



ZAPATA COUNTY INDEPENDENT SCHOOL DISTRICT  
CHILD NUTRITION DEPARTMENT

**SPECIAL EVENTS REQUEST FORM**

**NOTE: PLEASE TURN IN Seven WORKING DAYS IN ADVANCE OR CALL FOR AVAILABILITY OF PRODUCT**

TELEPHONE NUMBER: 956-765-6546 Ext.2701

DATE: \_\_\_\_\_

FAX TO CHILD NUTRITION OFFICE AT 956 765 3287 OR Email to lcuellar@zcisd.org. PLEASE KEEP A COPY FOR REFERENCE.

NAME OF ORGANIZATION: \_\_\_\_\_  
 PERSON RESPONSIBLE: \_\_\_\_\_  
 TELEPHONE NUMBER: \_\_\_\_\_ EXT: \_\_\_\_\_ NUMBER OF GUESTS: \_\_\_\_\_  
 DATE FOOD IS NEEDED: \_\_\_\_\_ TIME FOOD IS NEEDED: \_\_\_\_\_  
 BUILDING: \_\_\_\_\_ ROOM NUMBER OR NAME: \_\_\_\_\_

TYPE OF FOOD REQUESTED	AMOUNT NEEDED	UNIT PRICE	EXTENDED PRICE
TOTAL CHARGES			

P.O.# \_\_\_\_\_