ 23.99	\$ 2,998.75	\$ 24.86	\$ 3,107.50
S	080336	FL SS Baked Dorito Nacho 88-0.75oz.	0	\$ 20.30	\$ -	\$ 21.03	\$ -
S	081092	FL SS Baked Fantastix Chili Cheese 104-1oz	47	\$ 23.99	\$ 1,127.53	\$ 24.86	\$ 1,168.42
S	43578	FL SS Baked Fantastix Hot 104-1oz	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	080440	FL SS Baked Hot Cheetos 104-0.875oz.	1480	\$ 23.99	\$ 35,505.20	\$ 24.86	\$ 36,792.80
S	32078	FL SS Baked Lay's BBQ 60-0.875oz	0	\$ 13.80	\$ -	\$ 14.30	\$ -

SANTA CLARITA VSFSA 2012-2013 GROCERY SNACK EXTENSION

3.8%

\$ 175,784.34

\$ 182,755.17

	Item #	Item Description	USAGE	11-12	TOTAL \$	12-13	TOTAL \$
S	42537	FL SS Baked Tostitos Scoop 72-0.875oz.	0	\$ 16.61	\$ -	\$ 16.95	\$ -
S	080402	FL SS Cheetos Crunchy 104-1oz.	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	080403	FL SS Cheetos Flm Hot 104-1oz.	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	080413	FL SS Cheetos Puffs 104-1oz.	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	080410	FL SS Doritos CoolRanch 104-1oz.	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	080411	FL SS Doritos Nacho 104-1oz.	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	080406	FL SS Frito ChiliChs 104-1.25oz.	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	080407	FL SS Frito Corn Reg 104-1oz.	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	080414	FL SS Funyons 104-0.75oz.	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	080415	FL SS Lays KC BBQ Chip 104-1 oz.	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	080429	FL SS Lays Reg Chip 104-1oz.	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	080435	FL SS Lays SC&Onion 104-1oz	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	080430	FL SS Pretzel TinyTwst 88-1oz	0	\$ 20.30	\$ -	\$ 21.03	\$ -
S	080340	FL SS Quaker Munchies Kids Mix 104-0.88oz.	455	\$ 23.99	\$ 10,915.45	\$ 24.86	\$ 11,311.30
S	080335	FL SS Reduced Fat Doritos 72-1oz.	10	\$ 16.61	\$ 166.10	\$ 16.95	\$ 169.50
S	081091	FL SS Reduced Fat Doritos Cool Ranch 72-1oz	460	\$ 16.61	\$ 7,640.60	\$ 16.95	\$ 7,797.00
S	53157	FL SS Reduced Fat Doritos Spicy Nacho 72-1oz	0	\$ 16.61	\$ -	\$ 16.95	\$ -
S	49093	FL SS Reduced Fat Doritos SweetChili 72-1oz.	498	\$ 16.61	\$ 8,271.78	\$ 16.95	\$ 8,441.10
S	31801	FL SS RG Heartzels 104-1oz	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	080431	FL SS Ruffles Cheddar&SC 104-1oz	0	\$ 23.99	\$ -	\$ 24.86	\$ -

