

**SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY
25210 ANZA DRIVE, SANTA CLARITA, CA 91355**

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

May 31, 2013

9:00 A.M.

"Public records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at 25210 Anza Dr., Valencia, CA 91355, during regular business hours (8:00 a.m. to 4:30 p.m.)."

CALL TO ORDER: _____ **A. M.**

MEMBER ROLL CALL:

- Ms. Marcia Dains, President _____
- Dr. Chris Hamlin, Clerk _____
- Ms. Lynn David, Presiding Officer _____
- Ms. Ronna Wolcott, Member _____

STAFF PRESENT:

- Mr. Pavel N. Matustik, CEO & Board Secretary _____
- Ms. Susan Weiss, Director, Finance & Admin. _____
- Ms. Jane Crawford, Director, Food Services _____
- Ms. Laurie Kudroff, Administrative Assistant _____

		<u>Exhibit</u>	<u>Approved</u>
I.	APPROVAL OF AGENDA		C N S Sg
II.	APPROVAL OF MINUTES		
	1. Minutes of the April 23, 2013, Regular Meeting	A	C N S Sg
III.	HEARING SESSION		
	1. Cafeteria of the Month (April):		
	2. Advance Requests to Address the Board.		
	3. Comments and/or Questions on Agenda Items.		
	4. Public Hearing Regarding Initial Sunshine Proposals with CSEA		
IV.	CONSENT CALENDAR <i>(Unless a Board Member has questions concerning a particular item and asks that it be withdrawn from the Consent Calendar, the Board of Directors approves all items at one time. The action taken by the Board in approving Consent items is set forth in the explanation of the individual items.)</i>		C N S Sg
	1. Removal of Items from Consent Calendar		
	2. B Warrants (April)	#12-13-11/C1	B
	3. Personnel Action Report	#12-13-11/C2	C
	a) New Employees		
	b) Transfers		
	c) Status Change		
	d) Temporary Assignment		
	e) Leave of Absence		
	f) Resignation		
	g) Termination		
	4. Purchase Orders (April)	#12-13-11/C3	D

IV. CONSENT CALENDAR (cont.)

5. Items Removed from Consent Calendar

V. CONFERENCE CALENDAR *(includes items to be discussed with Board of Directors. Items that might require action by the Board will be agendized at a future meeting.)*

- | | | |
|--|---------------|---|
| 1. Financial Report | #12-13-11/CC1 | E |
| 2. Participation Report | #12-13-11/CC2 | F |
| 3. 2 nd Budget Workshop 2013/2014 | #12-13-11/CC3 | G |
| 4. CEO's Workshop: SUPER Co-Op Follow-Up | #12-13-11/CC4 | H |
| 5. Discussion: Health Care Reform Act | #12-13-11/CC5 | I |

VI. ACTION CALENDAR *(Includes items to be voted on by the Board of Directors.)*

- | | | | |
|--|--------------|---|----------|
| 1. Sunshine Proposals Between Santa Clarita Valley School Food Services Agency & CSEA for 2013/14 SY | #12-13-11/A1 | J | C N S Sg |
| 2. 2013/2014 Meal Prices & Application Package | #12-13-11/A2 | K | C N S Sg |
| 3. Price Extension of Paper Bid (P&R Paper) for 2013/14 SY | #12-13-11/A3 | L | C N S Sg |
| 4. Renewal Dairy Bid for 2013/14 SY | #12-13-11/A3 | M | C N S Sg |

VII. CORRESPONDENCE & BOARD INFORMATION

- | | | |
|--|---------------|---|
| 1. Driftwood Dairy Prices (YTD) | #12-13-11/IN1 | N |
| 2. Agency Newsletter | #12-13-11/IN2 | O |
| 3. Conference Dates 2013/14 SY | #12-13-11/IN3 | P |
| 4. Agency's 20 th Annual Banquet Invitation | #12-13-11/IN4 | Q |
| 5. Agency Report | #12-13-11/IN5 | R |

VIII. BOARD ITEMS FOR NEXT MEETING (June 18, 2013)

1. Organizational Meeting
2. 2013/2014 Budget Approval
- 3.

IX. CLOSED SESSION

Adjourn to Closed Session _____ A.M.

C N S Sg

1. Public Employee Appointment
2. Public Employee:
 - a. Leave of Absence
 - b. Dismissal
 - c. Discipline
 - d. Evaluation
 - e. Release
3. Advice from Legal Counsel
4. Information from Negotiations

X. RECONVENE TO OPEN SESSION

Reconvened _____ A.M.

C N S Sg

1. Report of Closed Session

XI. ADJOURNMENT

Meeting Adjourned _____ A.M.

C N S Sg

**SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY
REGULAR MEETING OF THE BOARD OF DIRECTORS**

MINUTES

**April 23, 2013
9:00 A.M.**

Ms. Marcia Dains, President, called the Regular meeting of the Board of Directors of the Santa Clarita Valley School Food Services Agency to order at 9:03 a.m. at the Santa Clarita Valley School Food Services Agency Office, 25210 Anza Drive, Valencia, CA 91355.

CALL TO ORDER

MEMBERS PRESENT:

Ms. Marcia Dains, (C) President	Present
Dr. Chris Hamlin, (Sg) Clerk	Present
Ms. Lynn David, (S) Presiding Officer	Present
Ms. Ronna Wolcott, (N) Member	Present
Mr. Jim Gibson, (C) Alt. Member	Present

ROLL CALL

Arrived at 9:06

STAFF PRESENT:

Mr. Pavel Matustik, CEO & Board Secretary	Present
Ms. Susan Weiss, Director, Business Services	Present
Ms. Jane Crawford, Director, Food Services	Absent
Ms. Laurie Kudroff, Administrative Assistant	Present

I. AGENDA

The motion was made by Ms. Wolcott, seconded by Dr. Hamlin and carried 3-0 to approve the Agenda.

Approval of Agenda
M- 79 Ayes: 3

II. MINUTES

1. Dr. Hamlin made the motion, seconded by Ms. Wolcott to approve the minutes of the Regular meeting held on March 19, 2013; motion carried.

Minutes Regular Meeting
M- 80 Ayes: 3

III. HEARING SESSION

1. The Central Kitchen/Warehouse/Drivers (CK) team was recognized as Cafeteria of the Month for March 2013. The team members present were: Annette Fernandez, Cindy Turner, Cheryl Naba, Sybil Estrella, Francisca Santillan, Carol Riley, Maricela Perez, Corinn Michaels (Miklosovic), Emilia Stanescu, Wanda Woelke, Marshall Landin, Pedro Gonzalez, Carol Lux, David Gomez, & Laurie Storey. Also in attendance were supervisors: Della Lovercio, Peggy Hetman, Nancy Haddock, Jo Kremer & Sherri Weimer. The CK team was recognized for their commitment and dedication to the Agency especially during the months of February and March – when 4th grade students visit the Central Kitchen for the annual Kids' Cooking Campaign event.
2. There were no advance requests to address the Board.
3. There were no comments or questions on Agenda items.

IV. CONSENT CALENDAR

1. Ms. Wolcott made the motion, seconded by Ms. David, to approve all of the items on the Consent Calendar; motion carried.
2. B Warrants (March) #12-13-10/C1
3. Personnel Action Report #12-13-10/C2
 - a) New Employees
 - b) Transfers
 - c) Status Change
 - d) Temporary Assignment
 - e) 39-month Rehire List
 - f) Leave Of Absence
 - g) Resignation
 - h) Terminated
4. Purchase Orders (March) #12-13-10/C3
5. 2nd Reading JPA Board Policy GAMUT Revisions 7/2012 BP 4119.1 #12-13-10/C4
6. 2nd Reading JPA Board Policies GAMUT Revisions 11/2012 BP 4030, BB 9322, BB 9323.2, E 9323.2 #12-13-10/C5
7. Indefinite Salaries for Retroactive Pay 2013/14 #12-13-10/C6
8. No items were removed from the Consent Calendar.

Consent Calendar
M- 81 Ayes: 4
Approved

V. CONFERENCE CALENDAR

1. Ms. Weiss reviewed the Financial Report for March 2013.
2. Mr. Matustik reviewed the Participation Report for March 2013. The Overall participation was 60.36% - up by 1.63% from last year. Lunch participation was 44.47%; last year it was 43.25%. The Breakfast ADP was 17.39% - 1.05% higher than last year. The average student spending per day decreased from \$0.126 to \$0.120.
3. Mr. Matustik presented the first set of data for the 2013/2014 Budget – the first set of data was distributed to each Board member. The 2nd set of data will be presented at the May Board meeting.
4. Mr. Matustik opened for discussion the meal prices for the 2013/14 School Year. It was his recommendation to increase the meal prices for the next school year. The Board asked that this item be brought back to the May 31 Board meeting for approval of a lunch price increase for next school year.

Financial Report –
March '13

Participation Report –
March '13

1st Budget Workshop
2013/2014

Discussion: 2013/14 SY
Meal Prices

VI. ACTION CALENDAR

1. Ms. Wolcott made the motion to approve the Retainer Agreement for Legal Services in the 2013/14 SY, seconded by Dr. Hamlin; motion carried 4–0.
2. Ms. Wolcott made the motion, seconded by Ms. David, to approve the date change of the May Board meeting – from 5/21 to 5/31; motion carried 4–0.

Retainer Agreement for Legal
Services 2013/14 SY
M- 82 Ayes: 4
Approved

Change the May 21 Board
meeting to May 31
M- 83 Ayes: 4
Approved

VII. CORRESPONDENCE AND BOARD INFORMATION

1. Driftwood Dairy prices (YTD) for April 2013 was included for the Board. Driftwood Dairy Prices
2. A copy of the acceptance letter for the Renewal of Pomona USD Bid No. 10(08-09)FS – for Distribution of USDA Commodities (Brown Boxes) for the SUPER Co-Op – was included for the Board. Renewal USDA
Commodity Distribution for
SUPER Co-Op Pomona
USD Bid No. 10(08-09)FS
3. A copy of the LACOE Review of the 2nd Interim Report for FY 2012/13 was included for the Board. LACOE Review of 2nd
Interim Report 2012/13
4. Mr. Matustik read the Agency report. **STAFF:** It was reported Ms. Crawford and her staff continue preparations for the summer programs and for next school year (2013/14). There will be some movement of employees to improve Agency services – there are currently many openings at the sites. Agency Report
OPERATIONS: It was reported there were no major disruptions during March. The William S. Hart UHSD Transportation Dept. has been very helpful with maintenance the Agency's fleet of vehicles. Their knowledge and professionalism is a huge help to the Agency.
OTHER CONCERNS: Mr. Matustik informed the Board they are invited to attend the Agency's 20th Annual Banquet on Thursday, June 13, 2013 at Robinson Ranch. The invitations will be sent out next week. The date of the back-to-school workshop will be held on Sat., Sept. 7, 2013 (location is TBD). An invitation was extended to the Board for the School Nutrition Association's Annual National Conference to be held in Kansas City, MO from July 14 – 17, 2013. The invitations for the "Cruisin' Into Summer" Kids' Cooking camp (June 24 – 28) were sent to the classes that participated in this year's Kids' Cooking event. Mr. Matustik gave a report from the recent conference he attended:
April 6 -10, 2013: Annual American Commodity Distribution Association (ACDA). The report reflected this as being an important conference for school districts' to attend. California only had three (3) school authorities present this year. The message at the conference was the continuous "push" to serve fresh fruits and vegetables as well as USDA foods (canned fruits and vegetables made to the USDA specs). The Agency only takes frozen vegetables that are offered. Mr. Matustik reported that this conference is even more important (for the Agency) than the CSNA and SNA annual conferences. He attends ALL of the sessions at the ACDA conference. Ms. Kudroff will send the Board members dates of the 2013/14 conferences.

VIII. ITEMS FOR NEXT MEETING (May 31, 2013)

1. 2nd Budget Workshop for 2013/2014 School Year
2. 2013/14 Meal Prices & Application Pkg.
3. CEO's Workshop – Transportation/HVAC/Parking/Facility Budget
4. Discussion: Health Care Reform Act
5. Agency Newsletter

ITEMS FOR NEXT
MEETING

IX. CLOSED SESSION

Ms. David made the motion, seconded by Ms. Wolcott, motion carried, to adjourn the Regular meeting and go to a Closed Session.

CLOSED SESSION

10:53 A.M.

M- 84 Ayes: 4

X. RECONVENE TO OPEN SESSION

Ms. Wolcott made the motion; seconded by Ms. David, motion carried, to adjourn and reconvene to the Regular meeting. There was no report from the Closed Session.

RECONVENE TO

OPEN SESSION

11:35 A.M.

M- 85 Ayes: 4

XI. ADJOURNMENT

Ms. David made the motion, seconded by Ms. Wolcott, and carried 4-0, to adjourn the Regular meeting.

M- 86 Ayes: 4

ADJOURN: 11:36 A.M.

Date May 31, 2013

Ms. Marcia Dains, President

Dr. Chris Hamlin, Clerk

DATE: 05/31/13

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / SUSAN WEISS
RE: "B" WARRANTS – APRIL 2013

RECOMMENDATION #12-13-11/C1

It is recommended that the Board of Directors approve the following "B" warrants:

APRIL 2013

20463899 – 20463900
20474049
20480059 – 20480068
20482478 – 20482504
20488640
20491013 – 20491019
20496623 – 20496624
20496626 – 20496628
20498780
20518921 – 20518928
20524842

TOTAL: \$303,938.10

EXHIBIT: B

Santa Clarita Valley School Food Service Agency

Check Register

April 2013

Date	Num	Name	Amount
04/04/2013	20463899	AT&T MOBILITY	-321.28
04/04/2013	20463900	LABOR READY	-680.00
04/10/2013	20474049	CAL CARD	-8,033.33
04/12/2013	20480059	ACCESS 1 SOURCE	-264.00
04/12/2013	20480060	BURRTEC WASTE INDUSTRIES	-204.52
04/12/2013	20480061	DEPARTMENT OF JUSTICE	-32.00
04/12/2013	20480062	LABOR READY	-680.00
04/12/2013	20480063	NEXTEL COMMUNICATIONS	-520.67
04/12/2013	20480064	PITNEY BOWES	-137.34
04/12/2013	20480065	S.C.V.S.F.S.A	-114.82
04/12/2013	20480066	CSNA	-55.00
04/12/2013	20480067	SNA	-101.75
04/12/2013	20480068	SPARKLETTS	-37.85
04/15/2013	20482478	A&R WHOLESALE DISTRIBUTOR	-18,005.42
04/15/2013	20482479	AMERIPRIDE UNIFORM SERVICES	-313.28
04/15/2013	20482480	CASTAIC UNION SCHOOL DISTR.	-80.00
04/15/2013	20482481	DJ CO-OPS	-816.00
04/15/2013	20482482	DRIFTWOOD DAIRY	-57,433.16
04/15/2013	20482483	EVERSOFT	-131.62
04/15/2013	20482484	FRESH LOGISTICS (BOLTHOUSE)	-2,716.10
04/15/2013	20482485	GARDA CL WEST, INC.	-419.27
04/15/2013	20482486	GOLDEN CRUST	-1,330.00
04/15/2013	20482487	INTERNET SECURITY SYSTEMS-INC	-64.00
04/15/2013	20482488	MILEAGE EMPLOYEE	-420.93
04/15/2013	20482489	JUAN C. VARGAS	-200.00
04/15/2013	20482490	MILEAGE EMPLOYEE	-95.70
04/15/2013	20482491	MILEAGE EMPLOYEE	-62.72
04/15/2013	20482492	MILEAGE EMPLOYEE	-158.20
04/15/2013	20482493	OLIVER PRODUCTS COMPANY	-3,321.67
04/15/2013	20482494	ROMERO'S FOOD PRODUCTS, INC.	-308.88
04/15/2013	20482495	SAUGUS UNION SCHOOL DISTRICT	-2,562.52
04/15/2013	20482496	SOURCE REFRIGERATION & HVAC, INC.	-435.75
04/15/2013	20482497	STAR NEW & USED EQPT	-962.37
04/15/2013	20482498	SULPHUR SPRINGS UESD	-142.00
04/15/2013	20482499	TAMA TRADING COMPANY INCORPORATED	-5,463.39
04/15/2013	20482500	THE GAS CO.	-692.58
04/15/2013	20482501	THE PLATINUM PACKAGING GROUP	-7,061.54
04/15/2013	20482502	U.S. HEALTHWORKS	-185.00
04/15/2013	20482503	VALENCIA WATER SERVICE	-95.87
04/15/2013	20482504	VERTEX PEST SOLUTIONS	-150.00
04/16/2013	20488640	GOLD STAR FOODS	-69,388.58
04/17/2013	20491013	ADAGE IT, INC.	-2,632.29
04/17/2013	20491014	AT&T/ CALNET 2	-1,177.02
04/17/2013	20491015	CALIFORNIA TELEPHONY	-356.97
04/17/2013	20491016	MARGARET A. CHIDESTER & ASSOCIATES	-2,024.50
04/17/2013	20491017	MERRILEE BINGHAM (NUTR. ED.)	-30.86
04/17/2013	20491018	SUE PEAK (NUTR. ED.)	-1,335.85
04/17/2013	20491019	TOSHIBA AMERICA BUSINESS SOLUTIONS, INC.	-490.50
04/19/2013	20496623	EMPLOYMENT DEVELOPMENT DEPARTMENT	-9,640.64
04/19/2013	20496624	GOLD STAR FOODS	-69,505.02
04/19/2013	20496626	P & R PAPER	-12,467.14

