

The Field Trip meals will replace the school meal for the requested date.

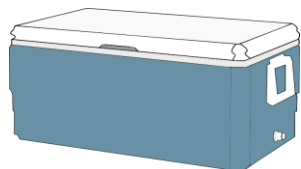
**THIS FORM MUST BE FAXED TO 203-946-7650
AND A COPY MUST BE GIVEN TO THE LEAD
PERSON IN THE CAFETERIA**



A sandwich, fruit, juice, **milk**, snack, and disposable serveware are included.

For Food Safety

All Field Trip meals need to be stored in coolers with ice packs.



Food Services does **not** provide coolers or frozen ice packs.
Please bring cooler to cafe to be packed.

New Haven Public Schools		
School Name:		
Principal's Name:		
Date of Request:		
Field Trip Date:		
Name of Person Completing this Request:		
Grade:	▼	
Lunch Wave Affected:		
<input type="checkbox"/> This Request has been approved by the school's principal.		
Total Number of Meals:		
The Boxed pre-packed lunches will REPLACE the school lunch meal for the requested date.		
Meals will be picked up at the cafeteria at:		▼
<p>Field Trip requests are subject to availability and require approval from the Food Service Office. In case of cancellation, a notice must be submitted to Central Kitchen at least 72 hours prior to the event. Field Trip requests have to be related to a special event, celebration or activity and will replace the school meal for participating students. This form needs to be submitted to the Food Service Division at least 10 business days before the event.</p>		
RETURN THIS FORM WITH THE ROSTER OF STUDENTS PARTICIPATING		

Please fax to: 203-946-7650 ATTN: Krima Byrd or email: krima.byrd@new-haven.k12.ct.us