SANTA CLARITA VSFSA 2012-2013 GROCERY SNACK EXTENSION

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	Item #	Item Description	USAGE	11-12	TOTAL \$	12-13	TOTAL \$
S	080433	FL SS Ruffles KC BBQ 104-1oz	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	080434	FL SS Ruffles Reg 104-1oz	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	080436	FL SS SunChip FrOnion 104-1oz	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	081089	FL SS SunChip Garden Salsa 104-1oz	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	080437	FL SS SunChip HarvestCheddar 104-1oz	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	080438	FL SS SunChip Original 104-1oz	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	28400	FL SS Tostitos Bite Size 104-1oz.	0	\$ 23.99	\$ -	\$ 24.86	\$ -
S	17689	GM Snack Cinn-Toast Crunch (17689) 100-1oz	53	\$ 28.70	\$ 1,521.10	\$ 28.70	\$ 1,521.10
S	080298	J&J BellyBear (56040) Choc Grhm 200-1oz	0	\$ 19.90	\$ -	\$ 19.90	\$ -
S	080299	J&J BellyBear (56041) Honey Grhm 200-1oz.	0	\$ 19.90	\$ -	\$ 19.90	\$ -
S	080297	J&J BellyBear (56042) Cinn Grhm 200-1oz.	0	\$ 19.90	\$ -	\$ 19.90	\$ -
S	51070	J&J BellyBear WHL Grain (56070) Choc Grhm 200-1oz	0	\$ 19.90	\$ -	\$ 21.25	\$ -
S	51071	J&J BellyBear WHL Grain (56071) Honey Grhm 200-1oz	285	\$ 19.90	\$ 5,671.50	\$ 21.25	\$ 6,056.25
S	51072	J&J BellyBear WHL Grain (56072) Cinn Grhm 200-1oz	535	\$ 19.90	\$ 10,646.50	\$ 21.25	\$ 11,368.75
S	080510	J&J Jungle Crkrs Regular (39080) 200-1oz	0	\$ 19.90	\$ -	\$ 19.90	\$ -
S	39085	J&J Jungle Crkrs Whl Grain (39085) 200-.9oz	322	\$ 19.90	\$ 6,407.80	\$ 19.90	\$ 6,407.80
S	46261	Jack Links Org Jerky (46261) 48-0.9oz	0	\$ 41.95	\$ -	\$ 41.95	\$ -
S	081008	Keebler (38406) Grhm Hny Rite 200/2pk	31	\$ 14.94	\$ 463.14	\$ 19.59	\$ 607.29
S	080834	La Vencedora Tortilla Chips Bulk 6-2#	5	\$ 10.42	\$ 52.10	\$ 10.42	\$ 52.10
S	40300	MJM Apple Cinn Bear Grahams 300-.9oz	35	\$ 34.80	\$ 1,218.00	\$ 34.80	\$ 1,218.00

SANTA CLARITA VSFSA 2012-2013 GROCERY SNACK EXTENSION

3.8%

\$ 175,784.34

\$ 182,755.17

	Item #	Item Description	USAGE	11-12	TOTAL \$	12-13	TOTAL \$
S	40600	MJM Blueberry Waffle Grahams 300-.9 oz.	0	\$ 34.80	\$ -	\$ 34.80	\$ -
S	40200	MJM Chocolate Bear Grahams 300-.9oz	0	\$ 34.80	\$ -	\$ 34.80	\$ -
S	43900	MJM Lemon Bear Grahams 300-.9 oz.	0	\$ 34.80	\$ -	\$ 34.80	\$ -
S	40900	MJM Lemon Dinosaur Grahams 300-.9 oz.	0	\$ 34.80	\$ -	\$ 34.80	\$ -
S	40700	MJM Strawberry Dinosaur Grahams 300-.9 oz.	0	\$ 34.80	\$ -	\$ 34.80	\$ -
S	40500	MJM Strawberry Waffle Grahams 300-.9 oz.	0	\$ 34.80	\$ -	\$ 34.80	\$ -
S	40400	MJM Vanilla Bear Grahams 300-.9 oz.	0	\$ 34.80	\$ -	\$ 34.80	\$ -
S	086183	Pep-Farm (14396) Goldfish Prtzl 300/.75oz	0	\$ 41.50	\$ -	\$ 41.50	\$ -
S	086184	Pep-Farm (15094) Giant Goldfish Grhm 300/0.9oz	0	\$ 39.30	\$ -	\$ 39.30	\$ -
S	15095	Pep-Farm (15095) Parm Goldfish 300/.75oz	0	\$ 41.50	\$ -	\$ 42.79	\$ -
S	15263	Pep-Farm (15263) Giant Choc Goldfish Grhm 300/0.9oz	0	\$ 38.78	\$ -	\$ 39.95	\$ -
S	16187	Pep-Farm (16187) Physedibles Straw 300-0.09oz. Goldfish	0	\$ 39.30	\$ -	\$ 40.88	\$ -
S	16188	Pep-Farm (16188) Physedibles Lemon 300-0.09oz. Goldfish	0	\$ 39.30	\$ -	\$ 39.30	\$ -
S	16999	Pep-Farm (16999) Physedibles Vanilla 300-0.09oz. Goldfish	0	\$ 39.30	\$ -	\$ 39.30	\$ -
S	17330	Pep-Farm (17330) Goldfish Hot & Spicy 300/.75oz	27	\$ 41.50	\$ 1,120.50	\$ 42.79	\$ 1,155.33
S	17331	Pep-Farm (17331) Goldfish Kickin Ranch 300-0.75oz	0	\$ 41.50	\$ -	\$ 42.79	\$ -
S	43948	Quaker Oatml to Go Apple Cinn 125ct.	0	\$ 25.50	\$ -	\$ 27.60	\$ -
S	43947	Quaker Oatml to Go Brn Sug Cinn 125ct.	6	\$ 25.50	\$ 153.00	\$ 27.60	\$ 165.60

