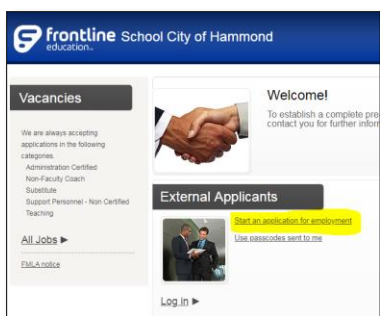


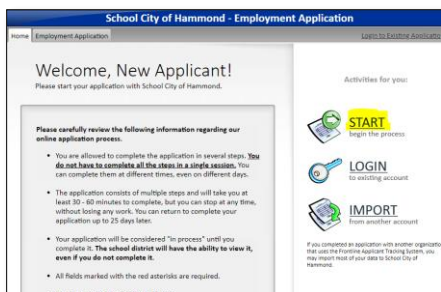
The Department of Food & Nutrition for the School City of Hammond is hiring **substitutes!**

Please follow the directions below for guidance on how to complete an online application

1. Go to: <https://www.applitrack.com/hammond/onlineapp> or click on the button/box in the upper left corner of our www.schlunch.com website
2. Click 'Start an application for employment' under the 'External Applicants' space



3. Click on 'START' and fill out online application



4. When you get to the screen to chose your desired position please click on 'Substitute Food Service' under the 'Substitute – Non Certified' heading and then select your exeperience (no experience is required)

School City of Hammond - Employment Application

Please check the positions for which you would like to be considered.

Non-Faculty Coach

Non-Faculty Coach

Substitute

Substitute Teacher

Substitute - Non Certified

Substitute Bus Driver

Substitute Bus Monitor

Substitute Clerical

Substitute Custodian

Substitute Food Service

Select Experience:

Substitute Nurse

Substitute Health Aide (EMT/LPN)

Substitute Teacher Aide

Substitute Recess Aide

Substitute Technology

Please Note the Following Requirements for Employment:

- You must be able to pass a comprehensive background check (paid for by department)
- You must be able to pass a pre-employment physical with tasks such as:
 - Lifting and rotating 20 pounds
 - Pushing and pulling a weighted cart
 - Squatting 10 times in a row
 - Stocking shelves with various weighted boxes up to 30 pounds
- You must be a team player with a positive attitude
- You must have a high school diploma or GED
- You must enjoy interacting with children

This institution is an equal opportunity employer.