



SchoolPay[®]

SchoolPay provides you the tools to make managing food service payments easy. You can manage them from anywhere at anytime on any device.



Add funds for any number of students, all in one location.



Manage low balance notifications and automatic payment settings.



Receive quick in-person support in both English and Spanish.

www.schoolpay.com

Balance

Balances are usually real-time depending upon your school's integration

\$100⁴² Updated 4/27/2020	Molly Jones Purchase History: None Low-Balance Action: When balance
\$50²⁶	Polly Jones

Add Funds

[+ One-Time Add Funds](#)

Choose to make a one-time payment to one or multiple student balances. You can choose to use SchoolPay's optional SmartPay feature that automatically replenishes your student's balance, when it gets below a certain amount.

Payment To: Lambda Cafeteria and Food Services Department	
Molly Jones \$100.42	\$50.00 ▼
Polly Jones \$50.26	\$50.00 ▼
Dolly Jones	No Deposit X

Click "Low Balance Action" to specify an automatic action when your student's balance reaches any threshold. Receive an email notice or authorize an automatic replenishment payment (SmartPay). Payment information must be stored to select SmartPay.

If balance is below \$50.00 auto reload \$30.00	
LBA Settings	
Send Email SmartPay	
If below	\$50.00 ▼
Autopay	\$30.00 ▼

Food Service FAQ's

Balance Transfer & Graduating Student Requests

Check your school's food service department page. Most schools automatically transfer balances from graduated siblings to remaining siblings. Balance transfer requests can typically be made directly with your food service department staff as well.

End of Year Balance

Most schools carry balances over from one year to the next.

Charge Disputes

Charge disputes should be put in writing and sent directly to your food service department staff.

Purchase History	
Milk - \$3.00	3/25/2020
Chips - \$3.00	3/25/2020
Fruit Salad - \$3.00	3/25/2020
Cheeseburger - \$3.00	3/23/2020
Milk - \$3.00	3/23/2020
Milk - \$3.00	3/23/2020
Pizza - \$3.00	3/22/2020
Chips - \$3.00	3/22/2020
Pizza - \$3.00	3/22/2020

Keep current on what your children are eating in the school cafeteria