\$ 175,784.34

\$ 182,755.17

3.8%

ACTION: 08/21/12

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK
RE: VENDOR CONTRACTS FOR 2012/13 –
SNACK PRODUCTS, PIZZA DOUGH & PAPER PRODUCTS

RECOMMENDATION #12-13-02/A1

It is recommended the Board of Directors approve price extensions for furnishing snack and paper products from the following vendors: **A & R** (Snack & Grocery products); **TAMA Trading** (Pizza Dough); **P&R Paper Supply Co., Inc.** (Paper products); & **Platinum Packaging Group** (trays & packaging film).

Comment:

Attached are the price comparison sheets.

EXHIBIT: R

P&R Paper Supply Company, Inc.

Wholesale Distributors of Paper, Packaging, and Janitorial Supplies, Since 1965

Phone: 909-794-1108 - Fax: 909-794-1237 - www.prpaper.com - Email: info@PRPaper.com

May 10, 2012

Santa Clarita U.S.D.
Child Nutrition Service
25210 Anza
Valencia, Ca 91355
Attn: Della

Re: Extension of Paper Bid for 2012-2013 School Year

Dear Della:

Thank you for allowing us the opportunity to renew pricing with your school district. The attached spreadsheet illustrates any price differences between current contracted items and the contracted items for the upcoming school year. Any cost increases have been addressed directly with the manufacturer, and therefore supported with the attached corresponding letters.

In addition to providing a distribution service to our school districts, P&R Paper has accepted the responsibility of functioning as a packaging consultant to our customers. We feel it is our duty to be experts in our field and to ensure that our customers are aware of new and innovative products in the market - and are using the items that best meet their needs. Our staff is eager to work with you in determining which products may be suitable alternatives for your district.

Also, we continue to be committed to preserving our natural environment and encourage you to be a leader in this movement. We continue to have a variety of suitable product replacements that will help make this happen.

Please feel free to contact our office any time if you have any questions about product alternatives.

Sincerely,



Lindsey Maiberger-Ineichen
School District Sales
(909) 389-1825

Corporate Office
P.O. Box 590 - 1898 E. Colton Avenue
Redlands, CA 92374
909-794-1108

