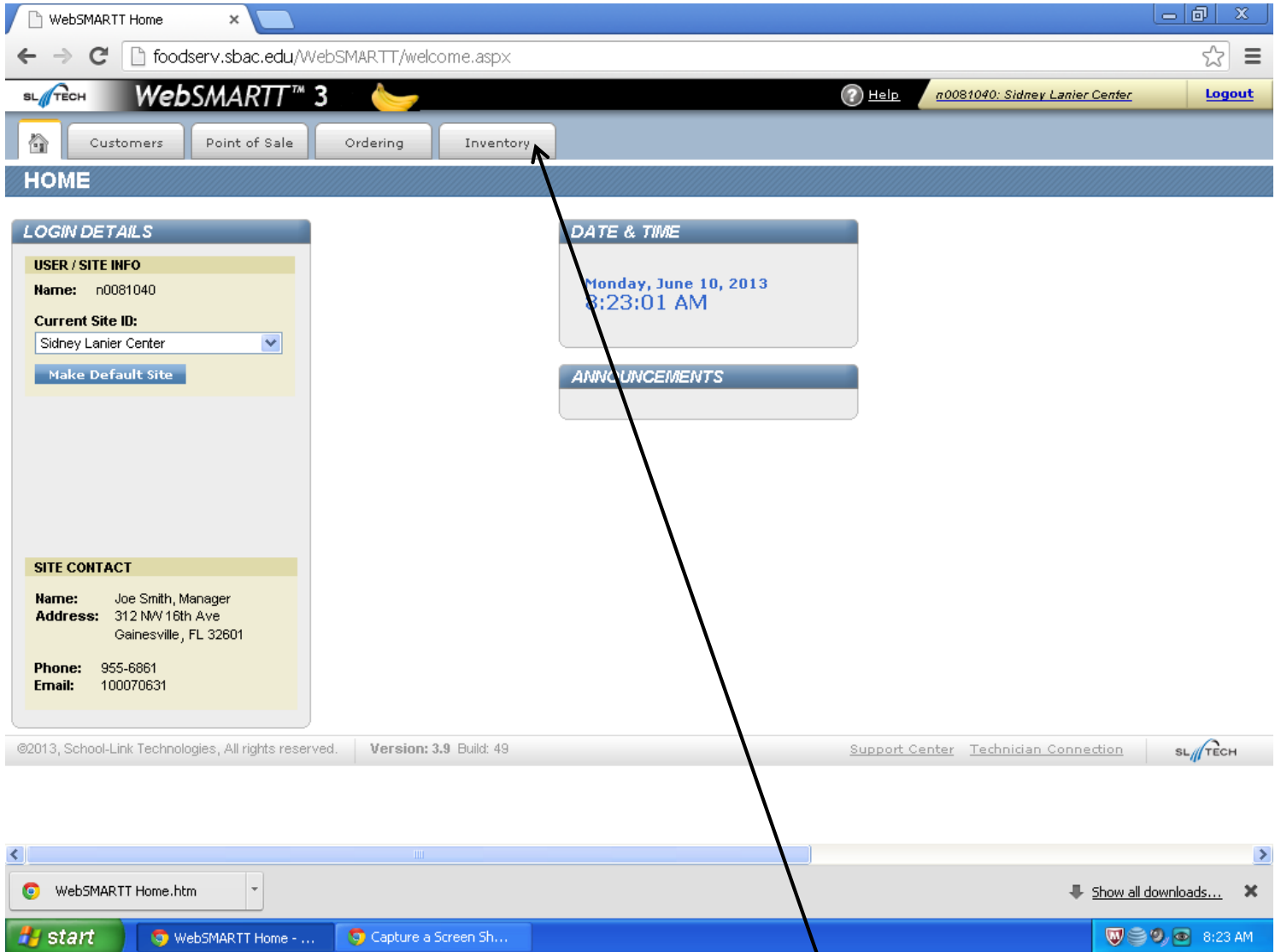


WebSMARTT – INVENTORY INSTRUCTIONS



On your WebSMARTT home screen click the **Inventory** tab.

