

CATERING QUESTIONS/REMINDERS

- PLEASE ORDER 2 WEEKS PRIOR TO EVENT, IF AT ALL POSSIBLE
- PLEASE FILL OUT CATERING REQUEST FORM COMPLETELY, SEE EXAMPLE
- SUSAN GUERRERO WILL BE MAIN CONTACT, SO IF YOU HAVE ANY QUESTIONS PLEASE CALL SUSIE AT 764-6278
- WE WOULD LIKE TO HAVE A MINIMUM OF 10 PEOPLE FOR A CATERING, BUT IF YOU HAVE 7-8 THAT IS FINE, WE ARE TRYING TO AVOID THE ONEZIES OR TWOZIES.
- IF AN ORDER IS PLACED FOR ANYTHING OTHER THAN SNACKS, COOKIES, OR BEVERAGES, AND IT IS CANCELLED LESS THAN 48 HOURS IN ADVANCE, OUR DEPARTMENT WILL STILL HAVE TO BILL YOU FOR THE FOOD ORDERED
- AGAIN COMMUNICATION IS THE KEY TO SUCCESSFUL CATERING, SO BY ALL MEANS IF YOU HAVE ANY QUESTIONS REACH OUT TO SUSIE OR JAMES (6277)