Santa Clarita Valley School Food Service Agency
Check Register
April 2013

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
04/19/2013	20496627	PAVEL N. MATUSTIK	-1,550.73
04/19/2013	20496628	PREPAID REFUND (LUNCH)	-34.75
04/22/2013	20498780	IMAGE IV SYSTEMS INC	-80.01
04/26/2013	20518921	AT&T/ CALNET 2	-84.31
04/26/2013	20518922	BOARD OF EQUALIZATION	-252.00
04/26/2013	20518923	LABOR READY	-1,236.24
04/26/2013	20518924	P & R PAPER	-9,293.08
04/26/2013	20518925	REIMBURSEMENT EMPLOYEES	-5.00
04/26/2013	20518926	SOUTHERN CALIFORNIA EDISON	-5,286.41
04/26/2013	20518927	STAPLES	-1,082.86
04/26/2013	20518928	THE GAS CO.	-474.28
04/30/2013	20524842	FORD CREDIT	<u>-698.53</u>

\$ (303,938.10)

DATE: 05/31/13

TO: BOARD OF DIRECTORS
 FROM: PAVEL N. MATUSTIK / SUSAN WEISS
 RE: PERSONNEL ACTION REPORT

RECOMMENDATION #12-13-11/C2

It is recommended that the Board of Directors approve the following personnel report:

NAME	DESCRIPTION	EFFECTIVE
NEW EMPLOYEES:		
TRANSFERS:		
STATUS CHANGE:		
Rakhi Chowdhury	NA2 Valencia Valley 3.75 w/2.25 to NA2 Valencia Valley 3.75	04/26/13
Peter Martinez	Custodian CK 8.00 to Utility Worker CK 8.00	05/01/13
Karen Nosala	STL1 temp Rio Vista 7.00 to STL1 Valencia Valley 6.00	04/26/13
TEMPORARY ASSIGNMENT:		
Stephanie Baggesgard	NA2 Helmers 3.75 to NA2 Helmers 3.75 w/.25	04/23/13 – 06/13/13
Daisy Bandhy	NA1 Mountainview 3.50 w/.25 to NA1 Rosedell 3.50	05/13/13 – 06/14/13
Jovita Lomeli	NA2 McGrath 3.75 to NA2 McGrath 3.75 w/2.50	05/07/13 – 06/14/13
Linda McDonald	NA1 Rosedell 2.75 to NA2 McGrath 2.75 w/1.00	05/06/13 - TBD
Amy Singletary	NA1 West Creek 3.75 to NA1 West Creek 3.75 w/.25	04/19/143 – 06/13/13
April Ward	NA2 Rosedell 3.75 to Temp STL1 Rio Vista 3.75 w/3.25	04/23/13 - TBD
39 MONTH REHIRE LIST:		
CORRECTION:		
LEAVE OF ABSENCE:		
RETIREMENT:		
RESIGNATION:		
TERMINATED:		

EXHIBIT: C

DATE: 05/31/13

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / SUSAN WEISS
RE: PURCHASE ORDERS

RECOMMENDATION #12-13-11/C3

It is recommended the Board of Directors approve the purchase orders for April 2013.

P. O. #	VENDOR	AMOUNT
31474	A & R	3,849.52
31475	Gold Star Foods	15,263.36
31476	Gold Star Foods (Bread)	5,000.00
31477	Golden Crust	490.00
31478	Gold Star Foods	23,000.00
31479	Driftwood Dairy	3,700.00
31480	Sue Peak	1,335.85
31481	Merrilee Bingham	30.86
31482	Staples	1,082.86
31483	Fresh Logistics	2,449.20
31484	TAMA Trading	2,262.58
31485	Romero's Food Products, Inc.	285.12
31486	A & R	6,674.58
31487	Gold Star Foods	12,279.16
31488	Gold Star Foods	21,602.82
31489	Adage-IT	2,375.00
31490	Golden Crust	700.00
31491	A & R	453.01
31492	Golden Crust	210.00
31493	P & R Paper	6,831.14
31494	TAMA Trading	1,775.80
31495	Romero's Food Products, Inc.	285.12
31496	A & R	2,350.34
31497	Golden Crust	420.00
31498	A & R	2,397.46
31499	Gold Star Foods	11,797.14
31500	Gold Star Foods	13,691.59
31501	TAMA Trading	2,833.66
31502	Romero's Food Products, Inc.	261.36
31503	Allen Packaging	733.64

P. O. #	VENDOR	AMOUNT
31504	P & R Paper	4,723.00
31505	Canyon Welding	370.00
31506	Golden Crust	700.00
31507	A & R	3,280.86
31508	Fresh Logistics (Bolthouse)	2,449.20
31509	SCV Lock & Key	149.00
31510	A & R	2,135.70
31511	Gold Star Foods	15,745.33
31512	Gold Star Foods	15,336.66
31513	TAMA Trading	2,543.81
31514	Romero's Food Products, Inc.	285.12
31515	P & R Paper	4,663.95
31516	A & R	3,033.19
31517	Employee Reimbursement	5.00
31518	Golden Crust	560.00
31519	A & R	2,496.20
31520	Gold Star Foods	14,787.33
31521	Gold Star Foods	16,451.06
31522	Canyon Welding	255.00
	TOTAL:	\$ 236,391.58

Date: 05/31/13

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / SUSAN WEISS
RE: FINANCIAL REPORT – APRIL '13

FINANCIAL REPORT NO. 12-13-11/CC1

Our fiscal situation is following our budget forecast.

We finished the month of April with \$190,277 in black. Last year's April figure was \$144,926. YTD the Agency is \$733,457 in the "black" – last year we were at \$112,611 in the positive.

Our fund balance (treasury and Union Bank) as of 4/30/2013 was \$2,383,959.02

Points of interest:

- Monthly income was \$884,319 – up by \$54,665 from last year.
- Salaries for the month were 32.99% of the income – last year it was 34.11%.
- Benefits for the month were 13.32% of the income – last year it was 15.32%.
- Food and supplies for the month were 26.76% of the income – last year it was 28.47%.
- YTD income is up by \$92,465.
- YTD food and supplies are 30.31% of the income – last year it was 28.66%.
- YTD direct salaries are 37.45% of the income – last year it was 37.60%.
- YTD fringe benefits are 14.69% – last year it was 15.28%.

EXHIBIT: E

Santa Clarita Valley School Food Service Agency
Profit & Loss
April 2013

	Apr 13	Apr 12	Difference in \$	Difference in %	% of Income 2012/13	% of Income 2011/12
Ordinary Income/Expense						
Income						
Total Cash Over/Shortage	\$127	\$151	(\$25)	-16.29%	0.01%	0.02%
Total Federal Income	\$492,449	\$427,620	\$64,829	15.16%	55.69%	51.54%
Total Local Sales	\$320,185	\$326,760	(\$6,575)	-2.01%	36.21%	39.39%
Total Miscellaneous Income	\$33,005	\$40,250	(\$7,245)	-18.00%	3.73%	4.85%
Total State Income	\$38,553	\$34,872	\$3,680	10.55%	4.36%	4.20%
Total Income	\$884,319	\$829,654	\$54,665	6.59%	100.00%	100.00%
Expense						
Total Food	\$236,627	\$236,170	\$458	0.19%	26.76%	28.47%
Total Insurance/Contract Services	\$5,230	\$3,584	\$1,647	45.95%	0.59%	0.43%
Total Operating Expense	\$34,812	\$27,875	\$6,936	24.88%	3.94%	3.36%
Total Utilities	\$7,101	\$7,047	\$54	0.77%	0.80%	0.85%
Total Expenses	\$283,770	\$274,675	\$9,095	3.31%	32.09%	33.11%
Total Direct Salaries	\$291,771	\$282,957	\$8,814	3.11%	32.99%	34.11%
Total Fringe Benefits	\$117,802	\$127,099	(\$9,297)	-7.31%	13.32%	15.32%
Total Support Costs	\$409,573	\$410,056	(\$483)	-0.12%	46.32%	49.42%
Total Expense	\$694,042	\$684,728	\$9,314	1.36%	78.48%	82.53%
Net Income	\$190,277	\$144,926	\$45,351	31.29%	21.52%	17.47%

Santa Clarita Valley School Food Service Agency
Profit & Loss
July 2012 through April 2013

	Jul '12 - Apr 13	Jul '11 - Apr 12	Difference in \$	Difference in %	% of Income 2012/13	% of Income 2011/12	Budget	TD
Ordinary Income/Expense								
Income								
Total Cash Over/Shortage	\$1,209	\$1,674	(\$466)	-27.81%	0.02%	0.02%	\$0	100%
Total Federal Income	\$4,030,460	\$3,747,601	\$282,859	7.55%	54.72%	51.53%	\$4,762,777	85%
Total Interest Earned	\$4,938	\$11,515	(\$6,577)	-57.12%	0.07%	0.16%	\$18,000	27%
8632 · Misc Income Student	\$451,718	\$503,427	(\$51,709)	-10.27%	6.13%	6.92%	\$573,486	79%
8635 · Student Lunch Sales	\$1,948,697	\$2,084,956	(\$136,259)	-6.54%	26.46%	28.67%	\$2,663,431	73%
Total Local Sales	\$2,698,033	\$2,884,412	(\$186,379)	-6.46%	36.63%	39.66%	\$3,616,106	75%
Total Miscellaneous Income	\$309,945	\$312,032	(\$2,087)	-0.67%	4.21%	4.29%	\$444,427	70%
Total State Income	\$320,838	\$315,724	\$5,114	1.62%	4.36%	4.34%	\$397,196	81%
Total Income	\$7,365,423	\$7,272,958	\$92,465	1.27%	100.00%	100.00%	\$9,238,505	80%
Expense								
Total Food	\$2,232,721	\$2,084,243	\$148,478	7.12%	30.31%	28.66%	\$2,760,856	81%
Total Insurance/Contract Services	\$162,234	\$156,484	\$5,750	3.67%	2.20%	2.15%	\$189,044	86%
Total Operating Expense	\$296,748	\$274,198	\$22,551	8.22%	4.03%	3.77%	\$269,031	110%
Total Utilities	\$91,924	\$83,306	\$8,617	10.34%	1.25%	1.15%	\$123,418	74%
Total Expenses	\$2,783,626	\$2,598,231	\$185,396	7.14%	37.79%	35.72%	\$3,396,565	82%
Total Direct Salaries	\$2,758,291	\$2,734,852	\$23,438	0.86%	37.45%	37.60%	\$3,537,333	78%
Total Fringe Benefits	\$1,081,671	\$1,111,319	(\$29,648)	-2.67%	14.69%	15.28%	\$1,461,960	74%
Total Support Costs	\$3,839,962	\$3,846,171	(\$6,210)	-0.16%	52.13%	52.88%	\$4,999,293	77%
Total Expense	\$6,631,966	\$6,460,347	\$171,619	2.66%	90.04%	88.83%	\$8,501,859	78%
Net Ordinary Income	\$733,457	\$812,611	(\$79,154)	-9.74%	9.96%	11.17%	\$736,647	100%
Total Other Expense	\$0	\$700,000	(\$700,000)	-100.00%	0.00%	9.62%	\$720,000	0%
Net Income	\$733,457	\$112,611	\$620,846	551.32%	9.96%	1.55%	\$16,647	4406%

EXHIBIT: E

DATE: 05/31/13

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / JANE CRAWFORD
RE: PARTICIPATION REPORT – APRIL 2013

REPORT NO. 12-13-11/CC2

OVERALL PARTICIPATION

Overall participation for April '13 was 60.36% - down by 2.23% from last year.

LUNCH PARTICIPATION

The April '13 figures are up from 45.58% last year to 45.84% this year. The ADP decreased from 11,843 lunches per day to 11,664.

BREAKFAST PARTICIPATION

The breakfast ADP for April '13 was 18.17%, up by 0.70% from last year. We averaged 4,623 breakfasts per day.

STUDENT SALES

The spending per student per day has decreased from last year – from \$0.142 to \$0.128.

EXHIBIT: F

**PARTICIPATION
APRIL 2013**

LUNCH PROGRAM	PAID	PAID	REDUCED	REDUCED	FREE	FREE	TOTAL	TOTAL	OP.DAYS	OP.DAYS	ADP	ADP	ENROLLMENT	ENROLLMENT	PARTICIPATION	PARTICIPATION
	11/12	12/13	11/12	12/13	11/12	12/13	11/12	12/13	11/12	12/13	11/12	12/13	11/12	12/13	11/12	12/13
CASTAIC ELEMENTARY	2540	2638	414	280	519	834	3473	3752	15	17	232	221	594	593	38.98%	37.22%
CASTAIC MIDDLE	1240	1179	579	446	1566	2184	3385	3809	15	17	226	224	1097	1019	20.57%	21.99%
LIVE OAK	1966	2038	528	512	2165	2403	4659	4953	15	17	311	291	642	628	48.38%	46.39%
NORTHLAKE	2133	2045	825	648	2179	2441	5137	5134	15	17	342	302	664	629	51.58%	48.01%
CASTAIC DISTRICT	7879	7900	2346	1886	6429	7862	16654	17648	60	68	1110	1038	2997	2922	37.05%	35.53%
MCGRATH	491	595	785	923	5889	8868	7165	10386	11	17	651	611	695	719	93.72%	84.97%
MEADOWS	1656	1751	212	338	1070	878	2938	2967	16	17	184	175	602	611	30.50%	28.56%
NEWHALL	755	731	457	654	6656	7685	7868	9070	16	17	492	534	657	690	74.85%	77.32%
OLD ORCHARD	1075	941	459	336	2571	2834	4105	4111	16	17	257	242	499	481	51.42%	50.28%
PEACHLAND	738	734	317	343	3773	4059	4828	5136	16	17	302	302	523	520	57.70%	58.10%
STEVENSON RANCH	5095	4896	164	133	450	596	5709	5625	16	17	357	331	941	914	37.92%	36.20%
PICO	3872	3504	598	606	1054	1025	5524	5135	16	17	345	302	980	964	35.23%	31.33%
VALENCIA VALLEY	2380	2519	226	392	768	713	3374	3624	16	17	211	213	678	704	31.10%	30.28%
WILEY CANYON	1330	1233	855	816	5577	5905	7762	7954	16	17	485	468	750	735	64.68%	63.66%
OAK HILL	3278	2922	179	143	210	249	3667	3314	16	17	229	195	613	615	37.39%	31.70%
NEWHALL DISTRICT	20670	19826	4252	4684	28018	32812	52940	57322	155	170	3512	3372	6938	6940	50.62%	48.59%
BRIDGPORT	5459	5400	307	375	538	526	6304	6301	16	17	394	371	1027	1067	38.36%	34.74%
CEDARCREEK	1047	1056	1109	1065	4633	5569	6789	7690	16	17	424	452	488	534	86.95%	84.71%
EMBLEM (CLOSED)																
FOSTER	2664	3584	266	211	573	636	3503	4431	16	17	219	261	620	669	35.31%	38.96%
HELMERS	3009	2693	268	302	405	458	3682	3453	16	17	230	203	889	799	25.89%	25.42%
HIGHLANDS	2316	2237	771	686	1644	1758	4731	4681	16	17	296	275	703	670	42.06%	41.10%
MOUNTAINVIEW	3633	2801	272	157	609	725	4514	3683	16	17	282	217	989	951	28.53%	22.78%
NORTHPARK	3821	3312	430	477	728	858	4979	4647	16	17	311	273	920	894	33.82%	30.58%
PLUM CANYON	2437	2636	417	390	1017	1135	3871	4161	16	17	242	245	779	742	31.06%	32.99%
RIO VISTA	2480	2213	1182	884	4400	5024	8062	8121	16	17	504	478	824	757	61.15%	63.11%
ROSEDELL	3246	2737	608	873	1582	1536	5436	5146	16	17	340	303	860	820	39.51%	36.92%
SANTA CLARITA	1747	1610	424	625	1248	1349	3419	3584	16	17	214	211	491	490	43.52%	43.03%
SKYBLUE MESA	1905	1853	536	632	1530	1583	3971	4068	16	17	248	239	515	538	48.19%	44.48%
TESORO	2227	2462	423	441	371	382	3021	3285	16	17	189	193	610	592	30.95%	32.64%
WEST CREEK	3691	3712	301	289	443	561	4435	4562	16	17	277	268	659	723	42.06%	37.12%
SAUGUS DISTRICT	39682	38306	7314	7407	19721	22100	62282	67813	224	238	3893	3989	10374	10018	37.52%	39.82%
CANYON SPRINGS	466	657	803	930	6041	5954	7310	7541	16	17	457	444	571	542	80.01%	81.84%
FAIR OAKS RANCH	3666	3831	1241	936	3810	3811	8717	8578	16	17	545	505	941	929	57.90%	54.32%
LEONA COX	1158	1252	715	551	3052	3694	4925	5497	16	17	308	323	549	534	56.07%	60.55%
MINT CANYON	890	876	760	732	5249	5251	6899	6859	16	17	431	403	560	531	77.00%	75.98%
MITCHELL	2359	2452	787	684	2936	3241	6082	6377	16	17	380	375	650	672	58.48%	55.82%
PINETREE	2026	2309	521	626	1766	1676	4313	4611	16	17	270	271	655	606	41.15%	44.76%
SULPHUR SPRINGS	3434	2698	512	433	1706	2281	5652	5412	16	17	353	318	644	667	54.85%	47.73%
VALLEY VIEW	1363	1346	661	798	3817	4904	5841	7048	16	17	365	415	626	633	58.32%	65.50%
GOLDEN OAK	2291	2402	300	404	910	783	3501	3589	16	17	219	211	478	486	45.78%	43.44%
SULPH. SPR. DISTRICT	17653	17823	6300	6094	29287	31595	53240	55512	144	171	3328	3265	5674	5567	58.64%	58.66%
DISTRICTS TOTAL	85884	83855	20212	20071	83455	94369	185116	198295	1166	1276	11843	11664	25983	25447	45.58%	45.84%