WebSMARTT – INVENTORY INSTRUCTIONS

The screenshot shows a web browser window with the URL `foodserv.sbac.edu/WebSMARTT/Inventory/InventoryLaunch.aspx`. The page features a navigation menu with buttons for 'Customers', 'Point of Sale', 'Ordering', and 'Inventory'. Below the menu is a purple header with the text 'INVENTORY' and a breadcrumb trail 'Home > Inventory'. A sub-header reads 'Enter Physical Inventory and access specific inventory reports.' Three main content boxes are displayed: 'Physical Inventory' (containing a link to 'Physical Inventory'), 'Inventory Update' (containing a link to 'Inventory Update'), and 'Inventory Reporting' (containing a link to 'Select Reports'). A black arrow originates from the 'Physical Inventory' link and points down to the text 'Click on Physical Inventory.' at the bottom of the page. The footer contains copyright information for School-Link Technologies, version 3.9, and links to 'Support Center' and 'Technician Connection'.

Click on Physical Inventory.

WebSMARTT – INVENTORY INSTRUCTIONS

WebSMARTT - Physical Inver

foodserv.sbac.edu/legacy/inventory/PhyInventoryStart.asp

WebSMARTT™ 3

Help n0081040:Sidney Lanier Center Logout

Customers Point of Sale Ordering **Inventory**

PHYSICAL INVENTORY START

Home > Inventory > Physical Inventory Start

Enter Physical Inventory start criteria and click continue.

- All Lots
- All Bins
- Cycle Count
- Single Item
- User Defined

Cycle: All Number of Items to Count: 0

ID: ID: Bin Type: All Inventory Category: All

Start Inventory Reset Cancel

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start WebSMARTT Invento... WebSMARTT - Physic... 8:57 AM

The selection will default to All Lots, click on Start Inventory.

WebSMARTT – INVENTORY INSTRUCTIONS

WebSMARTT - Physical Inven x

foodserv.sbac.edu/legacy/inventory/PhyInventoryConfirm.asp?InProgress=True

WebSMARTT™ 3

Help n0081040:Sidney Lanier Center Logout

Customers Point of Sale Ordering **Inventory**

PHYSICAL INVENTORY CONFIRMATION

Home > Inventory > Physical Inventory Confirmation

Inventory Description: Sidney Lanier Center-06/10/13-n0081040-All Lots

First Previous Next Last Print Change Cancel

| Bin | Item ID | Description | Quantity | Units | Quantity | Units |
|---------|----------|---|----------|--------|----------|----------|
| Cooler | J2080200 | Milk, Chocolate Fat Free, 50/8 oz.(| 0 | Case | 0 | Each |
| Cooler | J2080470 | Milk, White 1%, 50/8 oz. (| 0 | Case | 0 | Each |
| Cooler | P3070050 | Apples, Red Delicious, 125-140 ct | 0 | Carton | 0 | Each |
| Cooler | P3070740 | Lettuce, Romaine Chopped, 6/2 lb. | 0 | Case | 0 | Bags |
| Cooler | X2009480 | Sour Cream, 100/1 oz | 0 | Case | 0 | Each |
| Cooler | X3009200 | Egg Patty, 300/1.25 oz. | 0 | Case | 0 | Each |
| Cooler | X3009350 | Macaroni N' Cheese, Frz., RF 6/5 lb. | 0 | Case | 0 | Bag |
| Freezer | X1007150 | Tortilla, Flour Pressed, 12/24ct, 6 inch (INVENTORY ONLY) | 0 | Case | 0 | Bag |
| Freezer | X3000340 | Chicken, Fajita 6/5 lb. | 0 | Case | 0 | Bag |
| Freezer | X3000540 | Chicken, Patty Breaded, 144/3.37 oz | 0 | Case | 0 | Serving |
| Freezer | X3000720 | Chicken, 8-piece Roasted Cut Up, 30lb | 0 | Case | 0 | LB |
| Freezer | X3000860 | Beef, Patty Charboiled, 102/2.4 oz.(INVENTORY ONLY) | 0 | Case | 0 | Bags |
| Freezer | X3001650 | Pizza, Cheese 4x6, 96/4.55 oz. | 0 | Case | 0 | Serving |
| Freezer | X3002880 | Turkey, Ham Sliced, 12/1 lb. | 0 | Case | 0 | Packages |
| Freezer | X3003080 | Turkey, Canadian Bacon, 8/3.125 lb. | 0 | Case | 0 | Bag |
| Freezer | X3004330 | Juice Bar, Very Berry, 72/3 oz. | 0 | Case | 0 | Each |
| Freezer | X3004400 | Pancake and Sausage Pup,56/2.85 oz. | 0 | Case | 0 | Each |
| Freezer | X3004430 | Pancake, Mini Maple Whole Grain 72/2.8 oz. | 0 | Case | 0 | Bags |
| Freezer | X3004780 | Biscuit, Breakfast Cheese and Sausage, 60/2.87 | 0 | Case | 0 | Each |

