

**POWAY UNIFIED SCHOOL DISTRICT  
ADMINISTRATIVE PROCEDURE**

**Originator:** Director of Food and  
Nutrition

**Issue No:** 1

**Date:** 12/20/10

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**Reference:** 42 USC § 1758;  
CalCode 113700-114437

**ARTICLE: 6.0 BUSINESS SUPPORT SERVICES**

**6.60 FOOD AND NUTRITION**

**6.64 FOOD SAFETY AND SANITATION**

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**SECTION 6.64.2 Environmental Health Inspections**

The San Diego County Department of Environmental Health (DEH) will inspect all District food establishments a minimum of two (2) times each year. All areas where food is served, prepared, stored, and consumed by students is subject to DEH inspections.

The Environmental Health Specialist (EHS) should be accompanied by a District employee during the inspection. Whenever possible, Food and Nutrition staff should correct any deficiencies found within the kitchen area while the inspector is on site.

Immediately after the inspection, the EHS and a District representative will review the inspection results and the necessary actions required to correct any violations. The Food and Nutrition supervisor will provide a copy of the DEH inspection report to the Food and Nutrition Director.

**Corrective Action:** Corrective action for a typical DEH inspection will normally require several departments to provide assistance. The Director of Food and Nutrition will coordinate corrective actions as follows: Food and nutrition tasks necessary to correct violations will be completed by the appropriate supervisor. Maintenance, facilities, and pest control violations will be completed by the M & O Department pursuant to a work request initiated from the appropriate supervisor. Corrective action on all violations should be accomplished as soon as possible and before the next DEH inspection.

**Grading System:** The grade card score is based on the total number of points deducted for observed violations. Grade "A" indicates substantial compliance with all requirements, Grade "B" indicates the need for significant improvement, and Grade "C" is failing. Facilities must receive grade "A" or "B" within 30 days after receiving a grade of C or be subject to immediate closure.

**Sign Requirements:** The grade card and health permit must be posted in all Food and Nutrition facilities so that they can be easily viewed.

A copy of the last routine inspection report must be available for review by the public upon request. A sign must also be posted advising patrons that the most recent inspection report is available for review upon request (located on the grade card). Hand washing signs must also be posted at hand washing sinks and "No Smoking" signs must be posted in food preparation, food storage, and ware washing areas.