EXHIBIT: F

**PARTICIPATION
APRIL 2013**

BREAKFAST PROGRAM	PAID		REDUCED		FREE		TOTAL		ADP		PARTICIPATION	
	11/12	12/13	11/12	12/13	11/12	12/13	11/12	12/13	11/12	12/13	11/12	12/13
CASTAIC ELEMENTARY	244	383	168	77	183	299	595	759	40	45	6.68%	7.53%
CASTAIC MIDDLE	70	82	198	247	615	964	883	1293	59	76	5.37%	7.46%
LIVE OAK	579	707	327	324	1575	1775	2481	2806	165	165	25.76%	26.28%
NORTHLAKE	306	447	282	263	1000	1044	1588	1754	106	103	15.94%	16.40%
CASTAIC DISTRICT	1199	1619	975	911	3373	4082	5547	6612	370	389	12.34%	13.31%
MCGRATH	70	105	357	474	2726	4371	3153	4950	287	291	41.24%	40.50%
MEADOWS	235	502	102	179	501	385	838	1066	52	63	8.70%	10.26%
NEWHALL	115	109	198	276	3002	2940	3315	3325	207	196	31.54%	28.35%
OLD ORCHARD	204	190	263	227	1583	2093	2050	2510	128	148	25.68%	30.70%
PEACHLAND	200	160	102	126	2262	2573	2564	2859	160	168	30.64%	32.34%
STEVENSON RANCH	64	77	38	14	169	118	271	209	17	12	1.80%	1.35%
PICO	1003	751	287	379	598	569	1888	1699	118	100	12.04%	10.37%
VALENCIA VALLEY	480	721	128	161	350	374	958	1256	60	74	8.83%	10.49%
WILEY CANYON	122	161	370	381	3154	2868	3646	3410	228	201	30.38%	27.29%
OAK HILL	1127	1013	91	53	133	100	1351	1166	84	69	13.77%	11.15%
NEWHALL DISTRICT	3620	3789	1936	2270	14478	16391	20034	22450	1342	1321	19.34%	19.03%
BRIDGPORT	1005	1045	183	184	274	340	1462	1569	91	92	8.90%	8.65%
CEDARCREEK	287	267	494	571	2499	2839	3280	3677	205	216	42.01%	40.50%
EMBLEM (CLOSED)												
FOSTER	430	404	128	113	365	384	923	901	58	53	9.30%	7.92%
HELMERS	839	733	103	167	214	216	1156	1116	72	66	8.13%	8.22%
HIGHLANDS	761	730	445	422	1119	1157	2325	2309	145	136	20.67%	20.27%
MOUNTAINVIEW	642	513	92	50	258	297	992	860	62	51	6.27%	5.32%
NORTHPARK	857	748	206	256	326	479	1389	1483	87	87	9.44%	9.76%
PLUM CANYON	146	263	116	151	231	369	493	783	31	46	3.96%	6.21%
RIO VISTA	554	557	486	470	2140	2438	3180	3465	199	204	24.12%	26.93%
ROSEDELL	801	804	356	458	1032	935	2189	2197	137	129	15.91%	15.76%
SANTA CLARITA	173	228	192	210	483	536	848	974	53	57	10.79%	11.69%
SKYBLUE MESA	413	450	337	441	965	1129	1715	2020	107	119	20.81%	22.09%
TESORO	625	657	419	436	366	366	1410	1459	88	86	14.45%	14.50%
WEST CREEK	587	882	149	185	237	365	973	1432	65	84	9.84%	11.65%
SAUGUS DISTRICT	8120	8281	3706	4114	10509	11850	22335	24245	1335	1426	12.87%	14.24%
CANYON SPRINGS	154	366	489	499	3610	3866	4253	4731	266	278	46.55%	51.35%
FAIR OAKS RANCH	871	890	681	415	2217	2006	3769	3311	236	195	25.03%	20.96%
LEONA COX	163	204	497	402	2142	2720	2802	3326	175	196	31.90%	36.64%
MINT CANYON	241	196	274	329	2873	3017	3388	3542	212	208	37.81%	39.24%
MITCHELL	562	607	482	312	1958	1899	3002	2818	188	166	28.87%	24.67%
PINETREE	313	298	199	259	540	624	1052	1181	66	69	10.04%	11.46%
SULPHUR SPRINGS	829	688	245	290	863	1237	1937	2215	121	130	18.80%	19.53%
VALLEY VIEW	438	321	447	425	2525	3077	3410	3823	213	225	34.05%	35.53%
GOLDEN OAK	87	134	95	67	91	134	273	335	17	20	3.57%	4.05%
SULPH.SPR.DISTRICT	3658	3704	3409	2998	16819	18580	23886	25282	1493	1487	26.31%	26.71%
DISTRICTS TOTAL	16597	17393	10026	10293	45179	50903	71802	78589	4539	4623	17.47%	18.17%

**PARTICIPATION
APRIL 2013**

A la Carte and Overall	STUDENT SALES		STUDENT SALES per DAY		UNIT SALES per DAY		COMBINED PARTICIPATION		AVERAGE STUDENT SPENDING per DAY	
	11/12	12/13	11/12	12/13	11/12	12/13	11/12	12/13	11/12	12/13
	CASTAIC ELEMENTARY	\$442.15	\$400.73	\$29.48	\$23.57	266	269	44.80%	45.35%	\$0.049
CASTAIC MIDDLE	\$11,802.30	\$10,993.90	\$786.82	\$646.70	649	639	59.12%	62.75%	\$0.687	\$0.635
LIVE OAK	\$521.82	\$449.85	\$34.79	\$26.46	411	415	63.97%	66.08%	\$0.055	\$0.042
NORTHLAKE	\$931.79	\$1,064.90	\$62.12	\$62.64	426	419	64.23%	66.59%	\$0.094	\$0.100
CASTAIC DISTRICT	\$13,698.06	\$12,909.38	\$913.20	\$759.38	1,752	1,742	58.45%	59.62%	\$0.305	\$0.260
MCGRATH	\$833.21	\$813.39	\$75.75	\$47.85	833	798	119.79%	111.01%	\$0.089	\$0.067
MEADOWS	\$718.34	\$586.35	\$44.90	\$34.49	232	192	38.58%	31.35%	\$0.034	\$0.056
NEWHALL	\$1,218.16	\$1,322.58	\$76.14	\$77.80	633	582	96.41%	84.40%	\$0.086	\$0.113
OLD ORCHARD	\$519.80	\$553.84	\$32.49	\$32.58	337	339	67.51%	70.52%	\$0.044	\$0.068
PEACHLAND	\$178.75	\$743.70	\$11.17	\$43.75	387	382	74.08%	73.42%	\$0.129	\$0.084
STEVENSON RANCH	\$1,612.50	\$1,133.05	\$100.78	\$66.65	416	405	44.17%	44.26%	\$0.015	\$0.073
PICO	\$1,294.50	\$1,113.86	\$80.91	\$65.52	445	429	45.38%	44.50%	\$0.083	\$0.068
VALENCIA VALLEY	\$636.51	\$320.28	\$39.78	\$18.84	261	234	38.45%	33.27%	\$0.018	\$0.027
WILEY CANYON	\$1,071.38	\$1,205.60	\$66.96	\$70.92	633	629	84.34%	85.60%	\$0.096	\$0.096
OAK HILL	\$1,360.50	\$2,929.25	\$85.03	\$172.31	314	287	51.21%	46.61%	\$0.133	\$0.280
NEWHALL DISTRICT	\$9,443.65	\$10,721.90	\$613.90	\$630.70	4,490	4,277	64.72%	61.62%	\$0.088	\$0.091
BRIDGPORT	\$2,047.40	\$2,014.65	\$127.96	\$118.51	504	450	49.04%	42.21%	\$0.111	\$0.111
CEDARCREEK	\$2,053.30	\$1,951.34	\$128.33	\$114.78	591	528	121.10%	98.87%	\$0.196	\$0.215
EMBLEM (CLOSED)								0.00%		
FOSTER	\$1,617.92	\$1,848.55	\$101.12	\$108.74	298	279	48.12%	41.67%	\$0.134	\$0.163
HELMERS	\$1,926.75	\$1,358.65	\$120.42	\$79.92	326	290	36.72%	36.27%	\$0.101	\$0.100
HIGHLANDS	\$519.96	\$476.30	\$32.50	\$28.02	385	357	54.71%	53.24%	\$0.035	\$0.042
MOUNTAINVIEW	\$1,742.45	\$1,639.40	\$108.90	\$96.44	368	315	37.17%	33.15%	\$0.072	\$0.101
NORTHPARK	\$2,376.96	\$2,047.79	\$148.56	\$120.46	429	356	46.62%	39.79%	\$0.124	\$0.135
PLUM CANYON	\$1,935.25	\$1,960.60	\$120.95	\$115.33	318	298	40.80%	40.16%	\$0.157	\$0.155
RIO VISTA	\$1,964.00	\$1,338.26	\$122.75	\$78.72	665	600	80.66%	79.20%	\$0.120	\$0.104
ROSEDELL	\$1,869.00	\$1,318.90	\$116.81	\$77.58	467	392	54.25%	47.82%	\$0.117	\$0.095
SANTA CLARITA	\$1,170.25	\$958.25	\$73.14	\$56.37	277	247	56.37%	50.46%	\$0.137	\$0.115
SKYBLUE MESA	\$1,475.50	\$1,503.40	\$92.22	\$88.44	348	303	67.55%	56.36%	\$0.191	\$0.164
TESORO	\$1,132.90	\$1,384.51	\$70.81	\$81.44	268	260	43.98%	43.93%	\$0.108	\$0.138
WEST CREEK	\$1,378.65	\$1,317.65	\$86.17	\$77.51	351	300	53.21%	41.56%	\$0.120	\$0.107
SAUGUS DISTRICT	\$23,210.29	\$21,118.25	\$1,450.64	\$1,242.25	5,593	4,975	53.91%	49.66%	\$0.140	\$0.124
CANYON SPRINGS	\$1,092.15	\$1,149.35	\$68.26	\$67.61	624	615	109.27%	113.40%	\$0.145	\$0.125
FAIR OAKS RANCH	\$1,973.50	\$1,817.39	\$123.34	\$106.91	724	705	76.97%	75.84%	\$0.116	\$0.115
LEONA COX	\$1,278.10	\$1,267.70	\$79.88	\$74.57	435	430	79.29%	80.58%	\$0.075	\$0.140
MINT CANYON	\$1,584.95	\$1,502.70	\$99.06	\$88.39	587	568	104.75%	106.89%	\$0.145	\$0.166
MITCHELL	\$1,191.25	\$647.45	\$74.45	\$38.09	511	496	78.64%	73.88%	\$0.151	\$0.057
PINETREE	\$210.45	\$125.60	\$13.15	\$7.39	309	318	47.18%	52.55%	\$0.031	\$0.012
SULPHUR SPRINGS	\$1,344.10	\$1,408.14	\$84.01	\$82.83	456	450	70.77%	67.48%	\$0.137	\$0.124
VALLEY VIEW	\$1,556.20	\$1,486.60	\$97.26	\$87.45	520	517	83.11%	81.63%	\$0.151	\$0.138
GOLDEN OAK	\$1,114.65	\$1,141.02	\$69.67	\$67.12	262	268	54.85%	55.15%	\$0.122	\$0.136
SULPH.SPR.DISTRICT	\$11,345.35	\$10,545.95	\$709.08	\$620.35	4,428	4,367	78.05%	78.44%	\$0.125	\$0.111
DISTRICTS TOTAL	\$57,697.35	\$55,295.48	\$3,686.83	\$3,252.68	16,263	15,361	62.59%	60.36%	\$0.142	\$0.128

EXHIBIT: F

EXHIBIT: F

Date: 05/31/13

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / SUSAN WEISS
RE: 2nd BUDGET WORKSHOP 2013/14 SY

REPORT NO. 12-13-11/CC3

The Report will be distributed at the May 31st Board Meeting.

EXHIBIT: G

DATE: 05/31/13

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK
RE: CEO'S PRESENTATION: SUPER CO-OP FOLLOW-UP

REPORT NO. 12-13-11/CC4

Following a meeting with the SUPER Co-Op Governing Board on May 23, 2013, Mr. Matustik will follow-up the first SUPER Co-Op workshop.

EXHIBIT: H

DATE: 05/31/13

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK
RE: DISCUSSION: HEALTH CARE REFORM ACT

REPORT NO. 12-13-11/CC5

Ms. Wolcott asked for this item to be placed on the Agenda for discussion.

EXHIBIT: I

ACTION: 05/31/13

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / MARCIA DAINS
RE: SUNSHINE PROPOSALS BETWEEN SCVSFSA & CSEA
FOR 2013/14 SCHOOL YEAR

RECOMMENDATION #12-13-11/A1

Sunshine Proposals (per Government Code 3547) – Santa Clarita Valley School Food Services Agency and California School Employees Association, Chapter 782 – re-opens for 2013/14 negotiations for the Collective Bargaining Agreement.

COMMENT:

This allows for comments from parents, staff, members of the community, and bargaining units to be heard.

EXHIBIT: J



**California
School
Employees
Association**

1505 Gardena Avenue
Glendale, CA 91204

(818) 244-1545
(800) 834-9959
FAX: (818) 244-8897
www.csea.com

Member of the AFL-CIO

*The nation's largest
independent classified
employee association*



April 5, 2013

Pavel N. Matustik
Chief Executive Officer
Santa Clarita Valley School Food Service Agency
25210 Anza Drive
Santa Clarita, California 91355

Re: Sunshine Proposals per Government Code 3547

Dear Mr. Matustik:

The California School Employees Association and its Santa Clarita Valley School Food Service Agency Chapter 782 (CSEA) seeks the following Articles for its reopener agreement to be discussed during the upcoming negotiations sessions:

Article V ~ Work Hours

CSEA is interested in modification of language.

Article VI - Salary

CSEA is interested in fair and equitable salaries for its bargaining unit members.

Article VII – Employee Benefits

CSEA is interested in fair and equitable health and welfare benefits.

Article XIV – Professional Growth

CSEA is interested in a modification of language.

Please forward this to the Board of Directors to be included in the agenda of the next available public Agency Board meeting. If you have any questions, please do not hesitate to contact me at (818) 502-3862. Thank you for your consideration.

Respectfully,

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

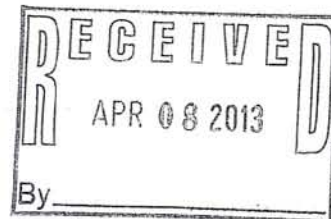
Rita Jackson

Rita Jackson 
Labor Relations Representative

RJ/dp

Sent via Certified Mail and via facsimile to (661) 295-0981

C: Arpie Keklikian, Chapter President; Thomas Marshall, Regional Representative;
Rameldia Mark, Area Director; Leticia Munguia, Field Director; File



ACTION: 05/31/13

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / SUSAN WEISS
RE: 2013/2014 MEAL PRICES & APPLICATION PKG.

Recommendation # 12-13-11/A2

It is recommended that the Board of Directors approve the 2013/14 NSLP and NSBP meal prices and application package as presented.

Comment:

1. The meal policies for NSLP and NSBP have not changed significantly other than the thresholds to qualify for free and reduced price meals were adjusted for inflation. As in the past, the families who qualified last year will have a 30-day grace period to re-apply for the benefits. Parents have up to 30 days after school starts to submit a new application. If a new application has not been received and approved by the 31st calendar day (counting from the first day of school) the student's status will automatically change to **paid**, and they will have to pay full price for their meals until their application is processed.
2. New students (kindergarteners and new enrollees) are not eligible for the benefits, until an application is submitted AND approved. Until then they must pay full price for their meals.
3. We operate with Federal funds, so we can NOT extend any credit (IOU's). Federal grants cannot be used for lending.