start WebSMARTT - Physic... WebSMARTT Invento... 10:20 AM

Make sure Inventory Description reads: **All Lots** and that **Inventory Data** is correct by referring to inventory cycle sheet. Now click the **Change** icon.

WebSMARTT – INVENTORY INSTRUCTIONS

WebSMARTT - Physical Inver x

foodserv.sbac.edu/legacy/Inventory/PhyInventoryEntry.asp?ColIndex=1

WebSMARTT™ 3

Help n0081040:Sidney Lanier Center Logout

Customers Point of Sale Ordering **Inventory**

PHYSICAL INVENTORY ENTRY

Home > Inventory > Physical Inventory Entry

Inventory Description: Sidney Lanier Center-06/10/13-n0081040-All Lots

First Previous Next Last **Print** Confirm Reset Cancel

New Item ID Add

Enter Physical Inventory Quantities

| Bin | Item ID | Description | Quantity | Units | Quantity | Units |
|---------|----------|---|--------------------------------|--------|--------------------------------|---------|
| Cooler | J2080200 | Milk, Chocolate Fat Free, 50/8 oz.(| <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Each |
| Cooler | J2080470 | Milk, White 1%, 50/8 oz. (| <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Each |
| Cooler | P3070050 | Apples, Red Delicious, 125-140 ct | <input type="text" value="0"/> | Carton | <input type="text" value="0"/> | Each |
| Cooler | P3070740 | Lettuce, Romaine Chopped, 6/2 lb. | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Bags |
| Cooler | X2009480 | Sour Cream, 100/1 oz | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Each |
| Cooler | X3009200 | Egg Patty, 300/1.25 oz. | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Each |
| Cooler | X3009350 | Macaroni N' Cheese, Frz., RF 6/5 lb. | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Bag |
| Freezer | X1007150 | Tortilla, Flour Pressed, 12/24ct, 6 inch (INVENTORY ONLY) | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Bag |
| Freezer | X3000340 | Chicken, Fajita 6/5 lb. | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Bag |
| Freezer | X3000540 | Chicken, Patty Breaded, 144/3.37 oz | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Serving |
| Freezer | X3000720 | Chicken, 8-piece Roasted Cut Up, 30lb | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | LB |
| Freezer | X3000860 | Beef, Patty Charboiled, 102/2.4 oz.(INVENTORY ONLY) | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Bag |

start WebSMARTT - Physic... WebSMARTT Invento... 10:20 AM

Click the **Print** icon for a worksheet to start your physical inventory. This worksheet will be identical to the worksheet you enter your totals into on the computer.

WebSMARTT – INVENTORY INSTRUCTIONS

The screenshot shows a web browser window titled "WebSMARTT - Physical Inventory Worksheet". The page displays a table of inventory items with columns for Bin, Item ID, Description, Quantity, Units, Conv, and Quantity Units. The table lists various items such as Milk, Celery, Apples, Carrots, and Bananas. The browser's toolbar shows the Print icon, which is highlighted by two arrows pointing from the text below.

| Bin | Item ID | Description | Quantity | Units | Conv | Quantity | Units |
|--------|----------|---------------------------------------|----------|----------|------|----------|------------|
| Cooler | J2080200 | Milk, Chocolate Fat Free, 50/8 oz.(| _____ | 1 Case | 50 | _____ | 0 Each |
| Cooler | J2080470 | Milk, White 1%, 50/8 oz. (| _____ | 0 Case | 50 | _____ | 0 Each |
| Cooler | P1051250 | Celery Stix Fresh, 4/3 lb. | _____ | 0 Case | 4 | _____ | 0 Bags |
| Cooler | P3070050 | Apples, Red Delicious, 125-140 ct | _____ | 0 Carton | 140 | _____ | 0 Each |
| Cooler | P3070100 | Apples, Sliced Prepackaged, 100/2 oz. | _____ | 0 Carton | 100 | _____ | 0 Bag |
| Cooler | P3070200 | Apples, Golden 125 ct | _____ | 0 Carton | 125 | _____ | 0 Each |
| Cooler | P3070270 | Carrots, Baby, 30/1 lb. | _____ | 0 Carton | 30 | _____ | 0 Bag |
| Cooler | P3070290 | Banana, 100 ct, 40 lb. | _____ | 0 Carton | 40 | _____ | 0 Pounds |
| Cooler | P3070310 | Broccoli, Florets 4/3 lb. | _____ | 0 Carton | 4 | _____ | 0 Bag |
| Cooler | P3070380 | Carroteenies, Baby, 100/2 oz. | _____ | 0 Case | 100 | _____ | 0 Package |
| Cooler | P3070440 | Carrots, Baby Mini 30/1# | _____ | 0 Case | 30 | _____ | 0 Packages |
| Cooler | P3070500 | Celery Sticks, 4/5 lb. | _____ | 0 Case | 4 | _____ | 0 Packages |
| Cooler | P3070520 | Celery Stalks, 3 ct | _____ | 0 Case | 3 | _____ | 0 Each |
| Cooler | P3070540 | Cucumbers, 24 ct | _____ | 0 Case | 24 | _____ | 0 Each |
| Cooler | P3070560 | Egg, Large 15 doz. | _____ | 0 Carton | 15 | _____ | 0 Dozen |

After you click the Print icon, you will see a rough draft of what the document you are printing will look like. Click **File and Print** or the **Printer** icon (if you get one) to continue to print.

WebSMARTT – INVENTORY INSTRUCTIONS

WebSMARTT - Physical Inventory Entry - Windows Internet Explorer

http://foodserv.sbac.edu/legacy/Inventory/PhyInventoryEntry.asp?ColIndex=1

WebSMARTT - Physical Inventory Worksheet - Windows Internet Explorer

Physical Inventory Worksheet

Inventory Description: Sidney Lanier Center-06/10/13-n0081040-All Bins

| Bin | Item ID | Description | Quantity | Units | Conv | Quantity | Units |
|--------|----------|---------------------------------------|----------|--------|------|----------|----------|
| Cooler | J2080200 | Milk, Chocolate Fat Free, 50/8 oz.(| _____ 1 | Case | 50 | _____ 0 | Each |
| Cooler | J2080470 | Milk, White 1%, 50/8 oz. (| _____ 0 | Case | 50 | _____ 0 | Each |
| Cooler | P1051250 | Celery Stix Fresh, 4/3 lb. | _____ 0 | Case | 4 | _____ 0 | Bags |
| Cooler | P3070050 | Apples, Red Delicious, 125-140 ct | _____ 0 | Carton | 140 | _____ 0 | Each |
| Cooler | P3070100 | Apples, Sliced Prepackaged, 100/2 oz. | _____ 0 | Carton | 100 | _____ 0 | Bag |
| Cooler | P3070200 | Apples, Golden 125 ct | _____ 0 | Carton | 125 | _____ 0 | Each |
| Cooler | P3070270 | Carrots, Baby, 30/1 lb. | _____ 0 | Carton | 30 | _____ 0 | Bag |
| Cooler | P3070290 | Banana, 100 ct, 40 lb. | _____ 0 | Carton | 40 | _____ 0 | Pounds |
| Cooler | P3070310 | Broccoli, Florets 4/3 lb. | _____ 0 | Carton | 4 | _____ 0 | Bag |
| Cooler | P3070380 | Carroteenies, Baby, 100/2 oz. | _____ 0 | Case | 100 | _____ 0 | Package |
| Cooler | P3070440 | Carrots, Baby Mini 30/1# | _____ 0 | Case | 30 | _____ 0 | Packages |
| Cooler | P3070500 | Celery Sticks, 4/5 lb. | _____ 0 | Case | 4 | _____ 0 | Packages |
| Cooler | P3070520 | Celery Stalks, 3 ct | _____ 0 | Case | 3 | _____ 0 | Each |
| Cooler | P3070540 | Cucumbers, 24 ct | _____ 0 | Case | 24 | _____ 0 | Each |
| Cooler | P3070560 | Egg, Large 15 doz. | _____ 0 | Carton | 15 | _____ 0 | Dozen |
| Cooler | Done | | | | | | |

Local intranet 105%

start Calculator WebSMARTT - Physic... WebSMARTT - Physic... 2:01 PM

Good job! Now close the screen by clicking on the **X** icon.

WebSMARTT – INVENTORY INSTRUCTIONS

WebSMARTT - Physical Inver x

foodserv.sbac.edu/legacy/inventory/PhyInventoryEntry.asp?ColIndex=1

WebSMARTT™ 3

Help n0081040:Sidney Lanier Center Logout

Customers Point of Sale Ordering **Inventory**

PHYSICAL INVENTORY ENTRY

Home > Inventory > Physical Inventory Entry

Inventory Description: Sidney Lanier Center-06/10/13-n0081040-All Lots

First Previous Next Last Print Confirm Reset Cancel

New Item ID Add

Enter Physical Inventory Quantities

| Bin | Item ID | Description | Quantity | Units | Quantity | Units |
|---------|----------|---|--------------------------------|--------|--------------------------------|---------|
| Cooler | J2080200 | Milk, Chocolate Fat Free, 50/8 oz.(| <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Each |
| Cooler | J2080470 | Milk, White 1%, 50/8 oz. (| <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Each |
| Cooler | P3070050 | Apples, Red Delicious, 125-140 ct | <input type="text" value="0"/> | Carton | <input type="text" value="0"/> | Each |
| Cooler | P3070740 | Lettuce, Romaine Chopped, 6/2 lb. | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Bags |
| Cooler | X2009480 | Sour Cream, 100/1 oz | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Each |
| Cooler | X3009200 | Egg Patty, 300/1.25 oz. | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Each |
| Cooler | X3009350 | Macaroni N' Cheese, Frz., RF 6/5 lb. | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Bag |
| Freezer | X1007150 | Tortilla, Flour Pressed, 12/24ct, 6 inch (INVENTORY ONLY) | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Bag |
| Freezer | X3000340 | Chicken, Fajita 6/5 lb. | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Bag |
| Freezer | X3000540 | Chicken, Patty Breaded, 144/3.37 oz | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Serving |
| Freezer | X3000720 | Chicken, 8-piece Roasted Cut Up, 30lb | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | LB |
| Freezer | X3000650 | Beef, Patty Charboiled, 102/2.4 oz.(INVENTORY ONLY) | <input type="text" value="0"/> | Case | <input type="text" value="0"/> | Bag |

start WebSMARTT - Physic... WebSMARTT Invento... 10:20 AM

Click the **Home** icon and go count your physical inventory. When you are finished counting, come back for further instruction.

WebSMARTT – INVENTORY INSTRUCTIONS

WELCOME BACK!!!

It is time to enter your counts into the system. The worksheet you have is identical to the worksheet you will input your numbers into.

At the WebSMARTT main screen click Inventory Tab, Physical Inventory, Start Inventory, Upon first opening, you should see a screen as below. When returning to this screen a warning note will appear to verify that you are returning to a inventory in progress which is correct.

Click on the **OK** icon. If there is no warning that is ok, proceed and Click “Change”

The screenshot shows the WebSMARTT interface for Physical Inventory Confirmation. The browser address bar shows the URL: `foodserv.sbac.edu/legacy/Inventory/PhyInventoryConfirm.asp?InProgress=True`. The page title is "WebSMARTT 3" and the user is logged in as "0081040:Sidney Lanier Center". The main heading is "PHYSICAL INVENTORY CONFIRMATION" with a breadcrumb trail: `Home > Inventory > Physical Inventory Confirmation`. The inventory description is "Sidney Lanier Center-06/10/13-n0081040-All Lots".

A table lists inventory items with columns for Bin, Item ID, Description, Quantity, and Units. The table contains 20 rows of items, including Coolers, Freezers, and various food items like Milk, Apples, Lettuce, Sour Cream, Egg Patty, Macaroni N' Cheese, Tortilla, Chicken, Beef, Pizza, Turkey, Juice Bar, Pancake and Sausage Pup, and Pancake, Mini Maple Whole Grain.

