

Standard Operating Procedures: Payment of Meals

A. **INTRODUCTION**

Mercedes ISD has a NO CHARGE policy for purchasing meals. Payment for a la carte and adult meals may be made in advance, and can be purchased daily.

B. **PROCEDURE**

1. Checks may be made payable to Mercedes Child Nutrition Services.
2. Cash pre-payments are accepted, the entire amount of money may be applied to the account.
3. Change for bills up to \$10 will be given only with a purchase of meal/a la carte item.