

**REFUND REQUEST
HUNTINGTON BEACH CITY SCHOOL DISTRICT
FOOD SERVICE DEPARTMENT**

We encourage you to monitor school lunch balance accounts online at myschoolbucks.com. Unfortunately, times come when you may have deposited more than needed. We will gladly transfer these remaining balances to siblings or friends free of charge.

If it is necessary to request a refund we will charge a fee of \$5.00 per check. You must pick up check at the District Office once processed.

Due to heavy work load with the beginning and ending of school year, refund request will not be processed after July 14th thru August 31st.

Parents/Guardian, please complete the following:

1. Student name: _____

2. Student ID#: _____

3. Reason for request: _____

4. Payable to: _____ Phone# _____

Contact the Food Service Department with any questions
@ 714-378-2076

You may email form to: mvanhorn@hbcasd.us

The USDA and the CDE are equal opportunity providers and employers.