



nutrition education

Date: July 1, 2019

Subject: Manteca Unified School District Meal Charge Policy

There are times when students may forget or lose their lunch money. Since nutrition is an important element to the success of student achievement, Manteca Unified School District has adopted a charge policy for elementary students only, as referenced in Administrative Regulation 3551(a), Food Service Operations/Cafeteria Fund, which can be found at [www.mantecausd.net](http://www.mantecausd.net). This allows service of lunch to students with the understanding that parents/guardians will receive a bill for the meals provided.

Parents/guardians are also encouraged to utilize the online payment system to ensure funds are available for student meals. Please visit the MyPaymentsPlus website at [www.mypaymentsplus.com](http://www.mypaymentsplus.com). Low balance reminders are available through MyPaymentsPlus. Registering at MyPaymentsPlus will also provide access to detailed daily student account transactions.

In the event of charged meals, the parent/guardians will be notified of the negative balance on the students' account. An automated phone call will go out every Monday and a letter will be mailed home twice a month when applicable. Elementary lunch prices are \$2.50. The charge policy only applies to lunch.

Parents/guardians who choose to opt out of allowing charges to the student account may do so by completing the form at the bottom of this letter and submitting it to the Nutrition Education office at 2271 W. Louise Avenue, Manteca, 95336, or in the school site cafeteria. Once processed written notification of successfully opting out of the ability to charge lunch will be mailed to the household.

Please feel free to contact the Nutrition Education office at 209-858-0733 with further questions.

Sincerely,

Patty Page  
Director II: Classified Administrator  
Nutrition Education

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I would like to have my Elementary school age child(ren) opt out of the ability to charge lunch at school. I understand that this will mean that children will not have access to school meals and will need to bring lunch from home.

Child's Name	School Site	Birthdate

Please submit to Nutrition Education at 2271 W. Louise Avenue, Manteca 95336

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- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

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