

August 2015

Dear Parent or Guardian;

Your child's dietary request for a milk substitution due to lactose intolerance cannot be honored. Lactose intolerance does not meet the definition of a disability for USDA programs.

What alternatives do I have to accommodate my child's need for a fluid milk substitution due to lactose intolerance?

Because our school division participates in a provision called *offer versus serve*, students can choose not to take milk with their meal as long as they have taken at least three (3) other components of the meal such as meat/meat alternate, grains, fruit, or vegetables. Meals are required to be priced as a unit, so there is no reduction in meal price if at least three (3) of the components are chosen.

All children have access to ice water from dispensers in the cafeteria. Juice is available for purchase a la carte, as is soy milk.

What if my child has a serious allergy to milk? What steps do I take to obtain a diet modification for my child?

If your child's condition is a disability that falls under the Americans with Disabilities Act (such as a milk allergy, which may result in anaphylaxis rather than a lactose intolerance), a diet order from a physician is required. These orders from a physician, for disabling conditions, must answer a series of questions in order to be implemented by the school division.

The diet order must:

- Identify the disability,
- Explain why the disability restricts the child's diet,
- Address the major life activity affected by the disability, and
- List the food or foods to be omitted from the child's diet and the food or choice of foods that must be substituted.

MS. SERENA E. SUTHERS Director, School Food and Nutrition Services When a child has a disabling allergy to milk, diet orders typically will include potential sources of milk in the student's diet fluid milk (that is cheese and milk by-products such as casein and whey). The diet order should be specific.

If you have any questions or need further explanation regarding this letter, please contact me.

Sincerely,

Serena Suchers.

Serena Suthers, RD Director School Food and Nutrition Services

2015-16 USDA Non-discrimination Statement: The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the basis of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.) If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202)690-7442 or email at program intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

In furtherance of its own non-discrimination policy, Prince William County Public Schools provides equal access to the Boy Scouts and other designated youth groups. The following individual will handle inquiries regarding nondiscrimination policies, including Section 504 and Title IX: Associate Superintendent for Human Resources, Prince William County Public Schools P.O. Pox 280 Management VA 20108: 702 701 8277