Lunch prices will increase to \$3.00.

Breakfast prices will remain the same as last year - \$1.50.

EXHIBIT: K

2013/2014 MEAL PRICES

Lunch – paid at the time of service	\$3.00
Breakfast – paid at the time of service	\$1.50
 Pre-Payment Bonus:	
Deposit \$31.00 to \$100.00 and receive a	5% bonus
Deposit \$101.00 to \$200.00 and receive a	7.5% bonus
Deposit \$201.00 or more and receive a	10% bonus
 Adult Breakfast (without beverage)	
	\$2.25 (plus tax)
 Adult Lunch (without beverage)	
	\$3.25 (plus tax)
 Bonus \$ will not carry over to the next school year.	

5%		7.5%		10%		10%	
Deposit	Bonus	Deposit	Bonus	Deposit	Bonus	Deposit	Bonus
1.00	0.00	101.00	7.58	201.00	20.10	301.00	30.10
2.00	0.00	102.00	7.65	202.00	20.20	302.00	30.20
3.00	0.00	103.00	7.73	203.00	20.30	303.00	30.30
4.00	0.00	104.00	7.80	204.00	20.40	304.00	30.40
5.00	0.00	105.00	7.88	205.00	20.50	305.00	30.50
6.00	0.00	106.00	7.95	206.00	20.60	306.00	30.60
7.00	0.00	107.00	8.03	207.00	20.70	307.00	30.70
8.00	0.00	108.00	8.10	208.00	20.80	308.00	30.80
9.00	0.00	109.00	8.18	209.00	20.90	309.00	30.90
10.00	0.00	110.00	8.25	210.00	21.00	310.00	31.00
11.00	0.00	111.00	8.33	211.00	21.10	311.00	31.10
12.00	0.00	112.00	8.40	212.00	21.20	312.00	31.20
13.00	0.00	113.00	8.48	213.00	21.30	313.00	31.30
14.00	0.00	114.00	8.55	214.00	21.40	314.00	31.40
15.00	0.00	115.00	8.63	215.00	21.50	315.00	31.50
16.00	0.00	116.00	8.70	216.00	21.60	316.00	31.60
17.00	0.00	117.00	8.78	217.00	21.70	317.00	31.70
18.00	0.00	118.00	8.85	218.00	21.80	318.00	31.80
19.00	0.00	119.00	8.93	219.00	21.90	319.00	31.90
20.00	0.00	120.00	9.00	220.00	22.00	320.00	32.00
21.00	0.00	121.00	9.08	221.00	22.10	321.00	32.10
22.00	0.00	122.00	9.15	222.00	22.20	322.00	32.20
23.00	0.00	123.00	9.23	223.00	22.30	323.00	32.30
24.00	0.00	124.00	9.30	224.00	22.40	324.00	32.40
25.00	0.00	125.00	9.38	225.00	22.50	325.00	32.50
26.00	0.00	126.00	9.45	226.00	22.60	326.00	32.60
27.00	0.00	127.00	9.53	227.00	22.70	327.00	32.70
28.00	0.00	128.00	9.60	228.00	22.80	328.00	32.80
29.00	0.00	129.00	9.68	229.00	22.90	329.00	32.90
30.00	0.00	130.00	9.75	230.00	23.00	330.00	33.00

EXHIBIT: K

31.00	1.55	131.00	9.83	231.00	23.10	331.00	33.10
Deposit	Bonus	Deposit	Bonus	Deposit	Bonus	Deposit	Bonus
32.00	1.60	132.00	9.90	232.00	23.20	332.00	33.20
33.00	1.65	133.00	9.98	233.00	23.30	333.00	33.30
34.00	1.70	134.00	10.05	234.00	23.40	334.00	33.40
35.00	1.75	135.00	10.13	235.00	23.50	335.00	33.50
36.00	1.80	136.00	10.20	236.00	23.60	336.00	33.60
37.00	1.85	137.00	10.28	237.00	23.70	337.00	33.70
38.00	1.90	138.00	10.35	238.00	23.80	338.00	33.80
39.00	1.95	139.00	10.43	239.00	23.90	339.00	33.90
40.00	2.00	140.00	10.50	240.00	24.00	340.00	34.00
41.00	2.05	141.00	10.58	241.00	24.10	341.00	34.10
42.00	2.10	142.00	10.65	242.00	24.20	342.00	34.20
43.00	2.15	143.00	10.73	243.00	24.30	343.00	34.30
44.00	2.20	144.00	10.80	244.00	24.40	344.00	34.40
45.00	2.25	145.00	10.88	245.00	24.50	345.00	34.50
46.00	2.30	146.00	10.95	246.00	24.60	346.00	34.60
47.00	2.35	147.00	11.03	247.00	24.70	347.00	34.70
48.00	2.40	148.00	11.10	248.00	24.80	348.00	34.80
49.00	2.45	149.00	11.18	249.00	24.90	349.00	34.90
50.00	2.50	150.00	11.25	250.00	25.00	350.00	35.00
51.00	2.55	151.00	11.33	251.00	25.10	351.00	35.10
52.00	2.60	152.00	11.40	252.00	25.20	352.00	35.20
53.00	2.65	153.00	11.48	253.00	25.30	353.00	35.30
54.00	2.70	154.00	11.55	254.00	25.40	354.00	35.40
55.00	2.75	155.00	11.63	255.00	25.50	355.00	35.50
56.00	2.80	156.00	11.70	256.00	25.60	356.00	35.60
57.00	2.85	157.00	11.78	257.00	25.70	357.00	35.70
58.00	2.90	158.00	11.85	258.00	25.80	358.00	35.80
59.00	2.95	159.00	11.93	259.00	25.90	359.00	35.90
60.00	3.00	160.00	12.00	260.00	26.00	360.00	36.00
61.00	3.05	161.00	12.08	261.00	26.10	361.00	36.10
62.00	3.10	162.00	12.15	262.00	26.20	362.00	36.20
63.00	3.15	163.00	12.23	263.00	26.30	363.00	36.30
64.00	3.20	164.00	12.30	264.00	26.40	364.00	36.40
65.00	3.25	165.00	12.38	265.00	26.50	365.00	36.50
66.00	3.30	166.00	12.45	266.00	26.60	366.00	36.60
67.00	3.35	167.00	12.53	267.00	26.70	367.00	36.70
68.00	3.40	168.00	12.60	268.00	26.80	368.00	36.80
69.00	3.45	169.00	12.68	269.00	26.90	369.00	36.90
70.00	3.50	170.00	12.75	270.00	27.00	370.00	37.00
71.00	3.55	171.00	12.83	271.00	27.10	371.00	37.10
72.00	3.60	172.00	12.90	272.00	27.20	372.00	37.20
73.00	3.65	173.00	12.98	273.00	27.30	373.00	37.30
74.00	3.70	174.00	13.05	274.00	27.40	374.00	37.40
75.00	3.75	175.00	13.13	275.00	27.50	375.00	37.50
76.00	3.80	176.00	13.20	276.00	27.60	376.00	37.60

EXHIBIT: K

Deposit	Bonus	Deposit	Bonus	Deposit	Bonus	Deposit	Bonus
77.00	3.85	177.00	13.28	277.00	27.70	377.00	37.70
78.00	3.90	178.00	13.35	278.00	27.80	378.00	37.80
79.00	3.95	179.00	13.43	279.00	27.90	379.00	37.90
80.00	4.00	180.00	13.50	280.00	28.00	380.00	38.00
81.00	4.05	181.00	13.58	281.00	28.10	381.00	38.10
82.00	4.10	182.00	13.65	282.00	28.20	382.00	38.20
83.00	4.15	183.00	13.73	283.00	28.30	383.00	38.30
84.00	4.20	184.00	13.80	284.00	28.40	384.00	38.40
85.00	4.25	185.00	13.88	285.00	28.50	385.00	38.50
86.00	4.30	186.00	13.95	286.00	28.60	386.00	38.60
87.00	4.35	187.00	14.03	287.00	28.70	387.00	38.70
88.00	4.40	188.00	14.10	288.00	28.80	388.00	38.80
89.00	4.45	189.00	14.18	289.00	28.90	389.00	38.90
90.00	4.50	190.00	14.25	290.00	29.00	390.00	39.00
91.00	4.55	191.00	14.33	291.00	29.10	391.00	39.10
92.00	4.60	192.00	14.40	292.00	29.20	392.00	39.20
93.00	4.65	193.00	14.48	293.00	29.30	393.00	39.30
94.00	4.70	194.00	14.55	294.00	29.40	394.00	39.40
95.00	4.75	195.00	14.63	295.00	29.50	395.00	39.50
96.00	4.80	196.00	14.70	296.00	29.60	396.00	39.60
97.00	4.85	197.00	14.78	297.00	29.70	397.00	39.70
98.00	4.90	198.00	14.85	298.00	29.80	398.00	39.80
99.00	4.95	199.00	14.93	299.00	29.90	399.00	39.90
100.00	5.00	200.00	15.00	300.00	30.00	400.00	40.00

EXHIBIT: K

SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY
Serving the students of: Castaic USD, Newhall SD, Saugus USD, Sulphur Springs USD



www.scvschoolnutrition.org

2013/2014 PRICES Grades K-12			
Student Lunch	\$3.00	Additional Milk	\$0.50
Student Breakfast	\$1.50	Juice - 8 oz.	\$0.80
Reduced Price Lunch**	\$0.40	Juice - 4 oz.	\$0.40
Reduced Price Breakfast**	FREE	**Meals served at "Reduced Price" or "Free" must have an approved application on file for the 2013/2014 school year.	
Pre-Payment Bonus (added to account):			
Deposit \$31.00 – \$100.00 and receive 5% bonus			
Deposit \$101.00–200.00 and receive 7.5% bonus		Adult Lunch (w/o beverage)	\$3.25+tax
Deposit \$201.00 or more and receive 10% bonus		Adult Breakfast (w/o beverage)	\$2.25+tax

Forms are available at our website at www.scvschoolnutrition.org and in the school cafeteria.

PREPAY FORM FOR CAFETERIA MEALS 2013/2014*

(Please send this form to cafeteria with payment)

STUDENT NAME: _____

CHECK #: _____ CHECK AMOUNT: \$ _____

PARENT NAME (if different from student): _____

This money is to be used for: **Breakfast only** _____ **Lunch only** _____ **Both** _____

A 5% bonus will be added to your account for payments between \$31 and \$100.
A 7.5% bonus will be added to your account for payments between \$101 and \$200.
A 10% bonus will be added to your account for payments over \$201.
Unused money will be transferred to the next school year.

***CHECK POLICY:** Meals can be prepaid by cash, check or money order made payable to: **SCVSFSA** (Santa Clarita Valley School Food Services Agency). **The minimum check amount is \$10.** A fee of \$10 will be assessed for each returned check from the bank, and the remaining meals will be suspended. Please put your child's first and last name in the memo section of the check. Parents are solely responsible for ensuring that their child's account is not in negative status. **We do our very best to let you know when your child's account is becoming low, however, this is done as a courtesy.** **No change will be given for checks received, so please make the check for the appropriate amount.** **Please note:** Checks will **NOT** be accepted after May 21, 2014. After this date, only cash, money orders or online payments will be accepted.

REFUND POLICY: Requests for refund of remaining balance must be received no later than June 30th of the currently closing school year. Refund requests can only be honored if payment was deposited into the account during the current school year. See our website for a refund request form and more detailed information. Movement of balances between siblings must also be requested by the parent. Any bonus money applied to an account is **not refundable**. **An administrative fee of \$3.00 will be charged against the remaining balance.** The remaining balance will then be returned upon written request (see refund request form).

PAY ONLINE: www.payforit.net or see our web site for more details at www.scvschoolnutrition.org.

In accordance with Federal law and the U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C., 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY
Serving the students of: Castaic USD, Newhall SD, Saugus USD, Sulphur Springs USD

www.scvschoolnutrition.org



PRECIOS 2013/2014		Grades K-12	
Almuerzo de Estudiante	\$3.00	Leche Adicional	\$0.50
Desayuno de Estudiante	\$1.50	Jugo – 8 oz.	\$0.80
Precio de Almuerzo Reducido**	\$0.40	Jugo – 4 oz.	\$0.40
Precio de Desayuno Reducido**	FREE	**Alimentos servidos a "Precio Reducido" o "Gratis" deben tener una solicitud del año escolar 2013/2014 aprobada.	
Bono de Pre-Pago (aplicado a la cuenta):			
Deposito \$31.00 – \$100.00 y reciba bono de 5%			
Deposito \$101.00 – 200.00 y reciba bono de 7.5%		Almuerzo Adulto (sin bebida)	\$3.25+tax
Deposito \$201.00 o mas y recibo bono de 10%		Desayuno Adulto (sin bebida)	\$2.25+tax

Las formas están disponibles en nuestro sitio web en www.scvschoolnutrition.org y en la cafetería de la escuela.

FORMA DE PRE-PAGO PARA ALIMENTOS DE LA CAFETERIA 2013/2014*

(Por favor mande esta forma a la cafetería con su pago)

NOMBRE DE ESTUDIANTE: _____

CHEQUE #: _____ CANTIDAD DEL CHEQUE: \$ _____

NOMBRE DEL PADRE (si es diferente del estudiante): _____

Este dinero se debe usar para: **Solo Desayunos** ___ **Solo Almuerzos** ___ **Cualquiera** ___

Un bono de 5% será agregado a su cuenta por pagos entre \$31 y \$100.

Un bono de 7.5% será agregado a su cuenta por pagos entre \$101 y \$200.

Un bono de 10% será agregado a su cuenta por pagos sobre \$201.

Cualquier dinero que no sea usado será transferido al siguiente año escolar.

POLIZA DE CHEQUE*: Los alimentos pueden ser pre-pagados en efectivo, cheque o giro **pagable a: SCVSFSA** (Santa Clarita Valley School Food Services Agency). **La cantidad mínima de un cheque es \$10.00.** Un cobro de \$10 será multado por cada cheque que sea regresado por el banco, y el resto de los alimentos serán suspendidos. Por favor, ponga el primer nombre de su niño/a y el apellido en la sección memo de su cheque. Los padres son los únicos responsables de asegurar que la cuenta de sus hijos no quede con balance negativo. **Hacemos lo posible por avisarle cuando la cuenta de su niño/a esta baja, aunque, esto lo hacemos por cortesía. No se dará cambio por cheques recibidos, entonces por favor haga el cheque por la cantidad apropiada. Favor de notar:** Después del 21 de mayo, 2014, **NO** se recibirán cheques. Después de esta fecha, solamente efectivo, giro, o pagos por internet serán recibidos.

POLIZA DE REEMBOLSOS: Peticiones para reembolsos de balance sobrante deben ser recibidos a más tardar junio 30 del año escolar actual. Peticiones para reembolsos son honorados solamente si el pago fue depositado en la cuenta durante el año escolar actual. Visite nuestra página Web para imprimir una forma para petición de reembolsos y más información detallada. Movimiento de balances entre parientes puede ser pedido por un padre. **Se cargara un cargo administrativo de \$3.00 en contra del balance que sobre.** El balance que sobre será entonces regresado ya que se reciba la petición por escrito (mire la forma petición para reembolso).

Pague En Línea: www.payforit.net o visite nuestro sitio Web para mas detalles en www.scvschoolnutrition.org.

De acuerdo a lo establecido por las leyes Federales y el departamento de Agricultura de los EE.UU. (USDA-siglas en inglés), prohíbe a este organismo la discriminación por raza, color, origen nacional, sexo, edad, o impedimentos de las personas. Para presentar una queja sobre discriminación, escriba a USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410, o llame al (202) 720-5964 (voz y TDD). USDA es un proveedor y empleador que ofrece oportunidad igual a todos.

In accordance with Federal law and the U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C., 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

Santa Clarita Valley School Food Services Agency

LUNCH AND BREAKFAST PRICES AND PRE-PAY POLICIES FOR 2013/2014 FISCAL YEAR

MEAL PRICES

The regular meal price is \$ 3.00 for a student lunch for ALL grades (K-12). The regular breakfast price is \$ 1.50 for ALL school students (grades K-12). **We encourage you to prepay for your meals.** Pre-payment eliminates the need to carry money to school daily and also provides "peace of mind" so you will know that your child's money is spent on school meals. We have several pre-payment options each of which saves you money – see below. To avoid lunchtime "grid-lock", pre-paying **MUST** be done before school or during recess - this will allow the children to move through the lunch line more quickly.

PAY ONLINE: www.payforit.net or see our web site for more details at www.scvschoolnutrition.org .

PRE-PAYMENT BONUS

A "bonus" will be applied to your student's cafeteria account as follows:

Deposit of \$31. to \$100. – a 5% bonus will be added to the account.

Deposit \$101. to \$200. – a 7.5% bonus will be added to the account.

