



TRACY
UNIFIED SCHOOL DISTRICT

*"The future belongs
to the educated"*

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Dear Parents/Guardians,

The purpose of this letter is to inform you of the meal charging policy for Tracy Unified School District's (TUSD) Food Services Program. This information can also be found on the department's website at www.tusdfoodservices.com.

MEAL CHARGING POLICY:

If a student does not have sufficient funds to cover their meal, they can charge their meal.

Household Notification of Negative Account Balances

TUSD Food Services will:

- Attempt to directly certify the student for free or reduced price meals
- Attempt to locate the student on the homeless, migrant, runaway or foster list

If the student is not certified in either of the above methods, TUSD Food Services will:

- Notify the household of the negative account balance
- Provide instructions on the application process for free and reduced price meals
- Provide the link to the online meal application website

Communication Methods

The following are methods TUSD uses to communicate negative account information to parents/guardians:¹

- School messenger calls made weekly
- Letters to households notifying parents/guardians of negative balances mailed three times per year

Parents/Guardians can create an online account to make one-time deposits, set up automatic payments and/or monitor meal transactions at MySchoolBucks.com. Free and Reduced price meals are available to families that qualify. To apply online at any time, please go to <https://mealapps.tusd.net/fma/>. If you have questions or need assistance creating a myschoolbucks account, or completing a free and reduced meal application please contact the Food Services Office at 209-830-3255.

Sincerely,

Brandy Campbell

Brandy Campbell
Director of Food Services
Tracy Unified School District

This institution is an equal opportunity provider.

¹ School meal programs must be financially self-sustaining, therefore the meal charge policy protects the financial integrity of the District and the Food Services department. All unrecovered debt is converted to bad debt, which must be covered by non-federal funding sources. Our policy ensures a consistent and transparent approach to situations where children do not have the funds needed to pay for their meal.