

# KEYPAD PIN NUMBER PRACTICE



Each student is assigned a pin number, which they enter into a keypad located by each register to purchase lunch. The pin number is the same as their student ID number. Their pin number is sent out with the transportation mailer at the beginning of the school year. This number stays the same throughout their years with the district. The pin number is specific to each student's account and the confidential account information is only seen by the cashier.

## How do I enter my Pin Number in the school cafeteria?

- Enter your pin number, one key at a time
- The green light will stay on if you are done.
- Press the **Green** key marked **“ENTER”**
- If the computer beeps, ask the cashier what to do.
- If you make a mistake, press the **Red** key marked **“CLEAR”** and **start over.**