Deposit \$201. or more – a 10% bonus will be added to the account.

Any unused money will be transferred to the next school year.

This "bonus" money is neither transferable nor refundable.

FREE OR REDUCED PRICE MEALS –

In order to qualify or re-qualify for the free or reduced price meals a **new 2013/2014 application** must be submitted and approved. Application forms are available in your school office and on our Agency website www.scvschoolnutrition.org . If you have any questions, call the Agency's office: (661) 295-1574 extension 108.

CASH PAYMENTS

If a child brings \$10.00 or more to school, the money will be credited in full to their cafeteria account unless a signed note from a parent requests change be given to the child.

IOU POLICY

As we operate with Federal funds, we can NOT extend any credit (IOU's). Only milk and salad bar will be offered if a child has no money. The salad bar consists of fruits, lettuce, vegetables, a potato dish, and a dessert. A maximum limit of two (2) salad bar lunches (partial meal) per student is allowed, after which time the student will be sent to the office, where the parents will be called and arrangements made for a lunch or money to be brought to the school.

Both negative and positive account balance will rollover from one year to the next.

REFUNDS AND REFUND POLICY

Refunds for prepaid meals will be issued only to parties moving out of the area(s) served by the Agency. **An administrative fee of \$3.00 will be charged against the remaining balance.** The remaining balance will then be returned upon written request (see refund request form).

Requests for refund of remaining balance must be received no later than June 30th of the currently closing school year. Refund requests can only be honored if payment was deposited into the account during the current school year. See our website www.scvschoolnutrition.org for a refund request form and more detailed information.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

Santa Clarita Valley School Food Services Agency

PRECIOS DE ALMUERZOS Y DESAYUNOS

Y

POLIZA DE PREPAGO PARA EL AÑO FISCAL 2013/2014

PRECIOS DE ALIMENTOS

El precio regular de almuerzo de estudiante es \$ 3.00 para **TODOS** los grados (K-12). Precio regular del desayuno es \$ 1.50 para **TODOS** los estudiantes (grados K-12). **Les animamos a pre-pagar por sus comidas.** Esto elimina la necesidad de cargar dinero a la escuela diariamente y también provee "paz de mente" para que usted sepa que el dinero de su niño se gasta en almuerzos. Tenemos algunas opciones de re-pago y cada una le ahorra dinero - mire abajo. Encargarse de cualquier transacción durante la hora del almuerzo atrasa la línea. Pre-pagar **DEBE** hacerse antes de clases ó durante el descanso – esto permite que la línea para tomar el almuerzo se mueva más rápido.

PAGUE EN-LINEA: www.payforit.net o visite nuestro sitio web para más detalles en www.scvschoolnutrition.org.

BONOS CON PRE-PAGOS

Un bono será aplicado a la cuenta de su niño en la cafetería de la siguiente forma:

Depósito de \$31 a 100 - un bono de 5% será agregado a la cuenta.

Depósito de \$101 a 200 - un bono de 7.5% será agregado a la cuenta.

Depósito de \$201 o más - un bono de 10% será agregado a la cuenta.

Cualquier dinero que no sea usado será transferido al siguiente año escolar. Este bono no es transferible o reembolsable.

ALIMENTOS GRATIS O A PRECIO REDUCIDO

Para quienes califiquen para alimentos gratis o a precio reducido, necesitan llenar una **nueva aplicación del año 2013/2014**. Las formas de aplicación están disponibles en la oficina de su escuela y en nuestro sitio web de la agencia www.scvschoolnutrition.org. Si tiene alguna pregunta favor de llamar a la oficina de la Agencia (661) 295-1574 x 108.

PAGOS EN EFECTIVO

Si un niño trae \$10.00 o más a la escuela, el dinero será acreditado en total a su cuenta de la cafetería, a menos que tenga una nota firmada por el padre en la cual pida que el cambio se le de al niño/a.

POLIZA DE CREDITOS (IOU's)

Ya que trabajamos con fondos Federales, NO podemos dar crédito. Solamente se le ofrecerán leche y barra de ensalada si un niño no tiene dinero. La barra de ensalada consiste de dos frutas, lechuga una verdura, zanahoria, platillo de papa y un postre. Un límite máximo de dos (2) almuerzos (almuerzo parcial) de la barra de ensalada por estudiante es permitido, después el estudiante será mandado a la oficina ó los padres serán llamados para acordar que le traigan almuerzo o dinero a la escuela.

Cuentas con balances negativos y positivos se trasladan de un año al siguiente

REEMBOLSOS y POLIZA DE REEMBOLSOS: Reembolsos de alimentos pre-pagados serán entregados solamente a las personas quienes se muden fuera del área que sirve la agencia. **Un cobro administrativo de \$3.00 será cargado en contra del saldo restante.** El balance restante será regresado después de una petición por escrito (vea la forma petición para reembolso).

Peticiones para reembolsos de balance sobrante deben ser recibidas a más tardar junio 30 del año escolar actual. Peticiones para reembolsos son honorados solamente si el pago fue depositado en la cuenta durante el año escolar actual. Visite nuestra página Web para imprimir una forma para petición de reembolsos y más información detallada.

De acuerdo a lo establecido por las leyes Federales y el departamento de Agricultura de los EE.UU. (USDA-siglas en inglés), prohíbe a este organismo la discriminación por raza, color, origen nacional, sexo, edad, o impedimentos de las personas.

Para presentar una queja sobre discriminación, escriba a USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410, o llame al (202) 720-5964 (voz y TDD). USDA es un proveedor y empleador que ofrece oportunidad igual a todos.

PLEASE: LIST ALL CHILDREN AND SUBMIT ONLY ONE APPLICATION PER HOUSEHOLD

Santa Clarita Valley School Food Services Agency

25210 Anza Dr., Valencia, CA 91355
661-295-1574 x108 866-224-2076

**APPLICATION FOR FREE AND REDUCED-PRICE MEALS
OR FREE MILK FOR SCHOOL YEAR 2013/2014**

Complete in Black or Blue ink and return this application
to the Agency, or school cafeteria

SECTION A. ALL HOUSEHOLDS COMPLETE THIS SECTION

FOR SCHOOL USE ONLY – ELIGIBILITY DETERMINATION			
HSHLD SIZE:		HSHLD INCOME:	
FREE:	REDUCED:	DENIED:	
FREE with: FS / CalWORKs / Kin-GAP / FDPIR	DC as: H M R	EP <input type="checkbox"/>	
TEMPORARY FREE UNTIL: (45 calendar days from date of determination)			YEAR RND TRACK:
DETERM. OFFICIAL:		DATE:	
VERIFICATION OFFICIAL:		DATE:	

STUDENT / CHILD INFORMATION List all children living in your household whether or not they attend school				FOOD STAMP (FS), CALWORKS, KIN-GAP, OR FDPIR BENEFITS		FOSTER CHILD		site #
LAST NAME	FIRST NAME	SCHOOL NAME	GRADE	YES/ NO	IF YES, ENTER CASE NUMBER BELOW:	YES/ NO	IF YES, ENTER CHILD'S MONTHLY PERSONAL-USE INCOME	DATE OF BIRTH mm/dd/yy
1.								
2.								
3.								
4.								
5.								
6.								

If you entered a Food Stamp, CalWORKs, Kin-GAP, or FDPIR case number for each child in Section A, or if this application is for a Foster Child and you entered his/her monthly personal-use income, skip Section B and complete Section C.

SECTION B. HOUSEHOLD MEMBERS AND THEIR MONTHLY INCOME (IF ANY)

(1) List all **adult household members**, regardless of income. (2) Indicate amount(s) and source(s) of income for those adult household members with income last month, (3) Enter any income received last month **by/for a child** from full-time or regular part-time employment, SSI, or Adoption Assistance payments; and (4) If amount last month was more/less than usual, enter the usual amount.

LIST ALL ADULT HOUSEHOLD MEMBERS		GROSS MONTHLY EARNINGS FROM WORK BEFORE DEDUCTIONS, INCLUDE ALL JOBS	PENSION RETIREMENT, SOCIAL SECURITY	WELFARE BENEFITS, CHILD SUPPORT, ALIMONY PAYMENTS	ANY OTHER MONTHLY INCOME	FOR SCHOOL USE ONLY: TOTAL MONTHLY INCOME
LAST NAME	FIRST NAME					
1.		\$	\$	\$	\$	
2.		\$	\$	\$	\$	
3.		\$	\$	\$	\$	
4.		\$	\$	\$	\$	

California Education Code Section 49557(a): Applications for free and reduced-price meals may be submitted at any time during a school day. Children participating in the National School Lunch Program will not be overtly identified by the use of special tokens, special tickets, special serving lines, separate entrances, separate dining areas, or by any other means.

Privacy Act Statement: National School Lunch Act (Section 9) requires that, unless your child's Food Stamp, CalWORKs, Kin-GAP, or FDPIR case number is provided, you must include the social security number of the adult household member signing the application or indicate that the household member signing the application does not have a social security number. Provision of a social security number is not mandatory, but the application cannot be approved if a social security number is not provided or an indication is not made that the signer does not have such a number. The social security number may be used to identify the household member in carrying out efforts to verify correct information provided on the application. These verification efforts may be carried out through program reviews, audits, and investigations; and may include contacting employers to determine income, contacting the State's Employment Development Department or local welfare offices to determine the amount of benefits received, and checking the documentation produced by household members to prove the amount of income received. Reporting incorrect information may result in loss or reduction of the household's program benefits, or in administrative claims and/or legal actions against household members.

SECTION C. ALL HOUSEHOLDS READ AND COMPLETE THIS SECTION

I certify that all of the above information is true and correct and that all income is reported. I understand that this information is given for the receipt of Federal funds, that school officials may verify the information on the application, and that deliberate misrepresentation of the information may subject me to prosecution under applicable State and Federal laws.

SIGNATURE OF ADULT HOUSEHOLD MEMBER COMPLETING THIS FORM		TELEPHONE NUMBER	DATE
PRINTED NAME		LAST FOUR DIGITS OF SOCIAL SECURITY XXX - XX - _____	CHECK BOX IF NO SS# <input type="checkbox"/>
ADDRESS			
CITY		STATE	ZIP CODE

SECTION D. CHILDREN'S RACIAL AND ETHNIC IDENTITIES

1. Mark one or more racial identities: American Indian or Alaska Native Asian Black or African-American Native Hawaiian or Other Pacific Islander White

2. Mark one ethnic identity: Of Hispanic or Latino Origin Not of Hispanic or Latino Origin

LETTER TO HOUSEHOLDS ABOUT THE NATIONAL SCHOOL LUNCH PROGRAM AND SCHOOL BREAKFAST PROGRAM FOR 2013/2014

Dear Parent or Guardian:

The Santa Clarita Valley School Food Services Agency takes part in the National School Lunch and/or School Breakfast Programs. Meals are served every school day. Students may buy lunch for \$ 3.00 and/or breakfast for \$ 1.50. Eligible students may receive meals free or at a reduced price of \$ 0.40 for lunch and/or \$ 0.00 for breakfast. Students may buy milk for \$ 0.50.

- If you now receive Food Stamp, California Work Opportunity and Responsibility to Kids (CalWORKs), Kinship Guardianship Assistance Payments (KinGAP), or Food Distribution Program on Indian Reservations (FDPIR) benefits, your child may receive free meals.
- If your total household income is the same or less than the amounts on the income scale below, your child may receive meals free or at a reduced price. Household means a group of related or non-related individuals who are living as one economic unit and sharing living expenses. Living expenses include rent, clothes, food, doctor bills, and utility bills.
- A foster care child who is the legal responsibility of the welfare agency or ward of the court may be eligible to receive meals free or at a reduced price regardless of your income. Foster children must have a separate application from other children in your household, and their eligibility is based on their "Personal Use Income."

HOW TO APPLY

Complete and sign the attached **Application for Free and Reduced Price Meals or Free Milk** (use blue or black ink), and return it to the Santa Clarita Valley School Food Services Agency as soon as possible. **The application cannot be approved and may be returned if it contains incomplete eligibility information.**

FOOD STAMP, CalWORKs, KinGAP, and FDPIR HOUSEHOLDS—If you now get Food Stamp, CalWORKs, KinGAP, or FDPIR benefits for your child(ren), list each child's name, and your Food Stamp, CalWORKs, KinGAP, or FDPIR case number. **AN ADULT HOUSEHOLD MEMBER MUST SIGN THE APPLICATION.**

FOSTER CARE CHILDREN or CHILDREN PLACED IN OUT-OF-HOME CARE—Complete a separate application for each child **who is the legal responsibility of the welfare agency or is a ward of the court.** Write the name of the child and the specific school the child attends. If the child receives personal-use income, list the amount of income. Personal-use income is (a) money given by the welfare office identified by category for the child's personal use, such as clothing, school fees, and allowances; and (b) all other money the child receives, such as money from family and earnings from full-time or regular part-time employment. **The foster parent or agency official must sign the application.**

ALL OTHER INCOME HOUSEHOLDS (wages, salary, pensions, etc.)—If you **do not** enter a Food Stamp, CalWORKs, KinGAP, or FDPIR case number for **each** student listed on the application, you must enter (go to next column):

- The names of all school-age children in your household and the school(s) they attend
- The names of all other children in your household who do not attend school
- The names of all adults (21 years and older) and other household members, the amount each person received last month, and the source of income
- The social security number of the adult household member who signs the application or indicate "none" if the adult does not have a social security number

An application must be completed, with all household members and incomes listed, for a child who is living with relatives or friends, whether or not the child is a ward of the court.

An adult household member must sign the application.

INCOME ELIGIBILITY GUIDELINES

July 1, 2013 - June 30, 2014

Household Size	YEAR	MONTH	TWICE PER MONTH		EVERY TWO WEEKS	
			MONTH	WEEK	WEEK	WEEK
1*	\$ 21,257	\$ 1,772	\$ 886	\$ 818	\$ 409	
2	\$ 28,694	\$ 2,392	\$ 1,196	\$ 1,104	\$ 552	
3	\$ 36,131	\$ 3,011	\$ 1,506	\$ 1,390	\$ 695	
4	\$ 43,568	\$ 3,631	\$ 1,816	\$ 1,676	\$ 838	
5	\$ 51,005	\$ 4,251	\$ 2,126	\$ 1,962	\$ 981	
6	\$ 58,442	\$ 4,871	\$ 2,436	\$ 2,248	\$ 1,124	
7	\$ 65,879	\$ 5,490	\$ 2,745	\$ 2,534	\$ 1,267	
8	\$ 73,316	\$ 6,110	\$ 3,055	\$ 2,820	\$ 1,410	

For **each** additional household member add:
 \$ 7,437 \$ 620 \$ 310 \$ 287 \$ 144

* A household of one means a foster child, a child in out-of-home care, or a pupil who is his/her sole support.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice and TDD) or (800) 795-3272. USDA is an equal opportunity provider and employer.

CURRENT INCOME—The amount of income each household member received **last month**, before taxes or anything else is taken out, **and** where it came from, such as earnings, welfare, pensions, and other income. If any amount **last month** was more or less than usual, write the usual monthly income or project the annual income. To calculate monthly income: Weekly x 4.33; every two weeks x 2.15; twice a month x 2.

INCOME TO REPORT

EARNINGS FROM WORK

Wages, salaries and tips, strike benefits, unemployment compensation, workers' compensation, net income from self-owned business or farm

WELFARE CHILD SUPPORT ALIMONY

Public assistance payments, welfare payments, alimony, and child support payments

PENSIONS RETIREMENT SOCIAL SECURITY

Pensions, supplemental security income, retirement payments, Social Security Income (SSI) (including SSI a child receives)

ALL OTHER INCOME

Disability benefits; cash withdrawn from savings; interest and dividends; income from estates, trusts, and investments; regular contributions from persons not living in the household; net royalties and annuities; net rental income; any other income

FOOD DISTRIBUTION PROGRAM ON INDIAN RESERVATIONS (FDPIR)

—Households participating in the FDPIR are categorically eligible for free meals or milk. The FDPIR is authorized by Section 4(b) of the Food Stamp Act of 1977. Under this section, eligible households may elect to participate in either the Food Stamp Program **or** the FDPIR. Since households are afforded the option to participate in either program, FDPIR households have been determined to receive the same categorical benefits as Food Stamp households.

SOCIAL SECURITY NUMBER—The application must have the last four digits of the social security number of the adult who signs it. If the adult does not have a social security number, write "none" or something else to show that the adult does not have a social security number. If a Food Stamp, CalWORKs, KinGAP, or FDPIR case number for the child is listed, or if the application is for a foster child, a social security number is not required.

APPLYING FOR BENEFITS—You may apply for benefits at any time during the school year. If you are not eligible now but your income goes down, you lose your job, your family size becomes larger, or you become eligible for Food Stamp, CalWORKs, KinGAP, or FDPIR benefits, you may submit an application at that time.

VERIFICATION—School officials may check the information on the application at any time during the school year. You may be asked to send information to prove your income, or current eligibility for Food Stamp, CalWORKs, KinGAP, or FDPIR benefits. Refer to the application for more detailed explanation.

