

MORGAN COUNTY SCHOOL DISTRICT
Classified Employee Job Posting
Revised January, 2018

Job Title: Substitute Food Service Worker

Department: Morgan School District Food Service Program

Number of Positions: As needed

Location(s) of Job: All Schools

Salary: \$11.55

Closing Date: The District reserves the right to hire the most qualified candidate.

To Apply: Submit Support Staff Application (available in the District Office, or online, <http://www.morgansd.org/district/Employment/Positions.html>) to Jana Brown in the District Office, 240 E. Young Street, via fax (801) 829-3531 or by email jbrown@morgansd.org.

GENERAL FUNCTION

Maintain kitchen and food preparation for School lunch program.

REPRESENTATIVE ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Prepare food for special diet restrictions.
2. Help with preparations of meals, including breads, main dishes, desserts, other foods and serving lunch.
3. Document food usage, supply usage and tray counts.
4. Wash and put away dishes, restock serving supplies.
5. Sweeping, mopping, cleaning and sanitizing all areas of kitchen and lunch tables.
6. Basic Computer Skills

MARGINAL FUNCTIONS

Other duties as assigned, work well with school aged children.

This description should not be construed to contain every function/responsibility that may be required to be performed by an incumbent in this job. Incumbents are required to perform other related functions as assigned.

QUALIFICATION REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the education, knowledge and experience requirements; the machines, tools and equipment used; and any licenses or certifications required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Requirements--Not limited to the following:

1. Need to be able to lift 50 lbs., stock and put away freight
2. Able to work in a high paced and noisy environment
3. Able to stand for long periods of time.
4. Be in good physical health

Educational Requirements:

High School diploma or equivalent

Knowledge & Ability:

1. Food safety
2. Math – fractions, measuring, etc.
3. Chemistry – chemical reactions.
4. Food preparation baking & cleaning in industrial kitchen.
5. First aid training
6. Industrial kitchen equipment

Job-Related Experience:

Food service experience preferred

Licenses/Certification:

Minimum Food Handlers permit. Or Serve safe certification required.

Machines, Tools & Equipment Used:

1. Large industrial kitchen cooking equipment, small wares & food prep, utensils.
2. Cleaning supplies – brooms, mops, buckets, rags, etc.
3. Safety equipment – stools, hairnets, aprons, etc.