

Surry County Schools  
School Nutrition  
Request for Bag Lunches

Dear Educator,

Thank you for your interest in bag lunches for students! Orders should be placed with the School Nutrition Manager two weeks prior to the date of the field trip or event. This allows adequate time to order food and supplies. In the event you cannot provide a two week notice, please let us know and we will make every attempt to assist you. (Options may be limited).

**Please contact the Manager as soon as possible if the trip is canceled or delayed.**

Date of Field Trip / Event	Homeroom Teacher	Grade	Total # of Meals Requested

**Meal Payment:** Please contact School Nutrition Manager. List student names on the Student List Form to indicate the students that will receive a meal from SN. **Please note students with food allergies.**

**Absences: Take attendance and make the Manager aware of absences prior to leaving for the trip.** You may choose from the following options - limit sandwich options to 2 per class. If an entire grade level will be on a trip together, please coordinate the menu for ease of service. All meals will include a mini rice krispy treat!

**Sandwich**  
(Choose up to 2 options)  
**Cold**

Ham & Cheese Sandwich  
Turkey & Cheese Sandwich  
Peanut Butter & Jelly Sandwich  
Yogurt, Cheese Stick & Crackers  
Other

**Sandwich**  
(Meals must be served on campus)  
**Hot**

Chicken Fillet  
Corndog  
Hotdog  
Other

**Vegetable**  
(Choose 1)

Baby Carrots  
Vegetable Fruit Juice  
Other

**Fruit**  
(Choose 1)

Golden Delicious Apple  
Mandarin Orange  
Applesauce  
100% Fruit Juice **6 oz** Juice Box  
Sorbet - Frozen 100% Juice **(Onsite)**

**Milk or Bottled Water (Choose 1)**  
(Milk Must be Offered)

Unflavored 1% # \_\_\_\_\_  
Chocolate Skim # \_\_\_\_\_  
Unflavored Skim # \_\_\_\_\_  
Total # of Milk \_\_\_\_\_

**OR**

Bottled Water (8 oz) # \_\_\_\_\_

**Snack**  
(Choose 1)

Baked Chips  
Baked Doritos  
Chocolate Chip Cookie  
Other

# SCS - School Nutrition

## Request for Bag Lunch

Dear Educator,

Request for bag lunches should be sent to the School Nutrition Manager at least 2 weeks before the date of the **field trip or outing**. This allows us adequate time to order food and supplies. Please contact the SN Manager as soon as possible if the trip is canceled or delayed.

Date of Field Trip / Outing	Homeroom Teacher	# of Meals requested

<b>Cold Sandwich</b>	<b>Milk or Water (8 oz)</b>
Ham & Cheese Sandwich _____	Unflavored 1% _____
Turkey & Cheese Sandwich _____	Chocolate Skim _____
Peanut Butter & Jelly Sandwich _____	Unflavored Skim _____
Yogurt Snack Pack _____	Bottled Water (8 oz) _____
Other _____	

**List or attach names of students who will receive school meals.**

**You may submit a classroom roster and mark through students who will not receive a meal. Allergies must be indicated on the roster.**

Student Name	Lunch #	Allergy? Y - Yes	Student Name	Lunch #	Allergy? Y - Yes
1 _____	_____	_____	16 _____	_____	_____
2 _____	_____	_____	17 _____	_____	_____
3 _____	_____	_____	18 _____	_____	_____
4 _____	_____	_____	19 _____	_____	_____
5 _____	_____	_____	20 _____	_____	_____
6 _____	_____	_____	21 _____	_____	_____
7 _____	_____	_____	22 _____	_____	_____
8 _____	_____	_____	23 _____	_____	_____
9 _____	_____	_____	24 _____	_____	_____
10 _____	_____	_____	25 _____	_____	_____
11 _____	_____	_____	26 _____	_____	_____
12 _____	_____	_____	27 _____	_____	_____
13 _____	_____	_____	28 _____	_____	_____
14 _____	_____	_____	29 _____	_____	_____
15 _____	_____	_____	30 _____	_____	_____

**The day of field trip / event please make SN Manager aware of absences.**

**Additional Names:**

**List or attach names of students who will receive school meals.**

	<u>Student Name</u>	<u>Lunch #</u>	<u>Allergy?</u> <u>Y- Yes</u>
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____
6	_____	_____	_____
7	_____	_____	_____
8	_____	_____	_____
9	_____	_____	_____
10	_____	_____	_____
11	_____	_____	_____
12	_____	_____	_____
13	_____	_____	_____
14	_____	_____	_____
15	_____	_____	_____

	<u>Student Name</u>	<u>Lunch #</u>	<u>Allergy?</u> <u>Y - Yes</u>
16	_____	_____	_____
17	_____	_____	_____
18	_____	_____	_____
19	_____	_____	_____
20	_____	_____	_____
21	_____	_____	_____
22	_____	_____	_____
23	_____	_____	_____
24	_____	_____	_____
25	_____	_____	_____
26	_____	_____	_____
27	_____	_____	_____
28	_____	_____	_____
29	_____	_____	_____
30	_____	_____	_____

The day of field trip/outing please make the SN Manager aware of student absences.