MEALS FOR DISABLED—If you believe your child needs a food substitute or texture modification because of a disability, please contact the school. A child with a disability is entitled to a special meal at no extra charge if the disability prevents the child from eating the regular school meal.

NONDISCRIMINATION—Children who receive free or reduced-priced meals must be treated in the same manner as those children who pay full price for their meals.

FAIR HEARING—If you do not agree with the school's decision regarding your application or the result of verification, you may discuss it with the school. You also have the right to a fair hearing. A fair hearing may be requested by calling or writing the following school official:

NAME: Pavel N. Matustik
ADDRESS: 25210 Anza Dr. Valencia, CA 91355
TELEPHONE: 661-295-1574 ext. 103

CONFIDENTIALITY—Family size, household income, and social security number information will remain confidential and will not be shared for any purpose. Information you provide will determine your child(ren)'s eligibility to receive free or reduced-price meals.

If you have any questions or need assistance in completing the application, please contact:

NAME: Lucy Medina
ADDRESS: 25210 Anza Dr. Valencia, CA 91355
TELEPHONE: 661-295-1574 ext. 108
866-224-2076 ext. 108

You will be notified by the school when your application has been approved or denied for free or reduced-price meals.

Sincerely,

Pavel N. Matustik

POR FAVOR: LISTE TODOS LOS NIÑOS Y ENTREGUE SOLO UNA APLICACION POR HOGAR

Santa Clarita Valley School Food Services Agency

25210 Anza Dr., Valencia, CA 91355

661-295-1574 x108 866-224-2076

SOLICITUD PARA COMIDAS ESCOLARES GRATIS Y A PRECIO REDUCIDO PARA EL AÑO 2013/2014

Complete con tinta Negra o Azul esta solicitud y entréguela la Agencia, o cafetería de la escuela

SECCIÓN A. TODOS HOGARES COMPLETAN ESTA SECCION

SOLO PARA USO DE LA AGENCIA – DETERMINACION DE ELEGIBILIDAD			
HSHLD SIZE:		HSHLD INCOME:	
FREE:	REDUCED:	DENIED:	
FREE with: FS / CalWORKS / Kin-GAP / FDPIR		DC as: H M R	EP <input type="checkbox"/>
TEMPORARY FREE UNTIL: (45 calendar days from date of determination)			YEAR RND TRACK:
DETERM. OFFICIAL:		DATE:	
VERIFICATION OFFICIAL:		DATE:	

INFORMACION DE ESTUDIANTES/NIÑOS Liste todos los niños de su hogar que asistan o no a la escuela				ESTAMPILLAS DE COMIDA (FS), CALWORKS, KIN-GAP O FDPIR		NIÑOS ADOPTIVOS (FOSTER)		SITE #
APELLIDO	NOMBRE	NOMBRE DE LA ESCUELA	GRADO	SI/NO	SI RESPONDIÓ SI, ESCRIBA SU NÚMERO DE CASO	SI/NO	PONGA EL INGRESO MENSUAL DEL NIÑO	FECHA DE NACIMIENTO mm/dd/yy
1.								
2.								
3.								
4.								
5.								
6.								

Si declara un número de caso de estampillas de comida, CalWORKs, Kin-GAP, o FDPIR, por cada niño, en la Sección A, o si la aplicación es para niño adoptivo (Foster) y Ud. indico ingreso personal del niño, no llene la Sección B, siga con la Sección C.

SECCIÓN B. INGRESO MENSUAL DE LOS MIEMBROS DEL HOGAR QUE VIVEN EN LA CASA (SI TIENE)

(1) Liste todos los miembros **adultos** del hogar, sin importar su ingreso. (2) Indique la cantidad y origen del ingreso que cada miembro recibió el mes pasado, (3) Escriba cualquier ingreso recibido el mes pasado **por/para un niño por empleo parcial o de tiempo completo, de seguro social, o pagos por asistencia de adopción;** y (4) Si esto no refleja correctamente su ingreso mensual, proyecte su ingreso normal del mes.

LISTE TODOS LOS ADULTOS DEL HOGAR		SUELDO MENSUAL DE TRABAJOS ANTES DE LAS DEDUCCIONES, INCLUYA TODOS LOS TRABAJOS	PENSIONES, JUBILACIÓN, SEGURO SOCIAL	WELFARE, AYUDA ECONÓMICA PARA NIÑOS, ASISTENCIA DE DIVORCIO	CUALQUIER OTRO INGRESO	FOR SCHOOL USE ONLY TOTAL MONTHLY INCOME
APELLIDO	NOMBRE					
1.		\$	\$	\$	\$	
2.		\$	\$	\$	\$	
3.		\$	\$	\$	\$	
4.		\$	\$	\$	\$	

Sección 49557(a) del Código de Educación de California: La solicitud para las comidas gratis o a precios reducidos puede ser enviada en cualquier momento durante el día escolar. Los niños que participen en el Programa Nacional de Alimentos Escolares, no se les distinguirá con el uso de fichas especiales, boletos especiales, filas especiales de servicio, entradas separadas, comedores separados, u otra forma de discriminación.

Programa Nacional de Alimentos Escolares de la Ley Federal (Sección 9) requiere que Ud., al menos que anote el número del caso de Estampillas de Comida, CalWORKs, Kin-GAP, o FDPIR de su hijo(s), tiene que incluir el número del Seguro Social del adulto miembro del hogar que firma la solicitud o indicar que el miembro del hogar firmando la solicitud no tiene un número del Seguro Social. No es obligatorio dar el número del Seguro Social, pero si no se proporciona un número del Seguro Social o no se indica que el que firma no tiene tal número, la solicitud no puede ser aprobada. El número del Seguro Social puede ser usado para identificar al miembro del hogar para luego poder verificar la información indicada en la solicitud. Estos esfuerzos de verificación pueden ser realizados por medio de revisión del programa, comprobación de recibos y cuentas, e investigaciones; y pueden incluir contacto con patrones para determinar ingreso, contacto con la Oficina de Desarrollo de Empleos del Estado (State's Employment Development Department) o agencias locales de asistencia social para determinar la cantidad de beneficios recibidos, y para revisar la documentación producida por los miembros del hogar para luego comprobar la cantidad de ingreso recibido. Proporcionar información incorrecta puede resultar en pérdida o reducción de beneficios, reclamo de administración y/o acciones legales en contra de miembros del hogar.

SECCIÓN C. TODOS LOS HOGARES DEBEN LEER Y COMPLETAR ESTA SECCION

Yo certifico que toda la información en esta solicitud es verdadera y correcta, y que todos los ingresos son declarados. Entiendo que esta información es para el recibo de fondos federales; que las autoridades escolares pueden verificar la información de esta solicitud; y que la falsificación deliberada de datos, me expone a ser enjuiciado/a conforme a las leyes federales y estatales pertinentes.

FIRMA DEL ADULTO QUIEN LLENA ESTA SOLICITUD	TELÉFONO	FECHA
ESCRIBA EL NOMBRE CON LETRA DE MOLDE	ÚLTIMOS 4 NÚMEROS DE SEGURO SOCIAL XXX-XX-____	SI NO TIENE SS# MARQUE LA CAJA <input type="checkbox"/>
DOMICILIO		
CIUDAD	ESTADO	CÓDIGO POSTAL

SECCIÓN D. IDÉNTIDADES ÉTNICAS Y RACIALES DE NIÑOS

1. Apunté uno o más identidades raciales: Indígena Americano o Nativo de Alaska Asiático Negro o Africano-Americano Hawaiano Nativo u otro Islajero Pacifico Blanco

2. Apunté un identidad étnico: De origen Latino o Hispánico No de origen Latino o Hispánico

Esta institución es un proveedor de igual oportunidad.

**CARTA A LOS HOGARES SOBRE EL PROGRAMA DE ALMUERZO ESCOLAR NACIONAL
 Y EL PROGRAMA DE DESAYUNO ESCOLAR PARA 2012/2013**

Estimados Padre o Tutor:

El Distrito Escolar/La Agencia Santa Clarita Valley School Food Services toma parte en el Programa de Almuerzo Escolar Nacional y/o en el Programa de Desayuno Escolar. Comidas están servidas todos los días de escuela. Estudiantes pueden comprar el almuerzo por \$ 3.00 y el desayuno por \$ 1.50. Estudiantes elegibles pueden recibir comidas gratis o a precio reducido de \$ 0.40 para el almuerzo y \$ 0.00 para el desayuno. Estudiantes pueden comprar leche por \$ 0.50.

- Si usted ahora recibe beneficios de estampillas para comida, Programa de California de Oportunidades de Trabajo y Responsabilidad Hacia Los Niños (CalWORKs), Kinship Guardianship Assistance Payments (KinGAP), o del Programa de Distribución de Alimentos en Reservas Indígenas (FDPIR), su niño puede recibir comidas gratis.
- Si el total de los ingresos de su hogar es igual o menos del nivel indicado en la escala de ingresos abajo, su niño puede recibir comidas gratis o a precios reducidos. Hogar significa un grupo de parientes o no parientes, individuos viviendo como una unidad económica y que comparten los gastos de subsistencia. Gastos de vivienda incluye renta, ropa, comida, gastos médicos y gastos de utilidades.
- Un niño adoptivo (foster) que esta bajo la responsabilidad legal de la agencia de asistencia publica o de la corte puede recibir comidas gratis o a precios reducidos sin tomar en cuenta los ingresos del hogar.

COMO APLICAR

Para solicitar comidas gratis o a precios reducidos para su niño(s), llene la adjunta **Solicitud para Comidas Escolares Gratis y a Precios Reducidos** (utilice la tinta azul o negra), firmela, y regrésela a la Santa Clarita Valley School Food Services Agency lo más pronto posible. **La solicitud no puede ser aprobada al menos que contenga información completa sobre la elegibilidad.**

HOGARES QUE PARTICIPAN EN EL PROGRAMA DE ESTAMPILLAS PARA COMIDA, CalWORKs, KinGAP, o FDPIR—Si ahora recibe beneficios de estampillas para comida, CalWORKs, o FDPIR para su niño(s), escriba el nombre de cada niño y el numero del caso de las estampillas para comida, CalWORKs, KinGAP, o FDPIR. **UN MIEMBRO ADULTO DEL HOGAR TIENE QUE FIRMAR LA SOLICITUD EN LA SECCIÓN C.**

NIÑOS ADOPTIVOS (FOSTER) O INSTITUCIONALIZADOS—Utilice una solicitud por cada niño adoptivo (foster) o institucionalizado que está bajo la responsabilidad legal de la agencia de asistencia publica o de la corte.

Escriba el nombre del niño adoptivo (foster) o institucionalizado y la escuela particular que el niño atiende. Si el niño adoptivo (foster) o institucionalizado recibe ingreso para uso personal, apunte la cantidad del ingreso. "Ingreso para uso personal" es (a) dinero recibido de la oficina de asistencia publica identificado por categoría para el uso personal del niño, tal como ropa, cobros de escuela, y otras cantidades permitidas; y (b) cualquier otro dinero que el niño recibe, tal como dinero de su familia y dinero que proviene del trabajo del niño, ya sea el trabajo de tiempo completo o de tiempo parcial regular.

El padre adoptivo o un oficial de la agencia tiene que firmar la solicitud en la **Sección C**.

Llene la Sección A, "ingreso de hogar" con todos los miembros y ingresos del hogar escritos, si un niño vive con parientes o amigos y aunque este bajo la responsabilidad legal de la corte.

HOGARES DE TODO OTRO TIPO DE INGRESOS (Sueldos, salarios, pensiones, etc.)—Si no indica un número de caso para las estampillas para comida, CalWORKs, KinGAP, o FDPIR para cada estudiante en la solicitud, tiene que hacer lo siguiente:

- Escriba los nombres de todos los niños y las escuelas que atienden
- Escriba los nombres de los otros niños quienes no atienden a ninguna escuela
- Escriba los nombres de todos los adultos (21 años o mayores) y otros miembros del hogar, la cantidad que cada uno recibió el mes pasado, y el origen del ingreso
- Escriba el numero de seguro social del miembro adulto del hogar quien firma la solicitud o la palabra "ninguno" si el adulto no tiene un numero de seguro social

Un miembro adulto del hogar tiene que firmar la solicitud.

**GUÍA DE INGRESOS ELEGIBLES
 1 de Julio de 2013 - 30 de Junio de 2014**

Personas en hogar	Anual	Mensual	Quincenal	Cada Dos Semanas	Semanal
1*	\$ 21,257	\$ 1,772	\$ 886	\$ 818	\$ 409
2	\$ 28,694	\$ 2,392	\$ 1,196	\$ 1,104	\$ 552
3	\$ 36,131	\$ 3,011	\$ 1,506	\$ 1,390	\$ 695
4	\$ 43,568	\$ 3,631	\$ 1,816	\$ 1,676	\$ 838
5	\$ 51,005	\$ 4,251	\$ 2,126	\$ 1,962	\$ 981
6	\$ 58,442	\$ 4,871	\$ 2,436	\$ 2,248	\$ 1,124
7	\$ 65,879	\$ 5,490	\$ 2,745	\$ 2,534	\$ 1,267
8	\$ 73,316	\$ 6,110	\$ 3,055	\$ 2,820	\$ 1,410

Para cada miembro adicional del hogar añade:

\$ 7,437	\$ 620	\$ 310	\$ 287	\$ 144
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* Un hogar de una sola persona consiste de uno niño adoptivo, un niño institucionalizado, o un estudiante que se sostiene a sí mismo.

De acuerdo a lo establecido por las leyes Federales y el departamento de Agricultura de los EE.UU. (USDA-siglas en inglés), prohíbe a esta organización la discriminación por raza, color, origen nacional, sexo, edad, o impedimentos de las personas.

Para presentar una queja sobre discriminación, escriba a USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D. C. 20250-9410, o llame al (202) 720-5964 (voz y TDD) o (800) 795-3272. USDA es un proveedor y empleador que ofrece oportunidad igual a todos.

INGRESO ACTUAL—La cantidad de ingresos que cada miembro del hogar recibió el *mes pasado*, antes de deducciones, el origen de los ingresos, tal como salarios/sueldos, asistencia pública, pensiones, y otros ingresos. Si alguna cantidad del *mes pasado* era más o menos que lo normal, escriba la cantidad mensual normal o proyecte el ingreso anual. Para calcular el ingreso mensual: semanal x 4.33; cada dos semanas x 2.15; dos veces al mes x 2.

INGRESOS PARA REPORTAR

INGRESOS DE TRABAJO

Sueldos/Salarios/Propinas, Beneficios de Huelgas, Compensación de Desempleo, Compensación de Trabajadores, Ingreso neto de negocio propio o rancho

ASISTENCIA PÚBLICA, AYUDA ECONÓMICA PARA NIÑOS, ASISTENCIA DE DIVORCIO

Pagos de Ayuda Pública, Asistencia de Divorcio/Ayuda Económica Para Niños

PENSIONES JUBILACIÓN SEGURO SOCIAL

Pensiones, Ingreso Complementario de Seguro, Pagos de Jubilación, Seguro Social

OTROS INGRESOS

Beneficios de incapacidad, Dinero sacado de la cuenta de ahorros, Intereses/Dividendos, Ingresos de Herencia/ Fideicomiso/Inversiones, Contribuciones regulares de personas que no viven en el hogar, Ingresos netos de derechos de autor, anualidades, alquileres, O cualquier otro ingreso

PROGRAMA DE DISTRIBUCIÓN DE ALIMENTOS EN RESERVAS INDÍGENAS (FDPIR)

—Hogares que participan en el FDPIR ahora son categóricamente elegibles para recibir comidas o leche gratis. EL FDPIR esta autorizado por la Sección 4(b) del Acta de Estampillas de Comida de 1977. Bajo esta sección, hogares elegibles pueden optar por participar en el programa de estampillas para comida o en el FDPIR. Como los hogares tienen la opción de participar en cualquiera de los dos programas, hogares de FDPIR han sido determinados de recibir los mismos beneficios categóricos como los hogares que reciben estampillas para comida.

NUMERO DE SEGURO SOCIAL—La solicitud tiene que tener los cuatro últimos dígitos del número de seguro social del adulto que firma. Si el adulto no tiene un número de seguro social, escriba "ninguno" o alguna otra cosa para indicar que el adulto no tiene un número de seguro social. Si anotó un número de caso de estampillas para comida, CalWORKs, KinGAP, o FDPIR para el niño, o si la solicitud es para un niño adoptivo (foster), un número de seguro social no es necesario.

SOLICITANDO BENEFICIOS—Puede solicitar beneficios cuando quiera durante el año escolar. Si no es elegible ahora pero su ingreso baja, pierde su trabajo, o él número de personas en su hogar aumenta, entonces puede llenar otra solicitud.

VERIFICACIÓN—La información en la solicitud puede ser comprobada por oficiales de la escuela en cualquier momento durante el año escolar. Se le puede pedir comprobantes de su ingreso, o elegibilidad actual para estampillas para comida, CalWORKs, KinGAP, o FDPIR. Refiérase a la solicitud para una explicación más detallada.

