

Dear Parents:

With current national attention being focused on children's health and wellness issues, Upland Unified School District's Food Service Department is excited to provide parents a convenient, easy and secure online prepayment service to deposit money into your child's school meal account at any time. **This service also provides parents the ability to view your child's account balance through a web site called [myschoolbucks.com](http://myschoolbucks.com).** By having money in each child's account prior to entering the cafeteria, we find the lunch lines move along much faster so your child has more time to eat and be with friends.

Another service provided is the automatic low balance email notifications. Parents will be able to establish school meal balance amounts so that if your child's account balance falls below the established amount, you will receive an email alerting you to the low balance. The low balance amount will be set by you for each child, which will provide you with the flexibility to set a different balance notification amount per child.

Also, parents will have the ability to print out a copy of their child's eating history report. This history report will show you all dates and times that your child has purchased a breakfast and or lunch within the past thirty days.

Things to know:

If you have more than one child in the District you can handle all online prepayments from the same online account. Payments may be made through an existing PayPal account or with a major credit or debit card only. The minimum prepayment amount is \$10.00 per prepay transaction (total sum of prepayments for all of your listed children in a single transaction).

In order to use the online prepayment service, a small convenience fee for each transaction will be assessed to cover the bank fees. Parents placing money into multiple meal accounts will only be assessed a \$1.95 fee once per deposit transaction. Upland School District will not profit from the use of this site.

We are very excited to offer these new services, in direct alignment with the District's Strategic Plan/*Safe and Healthy Environments* priority, and are confident this new system will benefit you, your child and our District. However, if you choose not to take advantage of the online prepayment service you may continue to make advance payments via check, which should be made payable to Upland School District. Please write your **child's full name** on the check. If paying with cash, please note, we no longer accept bills over \$20.00.

If you have any questions about these new services, please feel free to contact my office at (909) 985-1864 ext. 228.

Best Regards,

Carole Middlestetter  
Food Service Account Manager

To access these services:

**[Registering for myschoolbucks.com](http://myschoolbucks.com)**

You will first need your child's student 10 digit ID number; you may get this number by contacting your child's school or contacting my office.

Go to the web site at [www.myschoolbucks.com](http://www.myschoolbucks.com).

Click **Sign Up Now!** and enter the required information.

Click **Complete Registration** to finish the initial registration process.