Southern CA
1350 Piper Ranch Road
San Diego, CA 92154
619-671-2400

Northern CA
2351 Lincoln Avenue
Hayward, CA 94545
510-732-1105

2012-2013

Bid Item #	Item Number	Description	Case Pack	2011-2012 Price	Price
1	GOL-1531	24x42 PLASTIC APRONS	10/100	28.15	✓
2	CLB-6SB	#6 SANDWICH BAG	2M/CS	7.80	✓
3	FDH-21-6709	6.5x7 CLEAR HAMBURGER BAG	2M	13.40	✓
4	FDH-13HDCL	5x10 CLEAR HOTDOG BAG	2M	14.95	✓
5	FDH-21-55	5x5 PLAIN FOOD BAG	2M/CS	9.95	11.95
6	GOL-20251	21" WHITE BOUFFANT CAP	10/100	21.10	✓
7	DUR-6LB	80983-#6 BROWN GROCERY BAG	500	6.73	7.15
8	FDH-PB27	27x37 BUN PAN BAG	200/CS	15.55	16.50
9	CEL-RC100B	OVERSEAS HAT WHITE/BLUE	10/100	46.95	50.70
10	CEL-CM200-7	7" CHEF HAT	12/CS	6.20	7.85
11	BUN-20115	BUNN 12CUP COFFEE FILTER	2/500	6.45	N/P
13	DRT-4J6	4oz SQT FOAM CONTAINER	20/50	16.25	17.55
14	DRT-8SJ20	8oz SQT FOAM CONTAINER	20/50	28.95	31.25
15	DRT-4J4	4oz FOAM CUP	20/50	14.40	15.55
16	DRT-8J8	8oz FOAM CUP	40/25	15.85	17.10
17	SOL-PX20SAL	20oz PP "SALAD TO GO" CUP	1M	78.45	✓
18	LLC-KDL626NH	12-24oz DOME LID W/O HOLE	1M	36.20	✓
19	AWP-80210	OPTIMA 210 FACIAL TISSUE	30	20.30	✓
20	HFA-11807	18x1000 HEAVY MEDALLION FOIL		37.80	✓
21	FDH-22FS12	12x18 FREEZER/FOOD BAG	1M/CS	21.05	22.75
22	FDH-FS1824	18x24 FREEZER/FOOD BAG	250/CS	11.00	✓
23	GOL-1501	LRG PLASTIC DISP GLOVE	10/1M	4.75	✓
25	GOL-1503	SML PLASTIC DISP GLOVE	10/1M	4.75	✓
26	GOL-1502	MED PLASTIC DISP GLOVE	10/1M	4.75	✓
27	LIG-4204	LRG RUBBER GLOVES YELLOW	12/BG	6.31	✓
28	LIG-4203	MED RUBBER GLOVES YELLOW	12/BG	6.31	✓
31	NAT-305315	10x10 WHITE 2PLY NAPKIN	2M	13.05	N/P
33	ANP-713TFN	HYNAP TALLFOLD NAPKIN	20/500	22.90	✓
34	PAT-2405161	16X24 #GPQ PAN LINER	1M/CS	24.85	✓
35	*SOU-0566	3# FOOD TRAY K/W	2/250	12.10	✓
36	ANCCW182	18x2000 CRYSTAL PVC FILM		10.35	10.85
37	GPK-80900	9" UNLAM WHITE FOAM PLATE	500	11.85	12.80
38	GPK-80600	6" UNLAM WHITE FOAM PLATE	1M	12.90	15.48
39	PPC-300842	10-1/2x14 RED DESIGN FOIL	2000	47.75	✓
40	PPC-300815	10-1/2x14 CUSHION FOIL	4/500	47.75	✓
41	HFA-59100	9x10.75 FOIL SHEETS	6/500	35.95	✓
42	SOL-400	4oz PLEATED PORTION CUP	5M	51.10	52.70
43	*SOL-500	5.5oz PLEATED PORTION CUP	5M	63.45	✓

