

**After School Snack  
Request Form & Checklist for Qualifying  
2019-2020 (revised July 2019)**

**Submit completed form to School Nutrition Manager**  
APPROVAL REQUIRED **TWO WEEKS PRIOR** TO THE BEGINNING DATE OF PROGRAM

Program Name School:

Snack **Start** Date:  Snack **End** Date:

Time School Day Ends:  Time Snack Starts:

Checklist Item	Answer Questions Below
<p><b>What educational or enrichment component does your after school program have?</b> Describe.</p>	<p><b>Describe Educational/Enrichment Component:</b></p> <input style="width: 440px; height: 35px;" type="text"/>
<p><b>Students must be in PK – 12 grade to participate.</b></p>	<p><b>List AGE/GRADES of students participating:</b></p> <input style="width: 440px; height: 35px;" type="text"/>
<p><b>A schedule is important in having snack available as needed.</b> <i>Also, note any additional information, such as if your group is meeting every other week, etc.</i></p>	<p><b>Check each day of the week program will meet:</b></p> <p>M <input style="width: 30px; height: 25px;" type="checkbox"/> T <input style="width: 30px; height: 25px;" type="checkbox"/> W <input style="width: 30px; height: 25px;" type="checkbox"/> TH <input style="width: 30px; height: 25px;" type="checkbox"/> F <input style="width: 30px; height: 25px;" type="checkbox"/></p> <p>Additional Information:</p>
<p><b>Enrollment determines the number of snacks that can be available for a group.</b> <i>(Only one snack per day per student is allowed.)</i></p>	<p><b>Estimated snacks needed daily:</b> <input style="width: 60px; height: 25px;" type="text"/></p> <p><b>List numbers below if enrollment varies daily:</b></p> <p>M <input style="width: 30px; height: 25px;" type="text"/> T <input style="width: 30px; height: 25px;" type="text"/> W <input style="width: 30px; height: 25px;" type="text"/> TH <input style="width: 30px; height: 25px;" type="text"/> F <input style="width: 30px; height: 25px;" type="text"/></p>
<p><b>Location where snacks will be served.</b> Please be specific.</p>	<p><b>Name of Room and/or Room number.</b></p> <input style="width: 420px; height: 35px;" type="text"/>

After School Program Applicant Name

Contact Number:  (w)  (c)

Email: @clevelandcountyschools.org or/

Email: