



# Amherst Central School District

District Office  
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Anthony Panella  
Superintendent of Schools

Melanie Conley  
Business Administrator

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School Lunch Manager

## Cafeteria Charging Policy

It has been determined that the policy for charges in the cafeteria will be handled as follows. (Charge being customer receiving meal on the assumption the debt will be paid back on the following day.)

1. Adults are not allowed to charge (receive on credit) food or meals as part of the State Education Department regulations.
2. Snacks and ala carte items are not allowable items to charge.
3. High School level students are not allowed to charge.  
We have been promised too many times that we would be paid back!
4. Middle School level students will be allowed to charge up to 3 meals. If the student comes on the 4<sup>th</sup> day without lunch and or money the student will not be allowed to charge and a meal will not be provided for them. Student can resume purchasing meals when payment is made.
5. Elementary level students will be allowed to charge up to 5 meals. If the student comes on the 6<sup>th</sup> day without lunch and or money the student will not be allowed to charge and a meal will not be provided for them. Student can resume purchasing meals when payment is made.
6. If a student owes the Cafeteria money but has money to purchase a meal for the day one can be purchased with the money in hand. Money owed must still be paid back.
7. Snacks and ala carte items will not be available for purchase to students who have a negative account balance.

*We are a self-sustained business, not part of the General Fund Tax Dollars  
We need every dollar that comes into our program.  
Our budget consists of food, supplies, labor & equipment.  
Negative Balances are a detriment to our bottom line.*