2012-2013

Bid Item #	Item Number	Description	Case Pack	2011-2012 Price	Price
44	NTR-SH3	3606H/W SCHOOL LUNCH KIT	1M/CS	12.00	✓
45	GOL-20541	MEDIUM WEIGHT SPORK 10/	100/CS	6.25	6.65
47	JET-UM15	5.75 UNWRAP MILK STRAW	50/500	57.25	N/P
48	HOE210130	54x108 WHT TABLE-PAPER	25/CS	27.95	✓
49	APC-HS432	HARMONY SOFT 2-PLY (SS)	96/500	34.95	✓
50	IGL-H243308N	24x33 16gl CLESS NAT 8mc	1M/C	18.05	N/P
51	REP-4046-.8	23x17x46 45gl BLK LNR .8	250	33.00	✓
52	*SPK-CHC6X2	6" CLEAR SMART-LOCK	500/CS	37.50	✓
53	MBL-STH10500	WHITE 5-COMP FOAM TRAY	500/CS	15.60	16.00
54	CKF-2SW	CKF #2S WHITE TRAY	4/125/CS	11.95	12.90
55	GPK-SN243	MEDIUM 3-COMP FOAM HINGED	2/100	13.45	14.65
57	SOU-0562	1/2# FOOD TRAY K/W	4/250	11.15	✓
58	SOU-0561	6oz FOOD TRAY K/W	4/250	10.45	✓
59	PPC-L475	4.75x5 PATTY PAPER	24/1M	61.35	✓
60	GOL-20601	WHITE HEAVY DUTY FORK(PP)	20/50	12.15	✓
61	GOL-20621	WHITE H-DUTY KNIVES (PP)	20/50	12.15	✓
62	GOL-20611	WHITE H-DUTY SPOON (PP)	20/50	12.15	✓
63	GOL-21004	"FOUR PACK" SEAT COVER	4/250	5.15	5.65
64	PRI-HS600W	HARMONY SOFT 600' WHITE	12/600	32.95	✓
65	ANC4605820	16/20oz BLACK MICRO BOWL	500	36.55	N/P
66	ANCLH5800D	PP DOME LID FOR 12-20oz	500	33.95	N/P
67	FDH-SB52D	52"x80" BUN RACK COVER	50/CS	12.95	✓
68	GEN-11304	STRIKEBAC LEMON DISNFCT	4/1	23.50	25.00
69	CLB-2070	HOUSEHOLD LIQUID BLEACH	6/1	6.95	✓
70	CPC-14278	AJAX OXYGEN BLCH CLNSR	24/21oz	17.80	20.95
71	ULM-1061PR	P&R SUPER H.D. DEGREASER	4/1	19.75	✓
72	LUS-50BLU	BRITE BLUE LAUNDRY DETR	50#	17.95	✓
73	GEN-2068	LIME GONE LIME REMOVER	4/1	33.90	35.25
74	GEN-2020PR	P&R PINK LOTION HND SOAP	4/1	16.95	18.30
75	GEN-1885PR	P&R PINK DISHBRITE	4/1	14.95	16.15
76	ACS-SO96	THIN GREEN SCOURING PAD	6/10	10.95	✓
77	CMC844	STAINLESS STEEL WATER BS	12/20	37.55	40.55
78	GEN-3305PR	P&R CRYSTAL IMAGE GLASS	4/1	10.85	✓
79	*FDH-305-FH54	STRING HAIRNET BLACK	10/144	9.25	✓
80	CMC163	FRESH LINEN AIR FRESH	12/20oz	32.10	34.65
81	KCC-6053	WYPALL FOODSERVICE TOWEL	200	16.50	✓
82	ARD-2PX27BET	17" PYROTEX OVEN MITT	72PR/CS	3.75	4.05
83	GOL-20431	TRIPOD PIZZA SAVER STAND	1M/CS	8.95	✓
84	REC-04675	LYSOL DISINFECTANT AERO	12/19	71.88	✓
85	LUS-008	QUAT TEST STRIPS 20'	1RL/PK	6.29	✓
86	LUS-009	CHLORINE TEST STRIPS/2r	10PK/BX	6.29	✓

Bid Item #	Item Number	Description	Case Pack	2011-2012 Price	2012-2013 Price
87	DRT-6JL	VENTED LID	10/100	9.10	9.85
88	DRT-20JL	VENTED LID	10/100	15.40	16.65
89	CLC-PH0011	GREEN HEAT 2-HOUR	72/CS	47.85	N/P
90	SML-10LACE	10" LACE PAPER DOILIE	10/500	11.45	N/P
91	EDR-GC10T	10oz TALL CLEAR CUP	20/25	29.90	32.30
92	SOL-116284	PX14-REVEAL 14oz CLR PP CUP	1M	51.95	N/P
93	SAB-14003D	PARFAIT CUP INSERT	1M	51.00	✓
94	FDH-100214M	MED P/F LATEX GLOVE	10/100	45.95	51.95
95	FDH-100216L	LRG P/F LATEX GLOVE	10/100	45.95	51.95
96	FDH-6714CK	6.5x7 CLEAR CHICKEN BAG	2M	16.72	✓
97	GPK-82100	12oz WHITE FOAM BOWL	1M/CS	20.00	22.80
98	BAG-300417	HOT-N-DELICIOUS PIZZA BAG	2M	45.00	✓
99	BET-13912	OVEN & GRILL CLEANER	12qt	58.28	✓
100	NAS-420226	7.75"TRANS JUMBO UNWRAP	10/250	9.05	10.00
101	BUN-20116	12C CUP COFFEE FILTER NARROW		7.95	✓
102	SOL-116285	PX16-REVEAL 16oz CLR PP CUP	1M	60.00	✓
103	LLC-KC626TS	STRAW SLOT LID FOR 12-24	1M/CS	22.19	✓

Note * Item code changes from last years contract.