A warning dialog box is overlaid on the table, with the text: "The page at foodserv.sbac.edu says: Returning to physical inventory in progress." The dialog box has an "OK" button. An arrow points from the text "Click on the OK icon" in the previous block to the "OK" button in the dialog box.

| Bin | Item ID | Description | Quantity | Units | Quantity | Units |
|---------|----------|---|----------|-------|----------|----------|
| Cooler | J2080200 | Milk, Chocolate Fat Free, 50/8 oz.(| 0 | Case | 0 | Each |
| Cooler | J2080470 | Milk, White 1%, 50 | 0 | Each | 0 | Each |
| Cooler | P3070050 | Apples, Red Delic | 0 | Each | 0 | Each |
| Cooler | P3070740 | Lettuce, Romaine C | 0 | Bags | 0 | Bags |
| Cooler | X2009480 | Sour Cream, 100/3 | 0 | Each | 0 | Each |
| Cooler | X3009200 | Egg Patty, 300/1.2 | 0 | Each | 0 | Each |
| Cooler | X3009350 | Macaroni N' Cheese, Frz., RF 6/5 lb. | 0 | Case | 0 | Bag |
| Freezer | X1007150 | Tortilla, Flour Pressed, 12/24ct, 6 inch (INVENTORY ONLY) | 0 | Case | 0 | Bag |
| Freezer | X3000340 | Chicken, Fajita 6/5 lb. | 0 | Case | 0 | Bag |
| Freezer | X3000540 | Chicken, Patty Breaded, 144/3.37 oz | 0 | Case | 0 | Serving |
| Freezer | X3000720 | Chicken, 8-piece Roasted Cut Up, 30lb | 0 | Case | 0 | LB |
| Freezer | X3000860 | Beef, Patty Charboiled, 102/2.4 oz.(INVENTORY ONLY) | 0 | Case | 0 | Bags |
| Freezer | X3001650 | Pizza, Cheese 4x6, 96/4.55 oz. | 0 | Case | 0 | Serving |
| Freezer | X3002880 | Turkey, Ham Sliced, 12/1 lb. | 0 | Case | 0 | Packages |
| Freezer | X3003080 | Turkey, Canadian Bacon, 8/3.125 lb. | 0 | Case | 0 | Bag |
| Freezer | X3004330 | Juice Bar, Very Berry, 72/3 oz. | 0 | Case | 0 | Each |
| Freezer | X3004400 | Pancake and Sausage Pup,56/2.85 oz. | 0 | Case | 0 | Each |
| Freezer | X3004430 | Pancake, Mini Maple Whole Grain 72/2.8 oz. | 0 | Case | 0 | Bags |
| | | heese and Sausage, 60/2.87 | 0 | Case | 0 | Each |

This will take you to the section of inventory where you will enter your official counts. All numbers should be “0” before starting.

WebSMARTT – INVENTORY INSTRUCTIONS

Now enter amounts.

| | | | | | | |
|------------|----------|--|---|------|-----|---------|
| Stock Room | X1010500 | Sauce, Hot Packet, 200/7 gm | 1 | Case | 160 | Serving |
| Stock Room | X1010750 | Syrup, Pancake and Waffle Pkt, 100/ 1 oz | 2 | Case | 80 | Serving |
| Stock Room | X1011100 | Pineapple, Tidbits 6/ | 1 | Case | 2 | #10 Can |
| Stock Room | X1011600 | Apple Sliced, 6/ #10 | 1 | Case | 0 | Can |
| Stock Room | X1011650 | Applesauce, 6/ | 2 | Case | 1 | Can |
| Stock Room | X1011670 | Bean, Black 6/ | 1 | Case | 0 | Can |
| Stock Room | X1011700 | Bean, Green, 6/ #10 | 5 | Case | 4 | Can |
| Stock Room | X1011750 | Bean, Kidney Light, 6/#10 | 1 | Case | 1 | Can |
| Stock Room | X1011880 | Snack, Chips Cheetos, Hot, 104/.875oz | 1 | Case | 95 | Each |
| Stock Room | X1011950 | Bean, Refried | 1 | Case | 0 | #10 Can |
| Stock Room | X1012700 | Cereal, Dry Cheerios Honey Nut, 96/ | 4 | Case | 30 | Serving |
| Stock Room | X1012750 | Cereal, Dry Cinnamon Toast Crunch, 96/ | 6 | Case | 0 | Serving |
| Stock Room | X1013450 | Tea Bags, 96 ct | 3 | Case | 22 | Each |
| Stock Room | X1013680 | Rice, Whole Grain Brown 25 lb | 2 | Case | 0 | Pounds |
| Stock Room | X1014260 | Mix, Gravy Brown, 20/16 oz. | 0 | Case | 10 | Bag |
| Stock Room | X1014270 | Mix, Gravy Chicken 20/16 oz. | 1 | Case | 0 | Bag |
| Stock Room | X1014700 | Sugar, White Granulated, 50 lb | 0 | Bag | 25 | LB |

