

**Glen Ellyn School District 41  
MODIFIED LUNCH MENU REQUEST FORM**

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_

Mark one of the following and fill out appropriate information, sign and date:

**My child has a severe life-threatening allergy and requires menu modification and/or substitution (requiring physician signature)**

***All sections below must be completed by a physician \*Information must be updated annually\****

Child's condition requiring menu modification and/or substitution	
Explanation of why the condition affects the child's diet:	
The food or foods to be omitted from the diet:	
The food or foods that must be substituted or modified:	

\_\_\_\_\_  
Licensed Physician Signature

\_\_\_\_\_  
Print Physician Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Physician Phone Number

**My child has a food intolerance or has modified food preferences based on cultural/religious needs, I am requesting a modified menu**

The food or foods to be omitted from the diet:	
--	--

\_\_\_\_\_  
Parent Name – Please Print

\_\_\_\_\_  
Print Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Phone Number

\_\_\_\_\_  
Food Service Director Notes:

**Glen Ellyn School District 41  
MODIFIED LUNCH MENU REQUEST FORM**

**Request for Alternate Menu Process**

- Completed forms are returned to the School Office
- Office staff forward completed forms to District 41 Food Service Supervisor
- District 41 Food Service Supervisor forwards completed forms to D15 Food Service Director
- D15 Food Service Director reviews form and contacts parent to establish alternate meal delivery process
  - There will be standard menus for all students with similar conditions. The menu will not be customized by student
  - If parent will have child eating meal every day, then a meal will be delivered to the school for the student
  - If parent wants to have child eating meal occasionally, parent is to fill out dates on a monthly basis on Modified Lunch Menu and submit to Food Service Director thru email.
  - Copy of form sent to School Health Office after Food Service Director determines alternate menu process with parent

**See Reverse for Additional Information**