



Options 2/3: Remote Learners Meal Package Pick-up Plan 2020-2021 School Year

Austintown Schools Food Services Department

Update Effective September 8th, 2020:

Under the new USDA Meal Benefit Flexibilities, meal packages for Option 2/3 Learners are Free to all Austintown Students. Reservations must still be made each week.

Please read the [2020-09-07 Food Services Update – USDA Benefit Waiver for Free Meals](#)

The Food Services Department has continued to work diligently throughout the coronavirus pandemic to ensure food safety and access to meals for our students. The return to school for the 2020-2021 school year will have some changes, but making sure our students have nutrition meals will be the same. This document should help to explain our protocols, detail our expectations, and answer your questions. Reach out to our department [website](#) for more information or contact our office.

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What Remains the Same for 2020-2021

- **Free and Reduced Meal Applications MUST still be filled out each year. Please apply at LunchApplication.com**
- Food Allergies will still be followed

Meal Package Pick-up Details

Quick Glance:

Who: Meal package pick-up is for Option 2 and 3 learners ONLY with reservations

What: Each package is 5 breakfasts and 5 lunches

Where: Austintown Elementary School Kitchen

When: Every Thursday from 4:30 P.M. – 6:00 P.M.

More Details:

Who: Meal Package Pick-up is only offered for Option 2 & 3 students enrolled at Austintown Schools who submit a weekly reservation for their meal package. We legally cannot offer meal packages to Option 1 learners who purchase meals with us while they are attending school during the day. Our Point of Sale system tracks all of our transactions and we will utilize this information to verify that those picking-up meals are Option 2 & 3 learners.

MEAL PACKAGE RESERVATIONS MUST BE SUBMITTED BY SUNDAY AT 6:00 P.M. EACH WEEK (see below)



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What: Each meal package will have 5 breakfasts and 5 lunches. There is NO flexibility in the number of meals packaged for pick up. Each package will have a variety of items per meal type based on our building's menus. Breakfast will include items such as donuts, pop-tarts, muffins, and cereal, and lunch will include items such as corndogs, pizza, chicken tenders, and Bosco cheese sticks. There will also be fruit, vegetables, and milk for each package.

IMPORTANT: Meal components that are not shelf stable (such as corndogs, pizza, green beans, and broccoli) will be frozen. All food will include instructions to cook to an internal temperature of 165 °F.

Where: All meal packages will be available for pick-up once a week at Austintown Elementary School, regardless of what building your student would normally attend school.

When: Weekly meal package pick-up will take place every Thursday from 4:30 P.M – 6:00 P.M. Given the nature of our organization we **cannot** accommodate any requests for meal pick-up at a different time.

Meal Pick-up Reservations and Details

- Meal package reservations are due each Sunday at 6:00 P.M. prior to the Thursday pick-up.
- Parents MUST fill out the WEEKLY Google Forms on our department website AFFoodServices.com in order to have meal packages ready for pick-up.
- Each weekly form MUST be filled out for EVERY week that you intend to pick up meals for your student(s).
- Each Google Form MUST be filled out individually for each student. If you have three (3) students you must fill out the weekly form three (3) times.
- The new weekly link for meal package reservations will be posted on our website each Thursday evening.

Expectations for Food Service Staff

- All Food Service staff members will follow the Ohio Food Code regulations and food safety protocol as directed by the Mahoning County District Board of Health as we always have. This includes but not limited to handwashing, proper food handling and safety, surface cleaning, hair restraints, etc.
- **New protocols:** In compliance with the state public health orders, food service employees will wear a mask at all times during their shift and will follow all protocols for mask wearing. Cashiers will also wear a face shield along with their mask when serving our students as an additional layer of protection for everyone.

Expectations for Parents

- Parents are expected to fill out a Free and Reduced Meal Benefit Application at LunchApplication.com in order to receive these benefits upon qualifying.
- Parents are expected to read the Meal Package Pick-up Plan thoroughly.
- Parents cannot arrive early (before 4:15 P.M.) for meal package pick up. This will help avoid unnecessary traffic with the school busses.
- Parents are expected to be prompt in their meal pickup (Thursdays between 4:30 P.M. and 6:00 P.M. at AES).



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- Parents are expected to follow all proper protocols in our buildings such as wearing a mask, distancing, and using the proper doors with signage.
- Parents should park their car in the back parking lot between AIS and AES and enter AES at the assigned door on the left of AES. Please enter at door 16 which is under the brick canopy along the left (east) playground, and use door 18 to exit once you have received your meals.
- Parents may pick up meals for their students without their students present.

See Map on the following page



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