COMIDAS PARA INCAPACITADOS (PERSONAS CON LIMITACIONES)

—Si piensa que su niño requiere una dieta especial o necesita sustituir algún alimento o modificar la textura de alguna comida a causa de una incapacidad o impedimento, favor de ponerse en contacto con la escuela. Un niño con una discapacidad o limitación tiene derecho a una comida especial sin precio adicional si la discapacidad le impide al niño comer la comida regular de la escuela.

SIN DESCRIMINACIÓN—Niños que reciben comida gratis o a precios reducidos tienen que ser tratados en la misma manera que los niños que pagan precio completo por sus comidas.

AUDIENCIA IMPARCIAL—Si no está de acuerdo con la decisión de la escuela con respecto a su solicitud o con el resultado de la verificación, puede discutirlo con la escuela. Usted también tiene el derecho a una audiencia imparcial. Una audiencia imparcial se puede solicitar llamando o escribiendo al siguiente oficial escolar:

NOMBRE: Pavel N. Matustik
DOMICILIO: 25210 Anza Dr. Valencia, CA 91355
TELÉFONO: 661-295-1574 ext. 103

CONFIDENCIALIDAD—Información sobre él número de personas en la familia, los ingresos del hogar, y él número de seguro social permanecerá confidencial y no se divulgará por ningún motivo. La información que usted provee determinará la elegibilidad de su niño(s) para recibir comidas gratis o a precios reducidos y para verificar la elegibilidad.

Si tiene alguna pregunta o necesita ayuda en llenar la solicitud, favor de ponerse en contacto con:

NOMBRE: Lucy Medina
DOMICILIO: 25210 Anza Dr. Valencia, CA 91355
TELÉFONO: 661-295-1574 ext. 108
866-224-2076 ext. 108

La escuela le avisará cuando su solicitud sea aprobada o negada para comidas gratis o a precios reducidos.

Sinceramente,

Pavel N. Matustik

ACTION: 05/31/13

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK
RE: VENDOR CONTRACT FOR 2013/14 – PAPER PRODUCTS

RECOMMENDATION #12-13-11/A3

It is recommended the Board of Directors approve price extension for furnishing paper products from the following vendor: **P&R Paper Supply Co., Inc.** (Paper products)

Comment:

Attached is the price comparison sheet.

EXHIBIT: L

P&R Paper Supply Company, Inc.

Wholesale Distributors of Paper, Packaging, and Janitorial Supplies, Since 1965

Phone: 909-794-1108 - Fax: 909-794-1237 - www.prpaper.com - Email: info@PRPaper.com

April 17, 2013

Santa Clarita USD
Child Nutrition Service
25210 Anza
Valencia, CA 91355
Attn: Della

Re: Extension of Paper Bid for 2013-2014 School Year

Dear Della:

Thank you for allowing us the opportunity to renew pricing with your school district. The attached spreadsheet illustrates any price differences between current contracted items and the contracted items for the upcoming school year. As you can see, we were able to hold pricing on a large majority of your items, including the 5-compartment trays, gloves, and spork kits. Any cost increases have been addressed directly with the manufacturer, and therefore supported with the attached corresponding letters.

In addition to providing a distribution service to our school districts, P&R Paper has accepted the responsibility of functioning as a packaging consultant to our customers. We feel it is our duty to be experts in our field and to ensure that our customers are aware of new and innovative products in the market - and are using the items that best meet their needs. Our staff is eager to work with you in determining which products may be suitable alternatives for your district.

Also, we continue to be committed to preserving our natural environment and encourage you to be a leader in this movement. We continue to have a variety of suitable product replacements that will help make this happen.

Please feel free to contact our office any time if you have any questions about product alternatives.

Sincerely,



Lindsey Ineichen
School District Sales Manager
(909) 389-1825



Corporate Office
P.O. Box 590 - 1898 E. Colton Avenue
Redlands, CA 92374
909-794-1108

Southern CA
1350 Piper Ranch Road
San Diego, CA 92154
619-671-2400

Northern CA
2351 Lincoln Avenue
Hayward, CA 94545
510-732-1105

Bid Item #	Item Number	Description	Case Pack	2013-2014		USAGE	Last Year Extended Price	New Extended Price
				2012-2013 Price	Price			
1	GOL-1531	24x42 PLASTIC APRONS	10/100	28.15	N/P	0	0.00	0.00
2	CLB-6SB	#6 SANDWICH BAG	2M/CS	7.80	✓	173	1349.40	1349.40
3	*ELK-DP657	6.5x7 CLEAR HAMBURGER BAG	2M	13.40	✓	56	750.40	750.40
4	*ELK-DP52510H	5x10 CLEAR HOTDOG BAG	2M	14.95	✓	37	553.15	553.15
5	*ELK-DP5555	5x5 PLAIN FOOD BAG	2M/CS	11.95	✓	36	430.20	430.20
6	GOL-20251	21" WHITE BOUFFANT CAP	10/100	21.10	✓	2	42.20	42.20
7	DUR-6LB	80983-#6 BROWN GROCERY BAG	500	7.15	7.50	6	42.90	45.00
8	*ELK-BOR2737H	27x37 BUN PAN BAG	200/CS	16.50	✓	67	1105.50	1105.50
9	CELRC100B	OVERSEAS HAT WHITE/BLUE	10/100	50.70	N/P	0	0.00	0.00
10	CELCM200-7	7" CHEF HAT	12/CS	7.85	✓	15	117.75	117.75
13	DRT-4J6	4oz SQT FOAM CONTAINER	20/50	17.55	18.40	216	3790.80	3974.40
14	DRT-8SJ20	8oz SQT FOAM CONTAINER	20/50	31.25	32.80	130	4062.50	4264.00
15	DRT-4J4	4oz FOAM CUP	20/50	15.55	16.35	28	435.40	457.80
16	DRT-8J8	8oz FOAM CUP	40/25	17.10	17.95	6	102.60	107.70
17	SOL-PX20SAL	20oz PP "SALAD TO GO" CUP	1M	78.45	N/P	0	0.00	0.00
18	LLC-KDL626NH	12-24oz DOME LID W/O HOLE	1M	36.20	N/P	0	0.00	0.00
19	AWP-80210	OPTIMA 210 FACIAL TISSUE	30	20.30	✓	3	60.90	60.90
20	HFA-11807	18x1000 HEAVY MEDALLION FOIL		37.80	✓	42	1587.60	1587.60
21	*ELK-BOR1218H	12x18 FREEZER/FOOD BAG	1M/CS	22.75	✓	13	295.75	295.75
22	*ELK-BOR1824H	18x24 FREEZER/FOOD BAG	250/CS	11.00	✓	37	407.00	407.00
23	GOL-1501	LRG PLASTIC DISP GLOVE	10/1M	4.75	✓	4	19.00	19.00
25	GOL-1503	SML PLASTIC DISP GLOVE	10/1M	4.75	✓	5.5	26.13	26.13
26	GOL-1502	MED PLASTIC DISP GLOVE	10/1M	4.75	✓	16.1	76.48	76.48
27	LIG-4204	LRG RUBBER GLOVES YELLOW	12/BG	6.31	✓	16	100.96	100.96
28	LIG-4203	MED RUBBER GLOVES YELLOW	12/BG	6.31	✓	33	208.23	208.23
33	*TFW-R-1000	HYNAP TALLFOLD NAPKIN	20/500	22.90	✓	7	160.30	160.30

Bid Item #	Item Number	Description	Case Pack	2012-2013 Price	2013-2014	USAGE	Last Year	New Extended
					Price		Extended Price	Price
34	PAT-2405161	16X24 #GPQ PAN LINER	1M/CS	24.85	25.60	337	8374.45	8627.20
35	GWP-KB300	3# FOOD TRAY K/W	2/250	12.10	✓	38	459.80	459.80
36	ANC-CW182	18x2000 CRYSTAL PVC FILM		10.85	11.20	21	227.85	235.20
37	GPK-80900	9" UNLAM WHITE FOAM PLATE	500	12.80	✓	2	25.60	25.60
38	GPK-80600	6" UNLAM WHITE FOAM PLATE	1M	15.48	N/P	0	0.00	0.00
39	PPC-300842	10-1/2x14 RED DESIGN FOIL	2000	47.75	50.60	22	1050.50	1113.20
40	PPC-300815	10-1/2x14 CUSHION FOIL	4/500	47.75	50.60	23	1098.25	1163.80
41	HFA-59100	9x10.75 FOIL SHEETS	6/500	35.95	✓	14	503.30	503.30
42	SOL400	4oz PLEATED PORTION CUP	5M	52.70	✓	39	2055.30	2055.30
43	SOL550	*5.5oz PLEATED PORTION CUP	5M	63.45	65.95	29	1840.05	1912.55
44	NTR-SH3	3606H/W SCHOOL LUNCH KIT	1M/CS	12.00	✓	1596	19152.00	19152.00
45	GOL-20541	MEDIUM WEIGHT SPORK	10/100/CS	6.65	✓	58	385.70	385.70
48	HOF-210130	54x108 WHT TABLE-PAPER	25/CS	27.95	✓	15	419.25	419.25
49	APC-HS432	HARMONY SOFT 2-PLY (SS)	96/500	34.95	✓	8	279.60	279.60
51	REP4046-8	23x17x46 45gl BLK LNR .8	250	33.00	✓	16	528.00	528.00
52	SPK-CHC6X2	6" CLEAR SMART-LOCK	500/CS	37.50	✓	2	75.00	75.00
53	MBL-STH10500	WHITE 5-COMP FOAM TRAY	500/CS	16.00	✓	3171	50736.00	50736.00
54	CKF-2SW	CKF #2S WHITE TRAY	4/125/CS	12.90	13.65	1248	16099.20	17035.20
55	GPK-SN243	MEDIUM 3-COMP FOAM HINGED	2/100	14.65	14.95	134	1963.10	2003.30
57	SOU-0562	1/2# FOOD TRAY K/W	4/250	11.15	11.60	41	457.15	475.60
58	SOU-0561	6oz FOOD TRAY K/W	4/250	10.45	10.85	112	1170.40	1215.20
59	PPC-L475	4.75x5 PATTY PAPER	24/1M	61.35	✓	8	490.80	490.80
60	GOL-20601	WHITE HEAVY DUTY FORK(PP)	20/50	12.15	✓	4	48.60	48.60
61	GOL-20621	WHITE H-DUTY KNIVES (PP)	20/50	12.15	✓	2	24.30	24.30
62	GOL-20611	WHITE H-DUTY SPOON (PP)	20/50	12.15	✓	4	48.60	48.60
63	GOL-HS4250	**FOUR PACK" SEAT COVER	4/250	5.65	N/P	0	0.00	0.00
64	PRI-HS600W	*HARMONY SOFT 600' WHITE	12/600	32.95	N/P	0	0.00	0.00
67	ELK-BOR5280	52"x80" BUN RACK COVER	50/CS	12.95	✓	77	997.15	997.15
68	GEN-1130-4	STRIKEBAC LEMON DISINFCT	4/1	25.00	26.50	35.25	881.25	934.13
69	CLB-2070	HOUSEHOLD LIQUID BLEACH	6/1	6.95	7.15	14	97.30	100.10

Bid Item #	Item Number	Description	Case Pack	2012-2013 Price	2013-2014		Last Year	New Extended
					Price	USAGE		
70	CPC-14278	AJAX OXYGEN BLCH CLNSR	24/21oz	20.95	✓	1	20.95	20.95
71	ULM-1061PR	P&R SUPER H.D. DEGREASER	4/1	19.75	21.35	5	98.75	106.75
72	LUS-50BLU	BRITE BLUE LAUNDRY DETR	50#	17.95	✓	1	17.95	17.95
73	GEN-2068	LIME GONE LIME REMOVER	4/1	35.25	✓	5	176.25	176.25
74	GEN-1552PR	P&R PINK LOTION HND SOAP	4/1	18.30	✓	8	146.40	146.40
75	GEN-1885PR	P&R PINK DISHBRITE	4/1	16.15	✓	123	1986.45	1986.45
76	ACS-SO96	THIN GREEN SCOURING PAD	6/10	10.95	✓	15	164.25	164.25
77	CMC-844	STAINLESS STEEL WATER BS	12/20	40.55	✓	4	162.20	162.20
78	GEN-3305PR	P&R CRYSTAL IMAGE GLASS	4/1	10.85	✓	2	21.70	21.70
79	FDH-305-FH54	STRING HAIRNET BLACK	10/144	9.25	✓	0.4	3.70	3.70
80	CMC-163	FRESH LINEN AIR FRESH	12/20oz	34.65	✓	3	103.95	103.95
81	KCC-6053	WYPALL FOODSERVICE TOWEL	200	16.50	17.00	146	2409.00	2482.00
82	ARD-2PX27BET	17" PYROTEX OVEN MITT	72PR/CS	4.05	✓	146	591.30	591.30
83	GOL-20431	TRIPOD PIZZA SAVER STAND	1M/CS	8.95	✓	34	304.30	304.30
84	REC-04675	LYSOL DISINFECTANT AERO	12/19	71.88	✓	2	143.76	143.76
85	LUS-QT-10	QUAT TEST STRIPS 20'	1RL/PK	6.29	✓	1	6.29	6.29
86	LUS-CM-240	CHLORINE TEST STRIPS/2r	10PK/BX	6.29	✓	0.1	0.63	0.63
87	DRT-6JL	VENTED LID	10/100	9.85	10.35	6	59.10	62.10
88	DRT-20JL	VENTED LID	10/100	16.65	17.50	18	299.70	315.00
91	EDR-GC10T	10oz TALL CLEAR CUP	20/25	32.30	N/P	0	0.00	0.00
93	SAB-14003D	PARFAIT CUP INSERT	1M	51.00	✓	1	51.00	51.00
94	NET-754432	MED P/F LATEX GLOVE	10/100	51.95	N/P	0	0.00	0.00
95	NET-754434	LRG P/F LATEX GLOVE	10/100	51.95	N/P	0	0.00	0.00
96	ELK-DP657CHK	6.5x7 CLEAR CHICKEN BAG	2M	16.72	✓	30	501.60	501.60
97	GPK-82100	12oz WHITE FOAM BOWL	1M/CS	22.80	N/P	0	0.00	0.00
98	BAG-300417	HOT-N-DELICIOUS PIZZA BAG	2M	45.00	✓	6	270.00	270.00
99	BET-13912	OVEN & GRILL CLEANER	12qt	58.28	✓	2	116.56	116.56
100	NAS-420226	7.75"TRANS JUMBO UNWRAP	10/250	10.00	✓	10	100.00	100.00
101	BUN-20116	12C CUP COFFEE FILTER NARROW		7.95	N/P	0	0.00	0.00
102	SOL-116285	PX16-REVEAL 16oz CLR PP CUP	1M	60.00	✓	4	240.00	240.00

Bid Item #	Item Number	Description	Case Pack	2012-2013 Price	2013-2014		Last Year	New Extended
					Price	USAGE		
103	LLC-KC626TS	STRAW SLOT LID FOR 12-24	1M/CS	22.19	✓	4	88.76	88.76
Additional items								
	GOL-7551	XL PF ELASTIQUE VINYL GLOVE	1M	31.70	✓	3	95.10	95.10
	GOL-7561	LRG PF ELASTIQUE VINYL GLOVE	1M	31.70	✓	6	190.20	190.20
	GOL-7571	MED PF ELASTIQUE VINYL GLOVE	1M	31.70	✓	20	634.00	634.00
	ANC-CW122	12x2000 CRYSTAL PVC FILM		9.32	9.60	34	316.88	326.40
	FOP-CR2433H	24x33 16gl C-LESS NAT 8mc	1M/C	25.05	✓	2	50.10	50.10
	NAS-420122	5" BROWN PLASTIC STIRRER	10/1M	17.05	✓	1	17.05	17.05
*item code changes for the 2013-2014 school year					Extended Totals		134601.52	136681.01
							Difference	\$2,079.50
							Percentage Difference	1.54%

ACTION: 05/31/13

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK / SUSAN WEISS
RE: RENEWAL MILK & DAIRY PRODUCTS FOR 2013/2014
SCHOOL YEAR

RECOMMENDATION #12-13-11/A4

It is recommended the Board of Directors accept the price extension for furnishing milk and dairy products, for the 2013/14 School Year, from the following vendor: **Driftwood Dairy**.

Comment:

This offer extends the contract through June 30, 2014 – all terms and conditions of the contract will remain the same.

EXHIBIT: M



May 17, 2013

Pavel N. Matustik
Santa Clarita Valley School Food Services Agency
25210 Anza Drive
Santa Clarita, CA 91355

Dear Mr. Matustik:

Thank you for agreeing to rollover the Santa Clarita Valley School Food Services Agency Dairy Bid for the 2013-2014 school year. We are pleased to do so. All terms and conditions of the contract will remain the same.

Please confirm by signing below and return to my office via fax, e-mail, or mail.