N/P * NOT PURCHASED

Laurie

From: Della
Sent: Thursday, June 21, 2012 1:48 PM
To: Laurie
Subject: FW: School Year 2012 Through 2013

From: GPROV1@aol.com [mailto:GPROV1@aol.com]

Sent: Monday, May 14, 2012 8:58 AM

To: Pavel N. Matustik

Cc: Della; GPROV1@aol.com

Subject: School Year 2012 Through 2013

Good Morning Pavel,

I would like to thank you and Della for the opportunity that you have given Tama Trading to provide services to the Santa Clarita Valley Schools this year

The following are the delivered price to you

Bid prices for the school year 2012 through 2013

20045 WHOLE GRAIN DOUGH BALLS	30/24 OZ	36.85 CASE
23350 SAN ANTONIO SLICED PEPPERONI	10 LB	2.59 LB
34235 PIZZA INSERTS 16'	250 PACK	37.25 CASE
99070 PAPA PAVY'S 16' PIZZA BOX	50 PACK	19.95 CASE

I look forward to hearing from you regarding the above as well as working with you for the next school year

Gary Provenzano
Vice President of Sales
Tama Trading
Office 213 7488262 ex 279
Cell 2133243594

Laurie

From: Della
Sent: Thursday, June 21, 2012 1:49 PM
To: Laurie
Subject: FW: WHOLE GRAIN

From: GPROV1@aol.com [mailto:GPROV1@aol.com]

Sent: Tuesday, May 29, 2012 3:25 PM

To: Della

Subject: Re: WHOLE GRAIN

Hi Della, here is the price

WHOLE GRAIN DOUGH BALL 30/20 OZ 34.15 CASE

Gary

In a message dated 5/29/2012 8:53:57 A.M. Pacific Daylight Time, Della@scvsfsa.net writes:

Good Morning Gary,

Pavel is looking for a 20 oz dough ball for next school year. The requirements have changed and we need to serve less bread, so if you could please get me pricing on the 20 oz dough ball – whole grain, I would appreciate it. ☺

From: gprov1@aol.com [mailto:gprov1@aol.com]

Sent: Monday, May 28, 2012 10:11 AM

To: Della

Cc: GPROV1@aol.com

Subject: WHOLE GRAIN

Good Morning Della, I got your voice mail you left me, there is no problem of what size you want, we carry also a 22 oz dough ball that I sell to other schools,

20043 WHOLE GRAIN DOUGH BALL 30/ 22 OZ 34.95 CASE

Venice has increase there price on all there dough balls for next year, if you want me to get a 20oz price I will, just let me know I will get for you

Gary

PRODUCT DESCRIPTION	Item #	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13
Fat free milk	12040	0.2010	0.2005										
Lowfat 1%	13040	0.2188	0.2189										
Chocolate Non Fat	16040	0.2168	0.2163										
4 oz Orange Juice	25000	0.1350	0.1350										
1/2 Pint,Orange Juice	25040	0.2450	0.2450										
4 oz. Apple Juice	26000	0.1200	0.1200										
1/2 Pint, Apple Juice	26040	0.2200	0.2200										
4 oz Wildberry	27000	0.1225	0.1225										
Strawberry yogurt 4 oz	52190	15.3401	15.7001										
Strawberry banana yogurt 4 oz	52192	15.3401	15.7001										
Trix raspberry yogurt 4 oz	52201	13.0000	13.0000										
Trix straw-banana yogurt 4 oz	52202	13.0000	13.0000										
Sherbet 4 oz orange 96/cs	86166	23.0700	23.0700										
Lemon Juice Bars 24/cs	86602	N/A	N/A										
Orange Juice Bars 24/cs	86603	N/A	N/A										

DATE: 08/21/12

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / JANE CRAWFORD
RE: REQUEST FOR AGENCY'S PAC MEMBERS FOR 2012/13

INFORMATION #12-13-02/IN2

We would like to have the names for the Agency's Principal's Advisory Committee (Sulphur Springs, Saugus and Newhall districts provide two Principals each; Castaic delegates one Principal) for the 2012/13 SY.

Our first meeting is scheduled for Wednesday, October 17, 2012 at 9:00 a.m.

