

Child Nutrition Services

Meal Charging and Payment Collection Policy for Parents

I. Elementary Students

A. Paid Elementary students may charge up to 1 meal to their cafeteria account.

- For example, if a Paid student's account has a \$0.00 balance, he can receive one emergency school lunch and then carry a balance of -\$3.00. The negative balance is expected to be cleared the next day.
- If the Paid student already has a negative balance, he will be offered an alternate meal that consists of: full salad bar, crackers, and milk.

B. Reduced-price eligible students may receive a meal regardless of their financial ability to pay (per state/federal law). However, the charge is expected to be paid during the school year.

II. Middle School Students

A. Paid Middle School students may not charge meals to their cafeteria account.

- If a Paid student's account has a \$0.00 balance, he will be offered all available fruits and vegetables, and milk.

B. Reduced-price eligible students may receive a meal regardless of their financial ability to pay (per state/federal law). However, the charge is expected to be paid during the school year.

III. Repayment Notifications will Include:

- a written take-home notice from the Cafeteria Assistant that indicates the amount owed (elementary only)
- an automated email sent to the parent/guardian on a daily basis until the negative balance is cleared
- a letter mailed to the household each quarter that indicates the amount owed