I would like to thank you and your staff for being such excellent customers. I look forward to continuing our excellent relationship!

Sincerely,

John Dolan
VP Sales

I agree to rollover the Santa Clarita Valley School Food Services Agency Dairy Bid for the 2013-2014 school year.

Signature

Date

EXHIBIT: M

DRIFTWOOD DAIRY PRICES
(YTD)

PRODUCT DESCRIPTION	Item #	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13
Fat free milk	12040	0.2010	0.2005	0.2044	0.2078	0.2208	0.2252	0.2191	0.2222	0.2192	0.2206	0.2192	
Lowfat 1%	13040	0.2188	0.2189	0.2245	0.2294	0.2455	0.2497	0.2401	0.2425	0.239	0.2406	0.2392	
Chocolate Non Fat	16040	0.2168	0.2163	0.2200	0.2232	0.2355	0.2399	0.2344	0.2374	0.2346	0.2360	0.2347	
4 oz Orange Juice	25000	0.1350	0.1350	0.1350	0.1350	0.135	0.1350	0.1350	0.1350	0.1350	0.1350	0.1350	
1/2 Pint, Orange Juice	25040	0.2450	0.2450	0.2450	0.2450	0.245	0.2450	0.2450	0.2450	0.2450	0.2450	0.2450	
4 oz. Apple Juice	26000	0.1200	0.1200	0.1200	0.1200	0.1200	0.1200	0.1200	0.1200	0.1200	0.1200	0.1200	
1/2 Pint, Apple Juice	26040	0.2200	0.2200	0.2200	0.2200	0.220	0.220	0.2200	0.2200	0.2200	0.2200	0.2200	
4 oz Wildberry	27000	0.1225	0.1225	0.1225	0.1225	0.1225	0.1225	0.1225	0.1225	0.1225	0.1225	0.1225	
Strawberry yogurt 4 oz	52190	15.3401	15.7001	15.7001	15.7001	15.7001	15.700	15.700	15.7001	15.7001	15.7001	15.7001	
Strawberry banana yogurt 4 oz	52192	15.3401	15.7001	5.7001	15.7001	15.7001	15.700	15.700	15.7	15.7001	15.7001	15.7001	
Trix raspberry yogurt 4 oz	52201	13.0000	13.0000	13.0000	13.0000	13.0000	13.0000	13.0000	13.0000	13.0000	13.0000	13.0000	
Trix straw-banana yogurt 4 oz	52202	13.0000	13.0000	13.0000	13.0000	13.0000	13.0000	13.0000	13.0000	13.0000	13.0000	13.0000	
Sherbet 4 oz orange 96/cs	86166	23.0700	23.0700	25.0700	25.0700	29.7200	29.7200	29.7200	29.7200	29.7200	29.7200	29.7200	
Lemon Juice Bars 24/cs	86602	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
Orange Juice Bars 24/cs	86603	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		

SCOOP DU JOUR

Editor: Laurie Kudroff & Lucy Medina
Art Director: Rosa Hernandez



FROM THE CEO, Pavel N. Matustik

Last week my dear wife Beth traveled with me through California's Central Valley visiting with over 30 school nutrition directors. And again, I got confirmation of how good and how well managed our operations are here in Santa Clarita. I need to share this with you, because through the prism of daily routine we do have the tendency to forget how good we are and how really, really good we can be. The comparison of your daily professionalism to other operations I saw is superb all because of your performance.

The school child nutrition professionals across the country share one common thing – it's the love for their work with kids and the knowledge that they all do something important. However, some do it better than others and you, the Santa Clarita SFSA's team are without a doubt one of the best. And BEST of all of them in my book!

Another school year is almost over. And it was again a fairly good year. Even though our enrollment is still dropping a little, we served more breakfasts and more lunches than last year. We will be able to pay all our obligations to our member districts and to our vendor partners and our bottom line will stay healthy again. And this is a big success in the changing business climate and it is your success because of your daily commitment.

I hope to see all of you at our annual banquet—the Agency invites you to attend the annual Employee Recognition/Appreciation Banquet, which, for the 2nd consecutive year will be **FREE** of charge to all of our permanent employees.

I wish you ALL a really good and relaxing summer!

Pavel

20th Annual Agency Banquet 2013 – Please plan to attend OUR 20th annual banquet on **THURSDAY, June 13, 2013**. ALL employee's (including - substitutes - and guests) are invited to attend. There is NO cost for permanent Agency employee's. The cost for substitutes will be \$15.00. The banquet will be held at Robinson Ranch located at 27734 Sand Canyon Rd. in Canyon Country (same as last year). We are fortunate that Robinson Ranch is gracious enough to allow us to continue to have an affordable menu for the annual banquet. You should have received a flyer with all the details. Any Agency "alumni" will receive a 10% discount off of the guest price. Mark your calendars for this fun filled evening. We will have really great door prizes, and a 50/50 raffle! Also, the Grand Prize raffle tickets will be sent to you soon. Hope to see you there!!

**SPRING/SUMMER
2013**



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"The BEST thing to do behind a friend's back is pat it".

"Be who you are . . . And say what you feel . . ."

Those who mind . . . Don't matter . . .

Those who matter . . . Won't mind."

Submitted by Della Lovercio



2012/13 Cafeteria of the Month

Guidelines for selecting the Cafeteria of the Month are the three A's: Attitude, Atmosphere (in the cafeteria) and ADP (Average Daily Participation). A cafeteria team can be chosen for increased participation, a special event, or for a "can do" attitude with the introduction of a new program.

Each employee at the recognized site receives an additional \$25 on their paycheck. Congratulations to ALL of the teams that have been recognized this School Year (your picture is up in the Board room) :

Sept. '12: Stevenson Ranch Elem.—Susan Marlowe, Edith Cselenyak, Yolanda Blackstock, & Genevieve Pullum

Oct.'12: Mitchell Elem.— Arpie Keklikian, Antara Gupta, Eva Lambert & Raya Aghajanian

Nov. '12: Cedarcreek Elem.—Anita Arana, Maria Figueroa & Sharon Walter

Dec. '12: Castaic Middle School—Diane Deliso, Eva Khoshaba, Lisa Jacobsen, Roberta Como, Alejandra Palmer, Leonor Concha & Danne Tibayan-Kent

Jan. '13: Jane Crawford, Sherri Weimer, Tracy Fiscella, R.D.N., Nancy Haddock & Jo Kremer

Feb. '13: Pico Canyon—Gloria Sueishi, Irene Greaves & Michelle Sanchez

March '13: Central Kitchen, Warehouse & Drivers: Ana Bunney, Carol Stanley, Cindy Turner, Annette Fernandez, Cheryl Naba, Emilia Stanescu, Marion Lee, Wanda Woelke, Carol Riley, Susana Medina, Corinn Miklosovic, Debbie Stauffer, Francisca Santillan, Maricela Perez, Sybil Estrella & Carol Lux, Efen Perez, Marshall Landin, Peter Martinez., Mark Pelletier, Jim Hoffarth, Pedro Gonzalez, David Gomez & Jerry Doyle

April '13: Bridgeport—Karina Petersen, Cheryl Beswick, Jodie Pelton & Katie Morris



61st Annual CSNA Conference 2013

Nov. 15—18, Palm Springs, CA

Conference Hotels:

Hilton Palm Springs (760) 320-6868 King/Double \$145

Renaissance Palm Springs Hotel (760) 322-6000 Single/Double \$149

More details will be available in the next issue of Poppy Seeds or at www.calsna.org

IN SERVICE

PLEASE mark your calendar and plan to attend the MANDATORY employee In-Service (Back-To-School Workshop) on **Sat., Sept. 7, 2013. Location: West Creek Elementary.** This meeting is for employees only – NO family members please (no children/babies/spouses/etc. can attend)! You will be paid for the hours, unless you are receiving the CEU credits.

Kids Cooking 2013:

- 2/13—Oak Hills Elem., Elisa Vallejo Theme: 50's
- 2/14—Live Oak, Dulce Mogan Theme: California's 4 Regions
- 3/14—Pinetree, Celeste Gardina Theme: Go Western
- 3/27—Skyblue Mesa Elem., Paulette Oculam Theme: Gold Rush
- 3/28—Highlands, Tracey Cohn Theme: Gold Rush

ALL of the Kids' Cooking days were GREAT! Thank you to everyone who was involved in the event—for their dedication above and beyond the normal workday.

BIRTHS

- **Madelyn Pearl Holbrook (Janet Holbrook's 1st grandchild)** - born Jan. 27, 2013, 5 lbs., 12 oz., 19" long.
- **Lisa Jacobson** is expecting her first grandchild in August
- **Jane Crawford**—will be a 1st time Grandma in November (daughter, Amber, & her husband are expecting their first child)
- **Cindy Turner**—will be a 1st time Grandma in December (son, Shawn, & his wife are expecting their first child)
- **Mark Pelletier** & his wife are expecting their second child

Every Registered Dietitian Is a Nutritionist, but NOT Every Nutritionist Is a Registered Dietitian
 submitted by: Tracy Fiscella, R.D.N.

RDN Credential: Frequently Asked Questions

What is the new optional RDN credential?

The Academy of Nutrition and Dietetics' Board of Directors and the Commission on Dietetic Registration have approved the optional use of the credential "registered dietitian nutritionist", (RDN) by registered dietitians (RD). The RD and RDN credential have identical meanings and legal trademark definitions.

Will the new optional RDN credential have an affect on state licensure of RDs?

No. Legal counsel determined that adding the optional RDN credential will not affect licensure or other regulations. Many state licensure/certification laws already reference the term nutritionist (e.g., LDN or CDN).

Must RDs used the Registered Dietitian Nutrition credential?

No. The RDN credential is offered as an option to RDs who want to emphasize the nutrition aspect of their credential to the public and to other health practitioners.

Why is the Academy offering the optional Registered Dietitian Nutritionist credential?

The option was established to further enhance the RD brand and more accurately reflect to consumers who registered dietitians are and what they do. This will differentiate the rigorous credential requirements and highlight that **all registered dietitians are nutritionists but not all nutritionist are registered dietitians.**

Inclusion of the word "nutritionist" in the credential communicates a broader concept of wellness (including prevention of health conditions beyond medical nutrition therapy) as well as treatment of conditions.

MARRIAGE

- **Jessie Bowers**— (Tammy's daughter) married Zach Kolacinski on 3/9/13.
- **Debbie Sutherland** married Roger Stauffer on 12/24/12

SYMPATHY

Our thoughts and Prayers are with the following employees:

- Sylvia Fasulo—Husband
- Leticia Garcia—Mother
- Debbie Martin—Father
- Tina Henderson—Father-in-Law
- Peggy Zovach—Brother-in-Law
- Rakhi Choudhury—Father-in-Law
- Ismat Ara—Sister
- Genevieve Pullum—Aunt
- Tina Miller—former employee of SCVSFSA passed away 12/31/12

NEW HIRES

- David Gomez—CK



"We have no rules here, we are trying to accomplish something"

Albert Einstein





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Fax: (661) 295-0981

Email: Lkudroff@scvsfsa.net

About Our Organization

The Santa Clarita Valley School Food Services Agency is a non-profit public school entity created by the member school districts to provide inexpensive and nutritionally sound school breakfasts and lunches. Our member school districts are: Castaic USD, Newhall School District, Saugus USD, & Sulphur Springs USD. SCVSFSA serves over 12,000 lunches and 4,000 breakfasts daily at 38 school

NEW: We're on the Web! Visit us at:

www.scvschoolnutrition.org

Thank you to all of you who send in contributions to the Agency newsletter. I appreciate your input! If your article does not appear in this issue, it will appear in another issue of the newsletter. The deadline for the next issue is Oct. 10, 2013.

MOU (Memorandum Of Understanding)

For Your Information: The Agency MOU is posted on our Agency website at: www.scvschoolnutrition.org. Each kitchen has a copy of the MOU also—check with the Site Team Leader at your site. Or call Laurie at: 661-295-1574 x103 to get another copy.



ATTITUDE (by Charles Swindoll)

Submitted by: Lori Rogers

“The longer I live, the more I realize the impact of attitude on life. Attitude, to me, is more important than facts. It is more important than the past, than education, than money, than circumstances, than failures, than successes, than what other people think or say or do. It is more important than appearance, giftedness or skills. It will make or break a company. . . A church . . . A home. The remarkable thing is we have a choice every day regarding the attitude we will embrace for that day. We cannot change our past . . . we cannot change the fact that people will act in a certain way. We cannot change the inevitable. The only thing we can do is play on the one string we have, and that is our attitude. . . . I am convinced that life is 10% what happens to me and 90% how I react to it.”

Needed

**Clothes and shoes for children under the age of twelve by the end of the school year.
Jane Corsette is going to Haiti on a missions trip. Your donations are appreciated.
Call Jane at 661-916-6585 cell by the end of the school year**

DID YOU KNOW???

Submitted by: Gloria Carner

The local Social Security office has moved to a new location (it is no longer on Lyons Ave.)
The new address is:
27200 Tourney Rd., Ste. 300, Valencia, CA 91355 (between Valencia Blvd. & Magic Mountain Pkwy.—in the Tourney Pointe Bldg.) 800-772-1213. Hrs.: M, T, Th, F 9-3; Wed 9-12; Sat. & Sun. Closed

Date: 05/31/13

TO: BOARD OF DIRECTORS
FROM: PAVEL MATUSTIK
RE: CONFERENCE DATES

INFORMATION #12-13-11/IN3

Dates	Conference/Workshops
July 14 – 17, 2013	SNA Annual National Conference – Kansas City, MO
Nov. 15 – 17, 2013	CSNA 61 st Annual Conference – Palm Springs, CA
January 12 – 14, 2014	Child Nutrition Industry Conference – Miami, FL
March 3 – 6, 2014	SNA Legislative Action Conference – Washington, D.C.
April 27 – 29, 2014	ACDA Annual National Conference – Austin, TX
July 12 – 16, 2014	SNA 67 th Annual National Conference – Boston, MA

EXHIBIT: P

THE SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY
Cordially invites you to attend our
20th ANNUAL EMPLOYEE RECOGNITION BANQUET

**Every year at this time, we gather together to recognize the hard
work and dedication of our employees.**
Please come and join us in support and celebration.

Thursday, June 13, 2013
Robinson Ranch Club House
27734 Sand Canyon Road
Canyon Country, CA 91387

5:00 P.M. No Host Bar
5:45 P.M. Recognition Awards
6:45 P.M. Dinner

School/District Member: \$15.00
Guest: \$48.00

Please make check payable to SCVSFSA

******Sorry No Refunds******

**PLEASE BE AWARE THAT THE AGENCY IS CHARGED THE FULL PRICE FOR EVERY CONFIRMED ENTRÉE.
IF YOU RSVP THAT YOU WILL BE ATTENDING, PLEASE MAKE EVERY EFFORT TO BE THERE. THANK YOU.**

Please return bottom portion to Susan Weiss by May 31, 2013 (see map on reverse)

School/District Name: _____

Name(s): _____

_____ @ \$15.00 \$ _____

_____ @ \$48.00 \$ _____ (Steak/Chicken)

Total Enclosed: \$ _____

Please choose from the following entrees:

_____ **New York Steak, Caramelized Red Onions, Mushrooms, Whipped Potatoes, Seasonal Vegetables**

_____ **Lemon Herb Chicken over Garlic Mashed Potatoes, Seasonal Vegetables**

DATE: 05/31/13

TO: BOARD OF DIRECTORS
FROM: PAVEL N. MATUSTIK
RE: AGENCY REPORT

INFORMATION #12-13-11/IN5

STAFF

There are currently 3 Site Team Leader and 8 NA1 positions open. We recently concluded the 2013/2014 Site Team Leader interviews. Once Site Team Leaders are assigned, we will interview for the 8 NA1 positions.

OPERATIONS

The 2013 **Summer schools are:** Northlake Hills, Old Orchard Elem. (ESY), Wiley Canyon (intersession), Leona Cox (Special Ed.), & Valley View.

USDA Summer Meal Program (6 locations): Boys & Girls Club: Val Verde (YAL), Newhall, & Canyon Country; City of Santa Clarita Community Center; Leona Cox Elem., & Valley View Elem.

OTHER CONCERNS

The 2013 Kids Cooking Campaign is successfully behind us. Five schools were represented this year. Expenses were:

Retail: Food & Supplies	=	\$1,261.90
Warehouse:		
Food & Supplies	=	\$1,386.94
Total Warehouse F & S		
A.V. Rental Tables and Chairs:	=	\$ 627.20
Bus Transportation	=	\$ 832.77
	Sub Total	= \$ 4,108.81
minus Income from Lunches:	=	<\$ 306.00 >
Total Cost to Agency:		= \$3,802.81

(2012 Kids Cooking cost was approximately \$3,623.83).

Get ready for the Agency's Annual Banquet on Thursday, June 13, 2013. We are gearing up for our very first "Kid's Cooking Summer Camp", scheduled June 24-28, 2013.

Our back-to-school workshop will be held on Sat., Sept. 7, 2013 (location TBD).

EXHIBIT: R