EXHIBIT: U

MEMO

TO: Board Members
DATE: August 21, 2012
FROM: Laurie Kudroff
SUBJECT: 60th ANNUAL CSNA CONFERENCE

It is time to start thinking about the California School Nutrition Association's 60th Annual state conference to be held Thurs., Nov. 8 through Sun., Nov. 11, 2012, in PASADENA, CA.

Please let me know if you plan to attend and I will take care of your registration. If you plan to stay overnight, I can make a hotel reservation for you at either the Hilton or the Sheraton. The Early Bird deadline for registration is **Sept. 15, 2012** – registration fee if payment is received after 09/15/12 is \$25.00 more.

Conference Location:
Pasadena Convention Center
E. Green St.
Pasadena, CA 91101
(626) 793-2122

HOTELS:

Hilton Pasadena
168 S. Los Robles Ave
Pasadena, CA 91101
(626) 577-1000

Single/Double \$139 Triple \$164, Quad \$189

Sheraton Pasadena
303 E. Cordova St.
Pasadena, CA 91101
(626) 449-4000

Single/Double \$139 Triple \$154, Quad \$169

60th Annual Gala
President's Party
Saturday, November 10, 2012
6:30 p.m. - 11:00 p.m.
Convention Center

EXHIBIT: V

I:\Conference\2012\Pasadena\invitation

OFFICIAL 2012 CONFERENCE REGISTRATION FORM - PASADENA

School Food Service Employee's Only - (Industry members please contact Amber at CSNA for Registration Information (818)842-3040)

Registration is NOT OPEN to non-exhibiting Industry Professionals. You MUST work in a school to attend if your company is not exhibiting

Healthy Meals-Healthy Minds - The 60th Annual Conference & Trade Show - November 8 - 11, 2012

PLEASE TYPE OR PRINT. **ONE REGISTRATION FORM PER PERSON.** PLEASE DUPLICATE THIS FORM FOR ADDITIONAL COPIES.

SNA MEMBER/STUDENT NO. _____

PREFERRED NAMES/BADGE

NAME _____

SPECIAL ACCOMMODATIONS & DIETARY REQUIREMENTS

TITLE _____

DISTRICT NAME _____

MAILING ADDRESS Is this HOME or WORK (Please circle one) CITY _____

STATE _____

ZIP CODE _____

WORK PHONE _____

FAX _____

E-MAIL _____

REGISTRATION FEES

FULL CONFERENCE REGISTRANTS

(INCLUDES PRESIDENT'S PARTY & REGIONAL AWARDS BREAKFAST)

EARLY DISCOUNT FEE <i>IF PAYMENT IS RECEIVED (ON OR BEFORE 9/15/12)</i>	REGISTRATION FEE <i>(AFTER 9/15/12)</i>	AMOUNT
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CSNA MEMBERS

DIRECTOR/SUPERVISOR	\$220	\$245	\$_____
MANAGER	\$200	\$225	\$_____
STAFF/STUDENT/RETired	\$195	\$220	\$_____
CSNA PAST PRESIDENT	\$ 0	\$ 50	\$_____

NON-MEMBERS

DIRECTOR/SUPERVISOR*	\$375*	\$400*	\$_____
MANAGER*	\$250*	\$275*	\$_____
STAFF*	\$240*	\$265*	\$_____
STUDENT/RETired/GUEST	\$210	\$235	\$_____

* INCLUDES 1 YEAR SUBSCRIPTION TO CSNA AND SNA
(\$155 FOR DIRECTORS AND \$47 FOR MANAGERS AND \$42 FOR STAFF)

SINGLE DAY REGISTRANTS

(DOES NOT INCLUDE MEALS UNLESS CHOSEN AND PAID FOR BELOW)

PLEASE CHOOSE DAY: FRIDAY SATURDAY SUNDAY

EARLY DISCOUNT FEE <i>IF PAYMENT IS RECEIVED (ON OR BEFORE 9/15/12)</i>	REGISTRATION FEE <i>(AFTER 9/15/12)</i>	AMOUNT
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CSNA MEMBERS

DIRECTOR/SUPERVISOR	\$ 95	\$110	\$_____
MANAGER	\$ 90	\$105	\$_____
STAFF/STUDENT/RETired	\$ 85	\$100	\$_____
GUEST	\$ 85	\$100	\$_____

NON-MEMBERS

DIRECTOR/SUPERVISOR	\$120	\$135	\$_____
MANAGER	\$115	\$130	\$_____
STAFF/ STUDENT/RETired	\$110	\$125	\$_____
GUEST	\$110	\$125	\$_____

MEAL FUNCTIONS (OPTIONAL, NOT ALREADY INCLUDED IN DAY PRICE ABOVE)

PRESIDENT'S PARTY - SATURDAY, 11/10	\$ 60	\$_____
REGIONAL BREAKFAST - SUNDAY, 11/11	\$ 35	\$_____

PRE-CONFERENCE WORKSHOPS & TOURS *(MUST BE PRE-REGISTERED TO ATTEND. ADDITIONAL FEE MAY APPLY)*

Pre-Conference Workshops Thursday November 8, 2012

CDE Presents State Review of the new Guidelines - 9 am - 4 pm

SNS Credentialling Exam - 12 pm - 4 pm

Food Handler Certification Course (includes exam) - 8 am -5 pm

Food Handler Certification Exam Only - 3 pm - 5 pm

Measuring Success with Standardized Recipes

– presented by the National Food Service Management Institute - 10 am -12 pm

Practical Skills for Preparing Quality Meals

– presented by the National Food Service Management Institute - 1 pm -4 pm

Pasadena City Tour - 8am – 4pm

\$35 members/non-members \$_____

\$190 SNA Members, \$285 Non-SNA Members \$_____

\$75 members, \$100 non members \$_____

\$50 members, \$75 non members \$_____

\$35 members, \$60 non members \$_____

\$35 members, \$60 non members \$_____

\$40 member, \$65 non-member \$_____

I would like to participate in the Fitness Fundraiser on Saturday, November 10, 2012 - 7:00 - 8:00 a.m. - _____ (No Cost)

GRAND TOTAL REGISTRATION/MEALS \$ _____

PAYING WITH CHECK NO. _____

MADE PAYABLE TO CSNA AND MAIL WITH COMPLETED REGISTRATION FORM TO:

CSNA, 210 N. GLEN OAKS BLVD., STE. C, BURBANK, CA 91502 = **PHONE: (818)842-3040** = **FAX: (818)843-7423**

IF PAYING WITH A CREDIT CARD, PLEASE FILL IN THE FOLLOWING INFORMATION AND MAIL OR FAX TO THE ADDRESS ABOVE.

CREDIT CARD NUMBER _____

EXPIRE DATE _____

BILLING ZIP CODE _____

V-Code _____

BILLING ADDRESS _____

*V-Code is the 3 Digit Code on the back of Visa and MC Cards
and the 4 Digit Code on the front of AMEX Cards*

SIGNATURE _____

PURCHASE ORDERS WILL NOT BE ACCEPTED. REQUEST FOR REFUND MUST BE RECEIVED IN WRITING BY 9/30/12. A \$75 CANCELLATION FEE WILL BE DEDUCTED
CHILDREN UNDER THE AGE OF 16 YEARS WILL NOT BE PERMITTED INTO THE EXHIBIT HALL. COLLEGE STUDENTS MUST BE REGISTERED BY AN INSTRUCTOR

FOR FURTHER INFORMATION ABOUT THIS CONFERENCE OR TO REGISTER ON-LINE, PLEASE VISIT www.CALSNA.org

online

DATE: 08/21/12

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK
RE: AGENCY REPORT

INFORMATION #12-13-02/IN4

STAFF

We currently have several openings – one for a driver and several openings at the sites. The positions have been flown within the Agency and the deadline to submit an application is 8/24/12.

OPERATIONS

The 2012/13 school year has begun.

OTHER CONCERNS

This year's Back-to-School In-Service workshop will be held on Saturday, Sept. 8, 2012 at Golden Oak Elementary. Breakfast will be available from 7:15 a.m. – 8:00 a.m.

The new meal pattern for the National School Lunch and Breakfast programs was announced by USDA in the Spring of 2012. The new requirements for the Lunch program went into effect on July 1, 2012. Parents will be informed of the NEW Regulations through their school newsletters. This information is also available on the Agency website www.scvschoolnutrition.org .

EXHIBIT: W

S:\Board\Reports\2012-13\12 Aug\IN4 Agency Report.doc