Our Mission Statement
SCVSFSA is made up of a team of food and nutrition professionals that are dedicated to students’ health, well-being and their ability to learn. We support learning by promoting healthy habits as an important life skill.

ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS
25210 Anza Dr. ● Valencia, CA 91355 ● (661) 295-1574

AGENDA
June 21, 2016
8:30 A.M.

*Public records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at 25210 Anza Dr., Valencia, CA 91355, during regular business hours (8:00 a.m. to 4:30 p.m.).*

CALL TO ORDER: ________A. M.

MEMBER ROLL CALL:
Ms. Ronna Wolcott, President (N) ___
Dr. Chris Hamlin, Clerk (Sg) ___
Ms. Michelle Gookins, Presiding Officer (Sg) ___
Ms. Janene Maxon, Alternate Member (C) ___

STAFF PRESENT:
Dr. Lynnelle Grumbles, CEO & Board Secretary ___
Ms. Susan Weiss, Director, Finance & Admin. ___
Ms. Jane Crawford, Director, Food Services ___
Ms. Leilani Schlick, Executive Assistant to the CEO ___

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<tr>
<th>Exhibit</th>
<th>Approved</th>
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<tr>
<td>C N S Sg</td>
<td>C N S Sg</td>
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</table>

I. ORGANIZATION OF THE BOARD

1. ELECTION OF OFFICERS
   a) Elect a President for the Board of Directors. Newly elected President assumes the role of Chairperson. In his/her absence, elect a Clerk and then direct the Clerk to assume the role as Chairperson for the balance of the meeting. C N S Sg
   b) Elect a Clerk for the Board of Directors. C N S Sg
   c) Elect a Presiding Officer to conduct meetings in the absence of both the President and the Clerk. C N S Sg

2. BOARD SECRETARY
   a) Designate Dr. Lynnelle Grumbles as Secretary to the Board of Directors for the period July 1, 2016 to June 30, 2017. C N S Sg
II. CONSENT CALENDAR

Unless a Board Member has questions concerning a particular item and asks that it be withdrawn from the Consent Calendar, the Board of Directors approves all items at one time. The action taken by the Board in approving Consent items is set forth in the explanation of the individual items.

1. Removal of Items from Consent Calendar
2. Adopt Certification of Signatures resolution for the period July 1, 2016 through June 30, 2017. A
3. Establish dates, hour and place(s) for Regular Meetings of the Board of Directors. B
4. Authorize Dr. Lynnelle Grumbles, Chief Executive Officer; Ms. Susan Weiss, Director of Finance & Administration, and a Member of the Board of Directors, to sign warrants (two signatures required), purchase orders, contracts, tax sheltered annuities, service, other reports, and applications for State and Federal projects as needed, and notices of employment subject to the ratification of the Board of Directors for the period of July 1, 2016 through June 30, 2017.
5. Authorize Dr. Lynnelle Grumbles, Chief Executive Officer, Ms. Jane Crawford, Director of Food Services, and a Member of the Board of Directors, to transfer funds from the bank account to the Los Angeles County Office of Education (two signatures required). C
6. Authorize Dr. Lynnelle Grumbles, Chief Executive Officer, and Ms. Jane Crawford, Director of Food Services, and a Member of the Board of Directors, to authorize payroll deductions for organizations approved for such purposes by the Los Angeles County Superintendent of Schools Office subject to approved business practices for the period of July 1, 2016, through June 30, 2017.
7. Adopt all Agency policies presently in effect as official policies for the period of July 1, 2016 through June 30, 2017. C
8. Adopt Organizational Chart for the period July 1, 2016 through June 30, 2017. C
9. Items Removed from Consent Calendar

III. ADJOURNMENT OF ANNUAL ORGANIZATIONAL MEETING

Meeting adjourned at _______ A.M.
CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

- **K-12 Districts:** 35143, 42632, and 42633
- **Community College Districts:** 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: **JULY 1, 2016** to **JUNE 30, 2017**

In accordance with governing board approval dated **JUNE 21, 2016**.

Signature  
Clerk (Secretary) of the Board

**Typed Name**  
CHRISTINE HAMLIN  
Clerk (Secretary) of the Board

**Column 2**

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

<table>
<thead>
<tr>
<th>SIGNATURE</th>
<th>INITIALS</th>
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</table>
| RONNA WOLCOTT  
President of the Board of Trustees/Education |
| SIGNATURE | INITIALS |
| CHRISTINE HAMLIN  
Clerk/Secretary of the Board of Trustees/Education |
| SIGNATURE | INITIALS |
| MICHELE GOCKINS  
Member of the Board of Trustees/Education |
| SIGNATURE | INITIALS |
| STEVEN DOYLE  
Member of the Board of Trustees/Education |
| SIGNATURE | INITIALS |
| Susan Weiss  
Member of the Board of Trustees/Education |
| SIGNATURE | INITIALS |
| Lynnelle Grumbles  
Member of the Board of Trustees/Education |
| SIGNATURE | INITIALS |
| Jane Crawford  
Member of the Board of Trustees/Education |

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

**Number of Signatures required:**  
ORDERS FOR SALARY PAYMENTS  
ORDERS FOR COMMERCIAL PAYMENTS  
NOTICES OF EMPLOYMENT  
CONTRACTS  
Two (2)
Third (3rd) TUESDAY of each month, at **8:30 a.m.**, SCVSFSA Office (unless otherwise scheduled).

### 2016

<table>
<thead>
<tr>
<th>Month</th>
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<tr>
<td>July</td>
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<td>SPECIAL MEETING</td>
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<td>August</td>
<td>16</td>
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<td>September</td>
<td>20</td>
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<td>October</td>
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<td>November</td>
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<tr>
<td>December</td>
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### 2017

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<td>May</td>
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<tr>
<td>June</td>
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<td>Organizational and Regular</td>
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