* denotes inactive item

New Item ID

First Previous **Next** Last Print **Confirm** Reset Cancel

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start WebSMARTT Invento... WebSMARTT - Physic... 9:08 AM

When you get to the bottom of the page, click the **Confirm** icon at the bottom of the screen. Click the **Next** icon to navigate to the next page. When you have completed entering in you counts, click the **Confirm** icon one last time at the bottom of the screen.

WebSMARTT – INVENTORY INSTRUCTIONS

WebSMARTT - Physical Inven x
foodserv.sbac.edu/legacy/inventory/PhyInventoryConfirm.asp
WebSMARTT™ 3 Help n0081040:Sidney Lanier Center Logout

Customers Point of Sale Ordering **Inventory**

PHYSICAL INVENTORY CONFIRMATION

Home > Inventory > Physical Inventory Start > Physical Inventory Entry > Physical Inventory Confirmation

Inventory Description: Sidney Lanier Center-06/10/13-n0081040-All Lots

First Previous Next Last Print Change Cancel

| Bin | Item ID | Description | Quantity | Units | Quantity | Units |
|---------|----------|---|----------|--------|----------|----------|
| Cooler | J2080200 | Milk, Chocolate Fat Free, 50/8 oz.(| 3 | Case | 1 | Each |
| Cooler | J2080470 | Milk, White 1%, 50/8 oz. (| 6 | Case | 10 | Each |
| Cooler | P3070050 | Apples, Red Delicious, 125-140 ct | 1 | Carton | 0 | Each |
| Cooler | P3070740 | Lettuce, Romaine Chopped, 6/2 lb. | 1 | Case | 1 | Bags |
| Cooler | X2009480 | Sour Cream, 100/1 oz | 0 | Case | 15 | Each |
| Cooler | X3009200 | Egg Patty, 300/1.25 oz. | 0 | Case | 210 | Each |
| Cooler | X3009350 | Macaroni N' Cheese, Frz., RF 6/5 lb. | 5 | Case | 0 | Bag |
| Freezer | X1007150 | Tortilla, Flour Pressed, 12/24ct, 6 inch (INVENTORY ONLY) | 1 | Case | 14 | Bag |
| Freezer | X3000340 | Chicken, Fajita 6/5 lb. | 4 | Case | 5 | Bag |
| Freezer | X3000540 | Chicken, Patty Breaded, 144/3.37 oz | 2 | Case | 108 | Serving |
| Freezer | X3000720 | Chicken, 8-piece Roasted Cut Up, 30lb | 1 | Case | 22 | LB |
| Freezer | X3000860 | Beef, Patty Charboiled, 102/2.4 oz.(INVENTORY ONLY) | 0 | Case | 1 | Bags |
| Freezer | X3001650 | Pizza, Cheese 4x6, 96/4.55 oz. | 8 | Case | 0 | Serving |
| Freezer | X3002880 | Turkey, Ham Sliced, 12/1 lb. | 1 | Case | 10 | Packages |
| Freezer | X3003080 | Turkey, Canadian Bacon, 8/3.125 lb. | 0 | Case | 4 | Bag |
| Freezer | X3004330 | Juice Bar, Very Berry, 72/3 oz. | 3 | Case | 60 | Each |
| Freezer | X3004400 | Pancake and Sausage Pup,56/2.85 oz. | 1 | Case | 44 | Each |
| Freezer | X3004430 | Pancake, Mini Maple Whole Grain 72/2.8 oz. | 0 | Case | 30 | Bags |
| Freezer | X3004780 | Biscuit, Breakfast Cheese and Sausage, 60/2.87 | 3 | Case | 36 | Each |

start WebSMARTT Invento... WebSMARTT - Physic... 9:12 AM

You will now see the numbers you have entered, click the **Print** icon. Double check your numbers. Both reports are identical, one is your worksheet and the other is a computerized version.

