

**MARYLAND SCHOOL NUTRITION ASSOCIATION
DUTIES AND RESPONSIBILITIES OF
SPECIFIC EXECUTIVE BOARD COMMITTEE**

Legislative Committees

Legislative, Federal

Purpose – To monitor Federal legislation and to react appropriately.

Responsibilities:

1. Establish lines of communication with the Maryland members of the United States Congress.
2. Keep membership informed through legislative reports of current issues and pending legislation with articles in newsletter, maintaining Congressional communications, written memorandums and emails to local chapter Legislative Committee Chairpersons and County Directors.
3. Plan and implement an MSNA Legislative Action Conference Workshop for affiliate chapters and State members to inform them of the procedures of legislative processes and visits to United States Representatives and Senators. This workshop coincides with the SNA Legislative Action Conference for pending legislative issues.
4. Represent MSNA at the annual SNA Legislative Action Conference in Washington, DC.
5. Act on legislative matters in accordance with communications received from SNA Public Policy and Legislative Committee.
6. Committee consists of Chapter Legislative Chairpersons, the Executive Board members, and any other persons appointed to/or asked to serve for a specific project.

Activities:

1. Maintain a communications network with the membership to facilitate effective lobbying.
2. Make presentations to affiliated chapters to broaden the base of support for legislative activities.
3. Keep current on legislation that would affect child nutrition and take action to inform Congress of the probable impact of these programs.

4. Obtain written data on Child Nutrition Program participation and funding from the Maryland State Department of Education and local directors to distribute to the Maryland members of Congress.
5. Communicate frequently with members of Congress from Maryland on Child Nutrition issues so that our opinions will be considered valuable to them.
6. Develop and provide to local chapter Presidents, affiliate chapter legislative Chairpersons, and other appropriate members the registration forms, agenda, directions and other necessary information for the Legislative Action Conference Maryland School Nutrition Workshop.
7. Advocate and support positions taken by the SNA on National legislative issues.
8. Keep allied professional organizations aware of issues facing Child Nutrition Programs and their potential impact on Maryland students.
9. Maintain affiliation with allied professional organizations to attain more support for mutual concerns.
10. Work with advocate groups toward common goals.