WebSMARTT – INVENTORY INSTRUCTIONS

Make sure all numbers match each other line by line. For errors, go back into the inventory and find the item that is incorrect and correct it.

Click confirm again when complete and reprint the corrected version of the information.

WebSMARTT - Physical Inven x
foodserv.sbac.edu/legacy/Inventory/PhyInventoryConfirm.asp
WebSMARTT™ 3
Help n0081040:Sidney Lanier Center Logout

Customers Point of Sale Ordering Inventory

PHYSICAL INVENTORY CONFIRMATION
Home > Inventory > Physical Inventory Start > Physical Inventory Entry > Physical Inventory Confirmation
Inventory Description: Sidney Lanier Center-06/10/13-n0081040-All Lots

| Bin | Item ID | Description | Quantity | Units | Quantity | Units |
|---------|----------|---|----------|--------|----------|----------|
| Cooler | J2080200 | Milk, Chocolate Fat Free, 50/8 oz.(| 3 | Case | 1 | Each |
| Cooler | J2080470 | Milk, White 1%, 50/8 oz. (| 6 | Case | 10 | Each |
| Cooler | P3070050 | Apples, Red Delicious, 125-140 ct | 1 | Carton | 0 | Each |
| Cooler | P3070740 | Lettuce, Romaine Chopped, 6/2 lb. | 1 | Case | 1 | Bags |
| Cooler | X2009480 | Sour Cream, 100/1 oz | 0 | Case | 15 | Each |
| Cooler | X3009200 | Egg Patty, 300/1.25 oz. | 0 | Case | 210 | Each |
| Cooler | X3009350 | Macaroni N' Cheese, Frz., RF 6/5 lb. | 5 | Case | 0 | Bag |
| Freezer | X1007150 | Tortilla, Flour Pressed, 12/24ct, 6 inch (INVENTORY ONLY) | 1 | Case | 14 | Bag |
| Freezer | X3000340 | Chicken, Fajita 6/5 lb. | 4 | Case | 5 | Bag |
| Freezer | X3000540 | Chicken, Patty Breaded, 144/3.37 oz | 2 | Case | 108 | Serving |
| Freezer | X3000720 | Chicken, 8-piece Roasted Cut Up, 30lb | 1 | Case | 22 | LB |
| Freezer | X3000860 | Beef, Patty Charboiled, 102/2.4 oz.(INVENTORY ONLY) | 0 | Case | 1 | Bags |
| Freezer | X3001680 | Pizza, Cheese 4x6, 96/4.55 oz. | 8 | Case | 0 | Serving |
| Freezer | X3002880 | Turkey, Ham Sliced, 12/1 lb. | 1 | Case | 10 | Packages |
| Freezer | X3003080 | Turkey, Canadian Bacon, 8/3.125 lb. | 0 | Case | 4 | Bag |
| Freezer | X3004330 | Juice Bar, Very Berry, 72/3 oz. | 3 | Case | 60 | Each |
| Freezer | X3004400 | Pancake and Sausage Pup,56/2.85 oz. | 1 | Case | 44 | Each |
| Freezer | X3004430 | Pancake, Mini Maple Whole Grain 72/2.8 oz. | 0 | Case | 30 | Bags |
| Freezer | X3004780 | Biscuit, Breakfast Cheese and Sausage, 60/2.87 | 3 | Case | 36 | Each |

Click the **Home** icon to go back to the main WebSMARTT page.
You are done!

Reminders... Scan both the worksheet (handwritten) and completed computer generated copies. Scan & Send them to your supervisor by end of day on the 2nd day after opening inventory. Keep the copy you scanned for your records. Your done until next month !